

**MBOIA Minutes
Board of Directors' Meeting
Thursday, October 12, 2017
MMA-Augusta**

Minutes

- A. **Call to Order:** President Paul Demers called the meeting to order at 9:25 a.m.
- B. **Calling of the Roll of Officers:** Paul Demers, Tom Lister, David Twomey, Kathryn Joiner, Brian Longstaff, Benjamin McDougal, Nick Adams, Tom Maynard, Mark Stambach, Barbara Skelton, Justin Brown, and Joan Kiszely (MMA).

Absent: John Root, Ben Breadmore, Stu Brooks, Myles Block

Guest: Brianne Hasty

It was determined there was a quorum. 11 members in attendance!

- C. **Review and Acceptance of the Minutes:** Motion made by David Twomey, seconded by Barbara Skelton, all approved the April & June Board minutes.
- D. **Treasurer's Report:** Ben McDougal reported on the following financial report:
August 31, 2017 Total Assets \$34,981.09

Ben McDougal reported on the bills that were paid to date.

➤ American Awards	\$ 212.53
➤ Refund to City of Saco	\$ 180.00
➤ Cole Farm Spring Meadows Banquet	\$1,338.12
➤ Country Catering	\$1,335.69
➤ MMA	\$ 89.75
➤ MMA	\$ 319.87
➤ MMA	\$ 52.83
➤ MMA	\$ 940.42
➤ Paul Demers	\$1,132.40
➤ Unlimited Conferencing	\$ 113.18

Motion made by Justin Brown, seconded by Barbara Skelton, all approved the Treasurer's report.

- E. **Communications:** Paul Demers reported on the following:

Plumbing Training in collaboration with IAPMO/Gordo M:

Meeting with Gordon McGowen yesterday – wants to partner with us to do Plumbing training. Brianne Hasty indicated that the State offers a free 4 hour plumbing training. There was a discussion from the board to have Gordon possible do an advance plumbing class at the Code Conference at Sebasco. This would be a full day class that would get 6 credits. They need to discuss cost. The board wants more information from Gordon on fee and what he could do. Paul Demers will talk to Gordon about fees and exams to tailor it to the LPI program.

IAPMO Governmental employee recognition:

Dana Tuttle was awarded the Government Person of the Year Award with IAPMO. Paul Demers would like a congratulations letter to go to him from MBOIA.

ICC Memberships and benefits:

Paul Demers indicated he has drafted a letter to Brianne Hasty giving direction to what she needs to do to get the membership going and the features that go with the membership. They have offered:

Towns that do not have books – they will send books

Those that want a computer base – they will give access on your smart phone

Towns/Cities over 50,000 would be entitled to 8 membership

Towns/Cities under 50,000 would be entitled to 4 memberships

They need a solid list to who the people would be, and how it gets structured working with DECD is important.

ICC interpretations – They would have to have a form to get written interpretation that goes to Brianne and she can post on the website. The interpretation goes to the MUBEC board first than it gets posted by Brianne. The form is going to be key to the process.

Tom Lister will work with Brianne Hasty on drafting the form.

Brianne Hasty will request a proposal from ICC.

Book sales for 2017 codes:

An order form needs to be put together by ICC, and MBOIA would assist with the pricing.

F. Report of Committees:

Education Committee: Mark Stambach reported on the following:

- **MUBEC Training:** Mark Stambach indicated we are all set on these training.

Joan Kiszely reported the counts to date:

Portland 46

Orono 28

Waterville 43

Mark & Paul will attend this

- **December Membership Meeting/Training:** Barbara Skelton will get me information to complete the membership brochure. It was suggested that Brent Lawson be invited to be one of the speakers. There was a lengthy discussion on Tiny Homes.

Legislative Committee: Tom Lister had no report.

By-Laws Committee: Dave Twomey had no report.

Approved

Membership & Nomination Committee: Tom Lister reported on the following: Tom Lister will work with Joan Kiszely & Melissa Christie on the nomination. He would like to use the same ballot process.

- There are a total of 2 new members.

New Members:

Paul Goudreau	Town of Hollis	Deputy CEO
Toby Waker Sr.	Town of Bethel	CEO

Motion made by Nick Adams, seconded by Mark Stambach, all approved the new members.

G. New Business:

- IRC Version Program with Brianne Hasty (State): The need for 2 days of IRC training. Brianne Hasty has taken the lead on this. She is responsible for registration, and venues. MBOIA is responsible for the speakers. This will be November 28 (Saco) & 29 (mid-coast).
Motion made by Nick Adams, seconded by David Twomey, all approved to pay for speaker and training materials for a 2 day IRC 2015 training sponsored by MBOIA and the State.
- High School Tech School Outreach with Mike Falvey work with ICC: Paul Demers reported that Mike Falvey will be rescheduling an outreach in the north that got cancelled. It is time to do some outreach to schools.
- Rulemaking status for the codes:
- CEO of the Year options: Brian Longstaff indicated they will reformat the criteria and do 3 awards.
- 2018 Proposed Board Meeting/Membership/Training: Joan Kiszely distributed a tentative Meeting/Membership training. They discussed taken out March 8th and doing Tiny Homes (having ICC get the speaker) for Friday at the MFCA Joint Conference. They also will do a Part 3 at the MAAO conference on Tiny Homes with assessors.
- Code Conference: Proposals from Sebasco, Point Lookout, and Sunday River – Joan Kiszely reviewed the 3 proposals. It was the consensus of the board that they host their November 16th board meeting at Point Lookout. They want Joan Kiszely to get 3 comp cabins for November 15th, luncheon on November 16 and have someone give a tour. They are looking to sign a contract with Point Lookout or Sebasco for their May 21 & 22, 2018 Code Conference.

H. The Good & Welfare of the Association:

Pins: Justin Brown will get a price to the board.

- I. **Adjournment:** Motion made by Tom Maynard, seconded by Tom Lister, all approved to adjourn the meeting at 12:30 p.m.