

Unapproved

Approved

**MBOIA Minutes  
Board of Directors' Meeting  
Thursday, June 23, 2016  
MMA-Augusta**

**Minutes**

- A. **Call to Order:** President Paul Demers called the meeting to order at 9:07 a.m.
- B. **Calling of the Roll of Officers:** Paul Demers, Tom Lister, David Twomey, Kathryn Joiner, Brian Longstaff, Barbara Skelton, John Root, Justin Brown, Benjamin McDougal, Tom Maynard and Melissa Christie (MMA).

**Excused:** Jason Lundstrom, Mark Stambach

**Absent:** Nick Adams

**Conference Call:**

It was determined there was a quorum.

- C. **Review and Acceptance of the Minutes:** Motion made by Brian Longstaff, seconded by Justin Brown, all approved the April minutes.
- D. **Treasurer's Report:** Ben McDougal reported on the following financial reports:

March: Total assets ending March 31, 2016 were \$13,795.39

April: Total assets ending April 30, 2016 were \$26,906.45

Ben McDougal reported on the bills that were paid:

April 27: MFCA \$360.00

May 24: Town of OOB \$140.00

May 24: MBOIA – Code Conference Scholarship Corey Normand \$150.00

May 24: A & W Promotional Products \$2,029.31

May 24: Color Graphics \$61.00

May 24: MMA \$151.85

June 2: Sebasco Harbor Resort \$19,248.49

June 2: Town of OOB – Code Conference Scholarship Daniel Feeney \$150.00

June 10: MMA \$62.96

June 21: Kathy Robitaille \$10.00

Motion made by Justin Brown, seconded by Brian Longstaff, all approved the March & April financial reports.

Melissa Christie reported that we have received both checks from the State Fire Marshall's Office for the 2015 IRC & IBC workshops totaling \$9,996.00

E. **Communications:** Paul Demers reported on the following:

- ICC Scholarships – Kansas City trip in October 17<sup>th</sup>, 18<sup>th</sup> and 19<sup>th</sup>, for the ICC Annual Conference. ICC will pay for half of all incurred expenses (registration, flights and hotels). If members are interested, the group may fund a portion.
- Bill Nash reported ICC CEO Dominick Sims scheduled to come August 6<sup>th</sup>, however his wife passed away and Dominick is now taking time off. MBOIA will send a card to him.

Donations in lieu of flowers – Motion made by Tom Lister, seconded by Benjamin McDougal, all in favor of donating \$100.00 to the Breast Cancer foundation.

The event will take place, August 6<sup>th</sup>, on Peaks Island at a cost of approximately \$50.00 to \$60.00 per person, Ferry and dinner – also a diamond cruise for an added amount – the hope is that they will do an installation of Officers for those two organizations. Dick Lambert will need a list of who the board would like to invite to the event. The group discussed people who are attending, including some from the Fire Chiefs board. Benjamin McDougal suggested sending a few from each board. Paul Demers would like to see people from the ICC Board, MUBEC Board, and the MBOIA Board and the New England Chapter. Paul Demers, Tom Lister, Brian Longstaff and Tom Maynard indicated they will attend. The group discussed Joe Thomas and Rich McCarthy attending from the Office of the State Fire Marshall. MBOIA will pay for MBOIA Board members (\$2,000.00 limit) – they can bring a guest but they will have to pay for their guest. The group discussed hotels and places to stay for those coming from away. Suggestion for the Mayor of Portland to be a dignitary. Suggestion of inviting people from other organizations if they don't have enough interested in attending from other boards as stated above. John Root will reach out to Dominick Sims– CEO of ICC and President Cash O'Chevy. Kathy Joiner will reach out to the AIA group.

- Department of Building & Fire Protection letter requesting support for re-election of Brenda A Thompson, Candidate for re-election to the ICC Board. The group is in agreement to offer support with a letter.
- Tom Maynard advised the group that Anne Torregrossa has left Brann & Isaacson. She has been appointed as Associate Corporation Counsel and will start July 5<sup>th</sup>.

F. **Report of Committees:**

**Education Committee:** Paul Demers reported on the following:

- July Membership meeting update –Matthew Hunter AWC
- September meeting – discussion if the group will be able to host the freebie this year due to finances or having a training that is around \$35.00.
- Barbara Skelton spoke with Bernstein Shur – Shawna Mueller or Phil Saucier for September.

## Unapproved

- Barbara Skelton will contact Bangor and Gil Arsenault for another topic for the December meeting.
- Barbara Skelton would like Brian Longstaff to assist her with planning workshops for 2017.

### **Legislative Committee:** Tom Lister reported on the following:

- MUBEC Updates – A motion was made at the MUBEC May meeting that October 1 will be the new code adoption date. He had asked Kathy Robitaille for a complete summary that lists all the changes. Code update - IRC, IBC, IEBC and Commercial only for the IECC. Discussion of new standards and codes that were adopted. Discussion of providing members with a memo advising of MUBEC board updates. Tom will type up the memo and have Rich McCarthy review prior to sending to membership.
- Potential Book Sales – Paul Demers advised the group of the prices of code books from a pricing sheet from ICC. The books need to be purchased in bulk. The group discussed purchasing the IRC soft cover books. Paul Demers asked Justin Brown to contact Bill Nash and work with Tom and do a survey for members asking what code books they would be interested in purchasing. Discussion of MBOIA purchasing and having an inventory of books to sell at a discounted rate to contractors or sell through places such as a lumber company.

### **By-Laws Committee:** Dave Twomey reported on the following:

- Amendments for the Northern Chapter ICC membership and chapter status  
The group discussed the Northern Chapter. The group determined that the two seats that were designated will be chosen by the Northern chapter, the at large language is no longer needed. The group may re-evaluate in a year's time.

## **G. New Business:**

- Critique of MBOIA Spring Code Conference-

The group discussed the Sebasco Harbor Resort invoice from the Code Conference – Benjamin McDougal will contact Joan Kiszely in regards to meal counts. The cost per person for meals was much higher than last year. Benjamin McDougal will keep the comparison from the 2015 and 2016 Code Conferences to review when preparing for the 2017 Code Conference. The group discussed sessions. Discussion of dates for the 2017 conference, possibly having it on Thursday and Friday.

- Discussion of Sprinkler Coalition.
- September Membership/training Meeting
- Freebie Training – October 31 – this will most likely not be a free workshop this year.

- Code Officer of the Year – Discussion of doing something more than a plaque. Discussion of marketing to towns for nominations. Barbara will draft an email and send out. Barbara Skelton, Tom Lister and John Root will work on this. They will review the nomination form.
- Discussion of live video conferencing workshops and recording the upcoming meeting and possibly streaming through the Go to Meetings site. Melissa Christie (MMA) will discuss with Joan Kiszely – Melissa Christie will discuss with MMA's IT department to determine if a hardline to the internet could be used.
- Justin Brown discussed the Moose chatter listserv.

#### H. **The Good & Welfare of the Association:**

- **Adjournment:** Motion made by Justin Brown, seconded by John Root, all approved to adjourn the meeting at 12:28 p.m.