

Approved

**MBOIA Minutes  
September Membership Meeting  
Thursday, September 14, 2017  
Spring Meadows Country Club  
Gray, Maine**

**Minutes**

- A. Call to Order – President Paul Demers called the meeting to order at 12:30pm.
- B. Calling of the Roll of Officers: Paul Demers, Tom Lister, Brian Longstaff, David Twomey, Barbara Skelton, Ben McDougal, Tom Maynard, and Nick Adams, Kathy Joiner, Justin Brown and Melissa Christie (MMA). Ben Breadmore called in via conference phone.

Absent: Stewart Brooks, Myles Block, John Root, Mark Stambach.

It was determined there was a quorum.

SEE September 14, 2017: CLASS LIST FOR RECORD OF ATTENDEES

- C. Review and Acceptance of the Minutes from July 20, 2017 Membership meeting.

Motion made by William Longley, seconded by Scott Davis, all approved the July 20, 2017 Membership minutes.

- D. Communications and Bills:

1) Communications: Ben McDougal reported on the following communications:

**Bills Paid:**

There were bills paid since the July 20, 2017 Membership meeting:

Country Catering	\$1,335.69
MMA – May Invoice	\$940.42
MMA – June Invoice	\$52.83

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- E. **Report of Officers and Treasurer's Report** – Ben McDougal reported total assets as of June 30, 2017 were \$37,854.75, total assets as of July 31, 2017 were \$35,628.32.

Motion made by Tom Lister, seconded by Tom Maynard, all approved the June and July 2017 financials.

- F. Report of Committees:

**Education Committee:** Paul Demers reported on the following:

- MUBEC changes discussion. The Department of Public Safety and the Department of Economic and Community Development changes, Brienne Hasty will chair the MUBEC board meetings. Rich McCarty will still be in charge of rulemaking. DECD will handle the administrative services.
- Membership renewals went out for the 2018 year.
- 2015 Code Adoption – rule making
- ICC Code books premium access – Board working on order form
- Code questions discussion regarding ICC membership, Code interpretation, and voting rights (4 per member community). ICC will need a membership list for each community.
- Upcoming 2017 MUBEC trainings with ICC Richard Wood
- Barbara Skelton reported that the December 14<sup>th</sup> training/membership meeting topic will be tiny homes
- ICC sale of license to MBOIA so that they can have control to distribute presentations and trainings all over the State of Maine hopefully by next year at the MBOIA Annual Maine Code Conference.
- MBOIA website CEO of the year presentation available which was awarded to Bill Gilmore, Code Enforcement Officer for the Town of Carrabassett Valley. Paul Demers recommended to members to check the MBOIA website often for job openings.
- Nomination forms are being worked on for the CEO of the year for 2018
- Mike Falvey gave a brief description of the ICC initiative with educational outreach to high schools and technical schools.

Motion made by William Longley, seconded by Tom Lister to allow Paul Demers to speak on behalf of the MBOIA membership regarding the September 18<sup>th</sup> Codes rule making session, all approved.

**NEBOEA/ESBOF Committee:** Paul Demers reported on the following:

- ESBOF ICC based institute will be held in April of 2018 at the Embassy Suites in Portland, Maine. This is a change from the previous years.
- NEBOEA conference will be held on October 2<sup>nd</sup>, 3<sup>rd</sup>, and 4<sup>th</sup> in Amherst Massachusetts.

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**NERC** – Code development discussion. NERC would like to have a small code review committee in each State. MBOIA has committed to provide \$300.00.

**Legislative Committee:** Tom Lister had nothing to report.

G. Unfinished Business: Paul Demers had nothing new to report.

H. New Business:

- ICC Award: Paul Demers reported that he recently attended the ICC Annual Business Meeting in Columbus Ohio with Mark Stambach and Ben Breadmore. MBOIA was selected for the ICC merit award. Paul Demers passed around the plaque that was presented to MBOIA. Ben Breadmore was elected as the Vice Chair of the Emerging Leaders Council.
- DECD/Fire Marshall changes: Paul Demers reported on the MUBEC changes. The Department of Public Safety and the Department of Economic and Community Development changes, Brianne Hasty will chair the MUBEC board meetings. Rich McCarty will still be in charge of rulemaking. DECD will handle the administrative services.
- Upcoming elections for the MBOIA board. Elections will take place at the December 14<sup>th</sup> Membership training meeting.

**New Members:**

**ACTIVE MEMBERSHIP**

Joseph Rose	CEO	Town of Bristol
Lucien G. Langlois	Self Employed	Third Party Inspector
Richard Coulombe	CEO	Town of Rumford

Motion made by Scott Davis, seconded by Freeman Abbott, all approved the new active members.

I. Adjournment: Motion made by Mike Falvey, seconded by William Butler , all approved to adjourn the meeting at 1:35pm.