

MBOIA Minutes
Board of Directors' Meeting
Thursday, January 12, 2017
MMA-Augusta

Minutes

- A. **Call to Order:** President Paul Demers called the meeting to order at 9:17 a.m.
- B. **Calling of the Roll of Officers:** Paul Demers, Tom Lister, David Twomey, Kathryn Joiner, Brian Longstaff, Benjamin McDougal, Tom Maynard, Mark Stambach, and Joan Kiszely (MMA).

Absent: Barbara Skelton, Jason Lundstrom, and Nick Adams.

Go to Meetings: John Root, Justin Brown, Stu Brooks, and Ben Breadmore.

Guest: Rich McCarthy.

It was determined there was a quorum.

- C. **Review and Acceptance of the Minutes:** Motion made by Ben McDougal, seconded by David Twomey, all approved the December Board minutes.
- D. **Treasurer's Report:** Ben McDougal reported on the following financial reports:

November Financials: Motion made by Tom Lister, seconded by Tom Maynard, all approved the November financial report with total assets ending with \$38,382.00.

To date: General Ledger balance is \$11,657.90. The bank has \$12,104.75.

There was a brief discussion on the co-sponsoring of the November (Freebie) workshops and MBOIA funding this upfront. He would like to see them pay upfront on the speaker from ICC and/or the books.

Ben McDougal reported on the bills that were paid to date.

➤ Waterville Elks	\$100.00
➤ Sebasco – Deposit for Fall Conference	\$2,500.00
➤ ICC	\$11,281.14
➤ Green Laddle	\$1,399.58
➤ MMA	\$13,057.00

- E. **Communications:** Paul Demers reported on the following:
- Habitat for Humanity: Thanking MBOIA for the \$100 donation.
 - Breast Cancer Research Foundation: They are looking for money and support.
 - Fire Chiefs' Legislative Breakfast: Paul Demers indicated that there are 20 LR items being considered. Joan Kiszely indicated MBOIA needs to get her a Position Paper for

Approved

the packet going to the Legislators that are attending. He encouraged all Board members to attend the Legislative Breakfast.

- Rich McCarthy: AG gave an opinion on the Adhoc Committee for the 90 lb. snow load.

F. Report of Committees:

Education Committee: Mark Stambach reported on the following:

- March Membership Meeting/Training brochure will be going out next week. Barbara Skelton got the presenter and topic – Apartment Inspections.
- Training sessions for July, September and December: It was indicated that Barbara Skelton is taking care of the membership meeting trainings.

Legislative Committee: Tom Lister reported on the following:

- He needs to see how to get the details from the LR.
- Rich McCarthy gave an update on what LRs are and on the LRs.

NERC Region 6: Paul Demers reported on the following:

- Jim Kennedy is the incoming President and has called a meeting for tomorrow. Dick Lambert will be attending this.

NEBOEA Committee: David Twomey reported on the following:

- Tomorrow is their first meeting.
- Annual Conference is in October.

ESBOF Committee: Paul Demers reported on the following:

- Eastern States is scheduled in April in Newport, RI.

By-Laws Committee: Dave Twomey reported on the following:

- The final version from December went on the website. All set for now.

Membership & Nomination Committee: Tom Lister reported on the following:

- There are a total of 274 new members.

New Members:

Michael Jordan	Town of Mt. Desert	CEO
Roger Stone	Town of Stonington	CEO
Rebecca Albright	Town of Amherst	CEO
Duane Ford	Town of Sedgwick	CEO
Douglas Stover	Town of Eastbrook	CEO
Kimberly Keene	Town of Mount Desert	CEO
Judith Jenkins	Town of Blue Hill	CEO
Eric Dube	Casco Bay Engineering	Subscribing Member
Jerry Davis	Town of Greenbush	CEO
Eric Cobb	City of Portland	Subscribing Member
Keri Ouellette	City of Portland	Intake and Review Manager in CEO office

Approved

Motion made by Mark Stambach, seconded by Ben Breadmore, all approved the new members.

G. New Business:

MBOIA Spring Code Conference Agenda:

- Mark Stambach is putting together a list of sessions and presenters. He listed some of the sessions and presenters. The Board gave suggestions of topics and presenters.
- Ben McDougal and Justin Brown will take the lead on getting vendors.
- Fees: Vendors: \$325 Attendees: \$175 Non-members: \$250

Replacement for Richard Lambert on the MUBEC Board:

- Richard Lambert recommended Mark Stambach to fill this position. William Bridgeo is the Chair of the Maine Service Coalition. The Governor needs two names to fill this position. Mark Stambach indicated he would serve. Motion made by Ben McDougal, seconded by David Twomey, all approved to have Paul Demers send a letter to William Bridgeo recommending Mark Stambach, John Root and Tom Lister in filling the position(s) on the MUBEC Board.

Filling committees for other organizations to represent MBOIA (NERC, ESBOF, NEBOEA, Sprinkler Coalition, MUBEC attendance):

- Sprinkler Coalition: Barbara Skelton is on this committee.
- NEBOE: Paul Demers, David Twomey, and Nick Adams are serving on this committee.
- ESBOF: Paul Demers and Richard Lambert and Amber Harrison are currently serving on this committee. Brian Longstaff indicated he would be interested in serving on this committee.
- NERC: Paul Demers and Richard Lambert are serving on this committee.

Future training for State CEO Program:

- Rich McCarthy gave suggestions for future training for State CEO Program.

Maine Fire Chiefs' Association Training at Sunday River:

- Joan Kiszely indicated the Attendee Packet will be going out next week.

Code Officer of the Year: Paul Demers indicated that Ben Breadmore and Stu Brooks have a recommendation for a Code Officer of the Year and want to be on the committee selection. This award will be given out at the Code Conference.

H. The Good & Welfare of the Association:

New Members:

Michael Jordan	Town of Mt. Desert	Active Membership
Roger Stone	Town of Stonington	Active Membership
Rebecca Albright	Town of Amherst	Active Membership
Duane Ford	Town of Sedgwick	Active Membership
Douglas Stover	Town of Eastbrook	Active Membership
Kimberly Keene	Town of Mount Desert	Active Membership
Judith Jenkins	Town of Blue Hill	Active Membership
Eric Dube	Casco Bay Engineering	Active Membership

Approved

Jerry Davis	Town of Greenbush	Active Membership
Keri Ouellette	City of Portland	Active Membership
Eric Cobb	City of Portland	Subscribing Membership

Motion made by David Twomey, seconded by Bill Longstaff, all approved the new members.

- I. **Adjournment:** Motion made by Ben McDougal, seconded by Bill Longstaff, all approved to adjourn the meeting at 12:20 p.m.