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**MBOIA Minutes**  
**September Membership Meeting**  
**Thursday, September 22, 2016**  
**Spring Meadows - Gray**  
**Gray, Maine**

**Minutes**

- A. Call to Order – President Paul Demers called the meeting to order at 12:53 p.m.
- B. Calling of the Roll of Officers: Paul Demers, Tom Lister, Brian Longstaff, John Root, Nicholas Adams, Mark Stambach, David Twomey, Justin Brown, Barbara Skelton, Melissa Christie (MMA).

Absent: Ben McDougal, Tom Maynard, Jason Lundstrom, Kathryn Joiner

It was determined there was a quorum.

SEE September 22, 2016: CLASS LIST FOR RECORD OF ATTENDEES

- C. Other Awards
- Paul Demers reported that John Root and Barbara Skelton are working on the Code Enforcement Officer of the year award. Paul Demers encouraged members to nominate and pass the word along to their municipalities for nominations.
- D. Review and Acceptance of the Minutes from July 21 2016:
- Motion made by Richard Dolby, seconded by Tom Lister, all approved the July 21, 2016 membership minutes.
- E. Communications and Bills:
- 1) Communications: Paul Demers reported on the following communications:
    - Paul Demers discussed a recent meeting between the MUBEC board members and Brianne Hasty with the DECD. Brianne Hasty presented a basic training proposal from KVCC. The proposal was not accepted by the MUBEC board, they indicated the KVCC program certification intentions are no longer relevant as they were when the program initially began. Paul Demers advised members to check their training records to ensure credits were given for attending NFPA trainings. The ICC has offered to MBOIA to purchase a license for a classes at the \$2100.00 rate, otherwise the rate is \$2100.00 per session. MBOIA would need to provide the instructor.
    - Paul Demers discussed the MUBEC’s board ideas to make books more acquirable to Maine Code Enforcement Officers. The MUBEC board will ask the State of

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Maine to provide monies for books and/or provide voting rights via the computer. Upon renewal, the ICC will provide one free book, for new members, the ICC will provide all five books via digital download. The ICC has offered different options for book purchases; such as the option to download these books.

- Paul Demers briefly discussed the Ad hoc committee for 90 pound slow load. Liabilities are being discussed before a decision is made.
  - Paul Demers briefly discussed the new Plumbing code which will go live January 1, 2017 as well as October 1, 2016 with the option of the current or new code until January 1, 2017. Paul Demers advised that he drafted a letter regarding the new code books and will be posted via email to all MBOIA members. The letter will request at least one book per town at a minimum. The group discussed the Plumbing codes.
  - Paul Demers briefly discussed the ICC Annual Business meeting in Kansas City.
  - NERC – Paul Demers briefly discussed the NERC board.
- 1) Paul Demers reported on the following:

### **Bills Paid:**

There were 24 bills paid since March 15, 2016:

March 15: Country Catering \$2,646.00  
April 4: MMA \$98.86  
April 27: MFCA \$360.00  
May 24: Town of OOB \$140.00  
May 24: MBOIA – Code Conference Scholarship Corey Normand \$150.00  
May 24: A & W Promotional Products \$2,029.31  
May 24: Color Graphics \$61.00  
May 24: MMA \$151.85  
June 2: Sebasco Harbor Resort \$19,248.49  
June 2: Town of OOB – Code Conference Scholarship Daniel Feeney \$150.00  
June 10: MMA \$62.96  
June 21: Kathy Robitaille \$10.00  
June 30: Breast cancer foundation donation \$100.00  
July 25: MMA \$828.12  
July 25: Best Western Plus \$83.00  
July 25: Country Catering \$1641.60  
August 1: MMA \$168.39  
August 8: Paul Demers \$1529.72  
August 12: Richard Lambert \$302.90  
August 17: Unlimited Conferencing \$2.13  
September 12: Sebasco Harbor Resort \$1500.00  
September 12: Unlimited Conferencing \$54.72  
September 12: MMA \$207.97  
September 21: MMA Postage \$88.33

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Paul Demers discussed the expenses that incurred at the Peaks Island event and future trainings put on with the International Code Council.

- F. **Report of Officers and Treasurer's Report** – Paul Demers reported total assets are \$31,715.30 as of June 30, 2016 and \$29,149.60 as of July 31, 2016.

Motion made by Art Dunlap, seconded by John Reed, all approved the June and July financials.

- G. Report of Committees:

**Education Committee:** Mark Stambach has nothing to report:

- Barbara Skelton discussed mandatory reporting training and having a presenter on this topic at the December meeting.

**NEBOEA/ESBOF Committee:** Paul Demers had nothing to report.

**Legislative Committee:** Tom Lister had nothing new to report.

- H. Unfinished Business: Paul Demers opened the floor to anyone with updates:

- Tom Lister reported that there will be three director positions that will become available on the MBOIA Board. Interested people can advise Tom Lister directly.
- Barbara Skelton made a motion to donate \$100.00 to the Habitat for Humanity of Greater Portland, seconded by Justin Brown, all approved the donation.
- Justin Brown briefly discussed the Moose-Chatter listserv.
- Russell Martin advised membership that this is Septic Smart week – the information is on the EPA website.

- I. New Business:

**1) New Members:**

**Active Membership**

**Nicholas Richard – CEO – City of Lewiston**

**Gregory Reid – Assistant Building Inspector – City of Kennebunkport**

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**Subscribing Membership**

**Michael Russell – Director of Permitting & Inspections – City of Portland**

**Christina Stacey – Zoning Specialist – City of Portland**

**Michael White – Life Code Safety Plan Reviewer – City of Portland**

**Darcy Siverson – Intern with Arundel and Owner of Siverson Enterprises.**

Motion made by Bill Longley, seconded by Justin Brown, all approved the new members.

- J. Adjournment: Motion made by John Root, seconded by Barbara Skelton, all approved to adjourn the meeting at 2:10 p.m.