

**TOWN OF GORHAM  
IMMEDIATE OPENING**

**Full Time Assistant Code Enforcement Officer/Building Inspector  
Town of Gorham Code Enforcement Department**

*Posted October 16, 2017*

The Town of Gorham is accepting applications for the position of Assistant Code Enforcement Officer/Building Inspector in the Code Enforcement Department.

The Assistant Code Enforcement Officer/Building Inspector is responsible for the inspection of construction on new and existing buildings, including septic, electrical, plumbing, and the Maine Uniform Building and Energy Code (MUBEC) to ensure conformance with Town codes and ordinances. Duties also include the maintenance of records, preparation of correspondence, resolution of complaints, and the issuance of permits. The employee in this position must possess outstanding customer service and communication skills and a working knowledge of building construction and design, building, zoning, plumbing, electrical and other relevant codes. A high school diploma and a valid Maine driver's license are required. A State of Maine Code Enforcement Certification or the ability to obtain certification is required.

**HOW TO APPLY:** Please submit a cover letter and a Town of Gorham Employment Application. The Employment Application can be found on the "Employment" section of the Town's website at [www.gorham-me.org](http://www.gorham-me.org).

A copy of the job description for this position is also available on that page. Applications are also available at the Town Manager/HR Department during normal business hours.

**COMPLETED APPLICATIONS:** May be submitted by regular mail, hand delivered, or emailed to:

Town Manager/HR Department  
75 South Street, Suite 1  
Gorham, ME 04038  
[jhughes@gorham.me.us](mailto:jhughes@gorham.me.us)  
222-1650

**Application Deadline: October 30, 2017**

~The Town of Gorham is an Equal Opportunity Employer~