

Approved

**MBOIA Minutes  
July Membership Meeting  
Thursday, July 21, 2016  
MMA – Large Conference room  
Augusta, Maine**

**Minutes**

- A. Call to Order – President Paul Demers called the meeting to order at 1:03p.m.
- B. Calling of the Roll of Officers: Paul Demers, Tom Lister, Ben McDougal, Tom Maynard, Brian Longstaff, Jason Lundstrom, John Root, Nicholas Adams, Mark Stambach, David Twomey, Justin Brown, Barbara Skelton, Kathryn Joiner, Melissa Christie (MMA).

Absent:

It was determined there was a quorum.

SEE JULY 21, 2016: CLASS LIST FOR RECORD OF ATTENDEES

- C. Other Awards
- Paul Demers reported that Barbara Skelton and John Root will be working on the CEO of the Year Award. Paul Demers discussed the criteria with the group.
- D. Review and Acceptance of the Minutes from January 21 2016:
- Motion made by Tom Maynard, seconded by Justin Brown, all approved the January 21, 2016 membership minutes.
- E. Communications and Bills:
- 1) Communications: Paul Demers reported on the following communications:
- Paul Demers discussed the annual ICC business meeting. ICC will be approving new board members. Rob Drexler will be leaving the ICC board. There will be two openings. Cindy Davis, CEO in Virginia, Department of Housing and Community development has asked for MBOIA's support and endorsement. Paul Demers read the letter from Cindy Davis to the group. Steve McDaniel from New York has also asked MBOIA for support and endorsement. Bill Nash suggested if the group would like to endorse either of them to provide them with a letter of support so they can put that on their website. Matthew Hunter spoke to the group about the work he has done with Cindy Davis. Scott Davis offered his opinion in regards to endorsing someone that they do not know or haven't worked with.

Motion made by Frank Tracey to support both candidates if they are running for separate seats and only to support Steve McDaniel if they are running for the same seats - with a letter from MBOIA, seconded by Justin Brown, all approved to support both candidates if

Approved

they are running for separate seats and only to support Steve McDaniel if they are running for the same seats - with a letter from MBOIA.

1) Ben McDougal reported on the following:

**Bills Paid:**

There were 13 bills paid since March 15, 2016:

March 15: Country Catering \$2,646.00

April 4: MMA \$98.86

April 27: MFCA \$360.00

May 24: Town of OOB \$140.00

May 24: MBOIA – Code Conference Scholarship Corey Normand \$150.00

May 24: A & W Promotional Products \$2,029.31

May 24: Color Graphics \$61.00

May 24: MMA \$151.85

June 2: Sebasco Harbor Resort \$19,248.49

June 2: Town of OOB – Code Conference Scholarship Daniel Feeney \$150.00

June 10: MMA \$62.96

June 21: Kathy Robitaille \$10.00

June 30: Breast cancer foundation donation \$100.00

➤ Benjamin McDougal discussed the increased cost of the Code Conference this year.

F. **Report of Officers and Treasurer's Report** – Ben McDougal reported total assets are \$16,211.71 as of February, 29, 2016, and \$13,795.39 as of March 31, 2016 and \$26,906.45 as of April 30, 2016 and \$41,024.24 as of May 31, 2016.

Motion made by Frank Tracy, seconded by Justin Brown, all approved the February, March, April and May financials.

G. Report of Committees:

**Education Committee:** Mark Stambach reported on the following:

➤ For the upcoming September training, Phil Saucier will be the presenter discussing off the beaten path legal issues. Barbara Skelton advised the group that the speaker will discuss Abuse reporting, Freedom of Access issues and any other issues suggested. December training topic is still being decided. The October/November freebie sessions topics will be decided on within the next 30 days.

**NEBOEA/ESBOF Committee:** Paul Demers reported on the following:

➤ NEBOEA program will be held at UMass in Amherst October 3-5, 2016. Paul Demers encouraged everyone to attend – this will be the 50<sup>th</sup> anniversary.

➤ ESBOF conference will be held in Hyannis Massachusetts in March of 2017.

Approved

- NERC Paul Demers discussed that the NERC group will speak for the New England area for code changes.

**Legislative Committee:** Tom Lister had nothing new to report.

- Paul Demers discussed upcoming code changes and asked the group to send the board any comments. If there is a new code adopted then Paul Demers suggested they write to Public Safety and recommend at a minimum of one copy, hard copy or digital copy be sent to each municipality that enforces the MUBEC code.
- John Root made a motion for the board to draft the letter to Public Safety if there is a new code adopted, requesting one new code book or digital copy be sent to each municipality that enforces the MUBEC code, seconded by Heather Ross, all approved for the MBOIA Board to write a letter to Public Safety, requesting one code book or digital copy be sent to each municipality that enforces the MUBEC code, all approved the motion. Bill Nash advised that if you are an ICC member you receive a free download of a code book upon your membership renewal. Paul Demers discussed selling and marketing code books to business like lumber yards.
- Paul Demers discussed working with AWC and Carmen Bombeke to get 90 pound span tables in Northern Maine.
- Paul Demers will invite Matthew Hunter and Carmen Bombeke to participate on this committee.

Motion made by Frank Tracey, seconded by Tom Lister to create an Ad Hoc committee to study the 90 pound snow load, all approved the motion.

H. Unfinished Business: Paul Demers reported the following:

- There is a separate ICC fire Chiefs chapter that was approved on July 20, 2016. The Northern MBOIA Chapter has written by laws and are ready to be approved by the ICC.
- Russ Martin advised that there is another code group that meets in Ellsworth. Frank Tracy offered to attend one of those meetings for MBOIA.
- Paul Demers advised that the ICC President and CEO will be coming to Maine for the Peaks Island event, some MBOIA board members will be attending.
- Bill Nash advised the group that they will all receive an announcement with the ICC tour schedule. There is a town hall style meeting on the UMass, Lowell campus in Massachusetts and it will be live streamed on Facebook.

Approved

I. New Business:

1) **New Members:**

**Active Membership**

**Jerry Beaulieu – Lieutenant, Saco Fire Department**

**James Fahey – Housing Safety Officer, City of Portland**

**Jim Gagnon Building Inspector, Town of Southport**

**Steven Ochmanski CEO, Town of Litchfield**

**James Paul – Fire Inspector/EMS, Town of Standish**

**Matthew Sarapas – CEO, City of Portland**

**Paul Quinn – CEO, Town of North Haven**

**Dan Wellington – CEO, Town of Orrington**

**Subscribing Membership**

**Arthur Howe III – Housing Safety Administrator, City of Portland**

**Kevin Hanscombe – CEO Housing Safety Officer, City of Portland**

**Lance Sanborn – Fire Inspector, Bangor Fire Department**

Motion made by Benjamin McDougal, seconded by Tom Maynard, all approved the new members.

J. Adjournment: Motion made by Tom Maynard, seconded by Justin Brown, all approved to adjourn the meeting at 2:07 p.m.