

Approved

**MBOIA Minutes
Board of Directors' Meeting
Wednesday, June 24, 2015
MMA-Augusta**

Minutes

- A. **Call to Order:** President Paul Demers called the meeting to order at 9:20 a.m.
- B. **Calling of the Roll of Officers:** Paul Demers, Tom Lister, Ben McDougal, Mark Stambach, Kathryn Joiner, Justin Brown, Barbara Skelton (conference phone) and Joan Kiszely (MMA).

Absent: Freeman Abbott, David Twomey, Tom Maynard, Jason Lundstrom

Excused: John Root, Nick Adams

It was determined there was a quorum.

- C. **Review and Acceptance of the Minutes** –Motion made by Ben McDougal, seconded by Tom Lister, all approved the February 12, 2015 Board minutes.

- D. **Communications and Bills:** Paul Demers reported on the following:

- 1) Ben McDougal reported on the following:

Bills Paid to Date:

A & W Promotional Products	2,456.49
Fireside Inn & Suites	1,257.40
ICC	8,600.00
Joiner Design Co.	137.13
Mark Stambach	102.37
MMA-February	278.75
MMA-March	279.07
MMA-April	119.85
Paul Demers	177.48
Quality Copy	110.50
Ronald Tozier-overpayment	25.00
Sebasco Harbor Resort	12,140.14
Smart Vent Products	800.00
Total	\$26,484.18

Motion made by Tom Lister, seconded by Ben McDougal, all approved to agree for special services for the fall training program and for Paul Demers to sign the contract for this agreement.

- E. **Treasurer's Report** – Ben McDougal reported the total assets are \$19,150.33 as of February 28, 2015, March 31, 2015 the total assets are \$23,117.71, April 30, 2015 the total assets are \$37,658.32, May 30, 2015 the total assets are \$51,061.77 Motion made by Barbara Skelton, seconded by Mark Stambach, all approved the January, February, March, April & May financials.

Approved

Motion made by Justin Brown, seconded by Tom Lister, all approved on setting up a sponsorship account under revenue.

F. Communications

- Motion made by Tom Lister, seconded by Ben McDougal, all approved to agree for special services for the fall training program and for Paul Demers to sign the contract for this agreement.
- Gerry Mallory requested MBOIA support to be a Director for ICC. Motion made by Ben McDougal, seconded by Tom Lister, all approved to support Gerry Mallory of Kansas City, Kansas as a director for ICC in Section D.
Motion made by Ben McDougal seconded by Mark Stambach, all approved to have the President designate to send a board member to the ICC Annual Business meeting & pay for their expenses on his behalf.
- Jim Graves – The board endorsed a workshop sponsored by Maine Fire Service
- Institute – on Commissioning New Occupancies.

G. Report of Committees:

1. Education Committee: Paul Demers & Mark Stambach critiqued the following:

Code Conference for 2015

Paul Demers thanked Mark Stambach for a great job on the Code Conference.

Overall very good conference

Next year we incorporate another paid instructor as a Keynote Speaker

Next year have a Theme

Hats was a great idea – overwhelmingly received by members

Small folios went over well

Outreach – MBOIA would like to do more on outreach in the future

Paul Demers will ask Jason Lundstrom & Tom Maynard & Kathy Joiner to do some outreach to Kaplan University & KVCC to see about a certificate program for Kaplan & get sponsorship for their Code Conference.

Code Exchange Program: Joan Kiszely reported on the MEWEA Operators Exchange.

2016 Code Conference

Dates available are May 16 & 17, 2016

Joan Kiszely got a proposal from Sebasco. Motion made by Mark Stambach, seconded by Justin Brown, all approved to host the Code Conference at Sebasco for May 16 & 17, 2016 and send the contract & first deposit to Sebasco.

July Membership Meeting: Residential Fire Protection – Speaker, Vicki Schmidt

September Meeting: Pine Tree Legal – Landlord Rights

December Membership Meeting – Introduction to ADA Document – Speaker, Jill

November Freebie Workshop – November 2-6, 2015 – Sponsoring: 2 North, 2 South, 1 Central locations

Training Opportunities – Email from Sam Francis – American Wood Council – National Director of Education – is offering up free classes from him. Tom Lister indicated he would be in touch Sam Francis and IAA people to see if there is any interest. Joan Kiszely indicated that MMA would need to charge for an additional workshop if they want to host it February 2016.

Approved

Verbal Judo- July 7th, 2015 – MMA is offering one member to each Affiliate Group to attend this workshop comp. It was the consensus of the board that Joan Kiszely sign up Ben McDougal to attend this workshop.

2. Legislative Committee: Tom Lister & Paul Demers reported on the following:
 - LD 1191 & future for next session – Will work with collation to get proactive sponsorships.
3. NEBOEA Committee – David Twomey was absent. Paul Demers reported the following:
 - Met last week – David Twomey could not attend. There conference is scheduled for October.
4. ESBOF – Richard Lambert & Gil Arsenault – Paul Demers reported the following;
 - 2015 conference and future of the group
 - Had a meeting in Portsmouth, N.H. last week

NERC Region – Paul Demers reported the following:

- Looking for a Code Development Committee – group of the New England Division – a group that looks at code issues and make recommendations to ICC – Paul Demers suggested asking Scott Davis to be on this committee & represent MBOIA along with Tom Lister. The board agreed to his suggestion.

It was indicated that it is good to be involved with ESBOF & NERC, and we reach out to any members that want to be involved with attending meetings. David Twomey was assigned to reach out to other MBOIA members that express an interest.

5. By-laws Committee: David Twomey was absent.
6. Membership & Nominating Committee: Tom Lister reported there are 257 members to date.

H. **Unfinished Business:**

1. MUBEC update to 2015
2. MBOIA roll in update: Rich McCarthy wanted to know if anyone was interested in summarize pieces of the MUBEC update. MBOIA Board noted they are interested in offering assistance to Rich McCarthy and gave Paul Demers permission to proceed with a conversation with Rich McCarthy.

I. **New Business:**

- 1) New Members:

Active Members

Vincent E. Baldwin	Dep. CEO	Presque Isle
James Allaire	CEO	Alfred
Tammy Brown	Assoc. CEO	North Haven
Cristy Bourget	CEO	Auburn

Approved

Fred Canty	Alternate CEO	Harpswell
<u>Subscribing Members:</u>		
Kathy Robitaille	Secretary	Dept. of Public Safety
John Evans	Student	Auburn
Peter John Haigis	TPI	South Windham
Matthew Hunter	Representing	American Wood Council

Motion made by Ben McDougal, seconded by Justin Brown, all approved the Active & Subscribing members.

J. The Good and Welfare of the Association:

Mark Stambach asked the board if they would be interested in adopting a charitable volunteer organization. This will be added to the July Membership meeting agenda.

There was a brief discussion on board meeting attendance. It was suggested that Tom Lister as the nominating chair take the lead on an attendance record review of attendance.

K. Adjournment: Motion made by Tom Lister, seconded by Mark Stambach, all approved to adjourn the meeting at 12:20 p.m.