

**MBOIA Minutes
Board of Directors' Meeting
Thursday, April 26, 2018
MMA, Augusta**

Minutes

- A. **Call to Order:** President Tom Lister called the meeting to order at 9:08 a.m.
- B. **Calling of the Roll of Officers:** Paul Demers, Tom Lister, David Twomey, Nick Adams, Barbara Skelton, Justin Brown, Ben McDougal, Kathryn Joiner, Michael Falvey, Brian Longstaff, John Root, Ben Breadmore, Mark Stambach, and Joan Kiszely (MMA).

Absent: Stew Brooks and Tom Maynard.

Guest: Bill Nash.

It was determined there was a quorum. 12 members in attendance!

- C. **Review and Acceptance of the Minutes:** Motion made by Nick Adams, seconded by Barbara Skelton, all approved the January Board minutes.
- D. **Treasurer's Report:** Ben McDougal reported on the following financial report:

February Total Assets:	\$29,869.94
State still owes:	\$10,000.00

Ben McDougal reported on the Bills that were paid since the January Board meeting:

MMA – November	\$464.57
MMA – December	\$511.39
MMA – January	\$58.40
MMG Insurance	\$450.00
Point Lookout	\$2,000.00
MMA – February	\$17.41
Town of Holden	\$20.00
Unlimited Conference	\$18.45
MFCA Legislative Breakfast	\$345.69

Motion made by Nick Adams, seconded by Justin Brown. All approved the Treasurer's report.

- E. **Communications:** Tom Lister reported on the following:
- DECD Bill – MMA will produce another invoice and send to Brianne Hasty.
 - MUBEC Training and meeting today.

- F. **Committee Reports:**

By-laws Committee Chair David Twomey had no report.

Approved

ESBO Committee – Richard Lambert not in attendance. Paul Demers reported the following:

- Just had Board meeting three weeks ago in Portland – 44 in attendance – ICC Institute. They elected new officers – nice event to have in Maine – Dick Lambert was given an award. Really good event and will see another event next year.

Education Committee Chair Mark Stambach was absent. Tom Lister and Joan Kiszely reported on the following:

- **Critique of March Membership Training/Meeting with MFCA:** It was the consensus that this was a good workshop and the speakers did a good job.
- **2018 Code Conference scheduled for May 21 & 22, 2018 at Point Lookout:** Joan Kiszely gave an update on how many registered to date for attendees (44 attendees and 11 vendors).
 - Joan Kiszely requested the Board members to register for the conference.
 - Speaker comp. discussion – need guidelines or a policy.
 - Paul Demers indicated he has ordered hats and two cases of bags for giveaways at the conference at Point Lookout. They will give each person a pin. Eight shirts were also ordered for the Board.
- **July Membership Meeting:** Barbara Skelton needs some direction for training in July. Topics that were suggested were: Short-term Rental, Tiny Homes. It was the consensus to do Part 3 of Tiny Homes in July. They want to include the managers in attending this. Ben Breadmore will work with Barbara Skelton on this. September recommendation for training was Short-term Rental – John Root, Speaker. November – TBD – North – 1 South – 1 Middle Alternate Training. December recommendation for training was marijuana.
- **Training:** Paul Demers reported on Bryce Miller on Firestopping. This would be a freebie for MBOIA and MFCA members. This would be June 12th. Paul Demers will work with the Fire Marshal's office and MFCA, Chief Veilleux and Mark Stambach.

Legislative Committee Chair – Paul Demers had no report.

Membership Committee Chair – Justin Brown reported the following:

- 299 members paid.
- 60 members not paid to date.

Motion made by Paul Demers, seconded by David Twomey, all approved to nominate Bruce Smith as Honorary member.

NEBOA Committee Chair Paul Demers reported the following:

- Meeting is October 2 & 3.

NERC Region Chair Paul Demers reported the following:

- Sending the President a letter to request funding.

Newsletter Committee Chair Scott Davis was not in attendance.

Northern update from Michael Falvay:

- Houlton Training.

Approved

- Needs guidance from this Board to see what he can bring for training up north.
- Ben Breadmore has been working on ADK.
- Trying to bring ICC to the college level.
- ICC Test – issue to the students for vocational schools.

Website/Technology Chair Richard Lambert was not in attendance.

Marketing Committee: Tom Maynard was not in attendance.

Scholarship Committee: Kathy Joiner reported the following:

- Two-day – Brenda Charland and Arthur Unobskey.
- One-day – Bruce Smith and Frank Tracy.

Motion made by Nick Adams, seconded John Root, all approved to honor the two-day scholarships to Brenda Charland and Arthur Unobskey, and one-day scholarship to Bruce Smith and Frank Tracy.

Kathy Joiner will notify the scholarship winners and have them complete the registration form.

Sprinkler Coalition Committee: Barbara Skelton reported there has been no meeting.

G. New Business:

New Members:

Active:

Brenda Charland	Dept. CEO	Town of Acton
Rickey Haskell	Asst. CEO	City of Saco

Subscribing:

Jacklyn Dyer	Admin. Asst. to Town Planner	Town of Standish
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Motion made by Nick Adams, seconded by Barbara Skeleton, all approved the new members.

CEO Officer of the Year: Brian Longstaff reported the following:

Brian Longstaff reported there are applicants. Joan Kiszely indicated she would scan the nominations and send them this afternoon to Brian Longstaff and Barbara Skelton. Once they chose the winner, Missy and I will work with Brian Longstaff on the plaques and calling the town and family.

H. The Good & Welfare of the Association:

I. Adjournment: Motion made by Ben Breadmore, seconded by Tom Lister, all approved to adjourn the meeting at 11:34 a.m.