

**MBOIA Minutes  
Board of Directors' Meeting  
Thursday, January 11, 2018  
MMA, Augusta**

**Minutes**

- A. **Call to Order:** President Tom Lister called the meeting to order at 9:14 a.m.
- B. **Calling of the Roll of Officers:** Paul Demers, Tom Lister, David Twomey, Nick Adams, Mark Stambach, Barbara Skelton, Justin Brown, Ben McDougal, Kathryn Joiner, Tom Maynard, Michael Falvey, and Joan Kiszely (MMA).

**Absent:** Stew Brooks, Brian Longstaff.

**Guest:** Rich McCarthy.

**Excused Absent:** John Root.

**Conference Call:** Ben Breadmore.

It was determined there was a quorum. 12 members in attendance!

- C. **Review and Acceptance of the Minutes:** Motion made by Ben McDougal, seconded by Nick Adams, all approved the November 16, 2017 Board minutes.

- D. **Treasurer's Report:** Ben McDougal reported on the following financial report:

October Total Assets:	\$41,637.01
November Total Assets:	\$38,282.85

Ben McDougal reported on the bills that were paid since the November Board meeting:

Paul Demers	\$132.02
Point Lookout	\$622.85

Motion made by Nick Adams, seconded by Barbara Skelton. All approved the Treasurer's report.

Tom Lister reported on the ICC Book invoice of \$1,766.07. Thirty books were returned. Melissa White can process this.

- E. **Communications:** Tom Lister reported on the following:
- Adoption Policy – Richard McCarthy – Still has not been sent out.
  - Paul Demers did the Cost of Member pricing for all the books – Can go to ICC Website to look up and log into. Everyone needs to respond to Brianne Hasty's email that she sent out on January 10, 2018. This is good for 18 months.
  - Training with Bill McKenney – Ben Breadmore reported they are trying to find a facility. Bill McKenney is looking for a date and still willing to do the date.
  - MMA Affiliate Group Meeting: April 6, 2018 from 10:00 a.m. to 12:30 p.m.

## APPROVED

- Letterhead printed up: Vacant position in Northern Chapter.
- Monkey Survey from Corinne Watson from Tiny Homes. There was a brief discussion on tiny homes.

### F. Committee Chair Appointments and Reports:

Tom Lister reviewed the committee chairs and made appointments. He added the Scholarship Committee and Marketing Committee.

By-Laws Committee Chair David Twomey had no report.

ESBO Committee – Richard Lambert not in attendance. Paul Demers reported the following: ICC Institute is being planned – Being held at the Embassy Suites at the Airport.

Education Committee Chair Mark Stambach reported the following:

- 2018 Code Conference scheduled for May 21 & 22, 2018 at Point Lookout. Joan Kiszely gave an update on the Exhibitor and Attendee Packet. She answered questions that the Board had.
- Membership Meetings/Training: July 19, September 27, December 13. Suggested topics are Tiny Homes, Marijuana, and Zoning.
- October 30, October 31, November MUBEC Training: It was the consensus of the Board to have Joan Kiszely sign the contracts.
- MFCA.

Legislative Committee Chair – Paul Demers reported the following:

- LD 1068.
- Rich McCarthy reported on the Rule Making. This passed through the AG office. The package will go to the Secretary of State.

Membership Committee Chair – Justin Brown reported the following:

- 276 Members paid.
- 75 Members not paid to date.
- Renewals went out in September and second notices went out in November.
- **List of all Northern members and unpaid members – email to Mike Falvey. Tell Jen to email Justin and Mike monthly.**

NEBOA Committee Chair Paul Demers had no report.

NERC Region Chair Paul Demers had no report.

Newsletter Committee Chair Scott Davis was not in attendance.

Northern Update from President Stewart Brooks was not in attendance.

Website/Technology Chair Richard Lambert was not in attendance.

APPROVED

**G. New Business:**

**New Members:**

**Active**

Tonia Louise Burns	CEO	Town of Chelsea
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**Subscribing:**

Clinton Beveridge	Firefighter	Town of Camden
Matthew Heath	Firefighter	Town of Camden
Andrew Lowe	Asst. Chief	Town of Camden
Chief Chris Farley	Chief	Town of Camden

Motion made by Nick Adams, seconded by David Twomey, all approved the new members.

**CEO Officer of the Year:** It was indicated that Brian Longstaff needs to finalize the CEO Office of the Year application and get it to MMA to send it out.

**H. The Good & Welfare of the Association:**

**MFCA Professional Development Conference** – There was a lengthy discussion on doing their Membership Meeting/Training at the MFCA Professional Development Conference. Their training will be Land Use Challenges for Tiny Homes. Paul Demers will contact Chief John Duross to see if it is too late to have a Membership meeting/training on Thursday, March 29, 2018 at their conference. If it is too late to advertise on the MFCA Professional Development Attendee Packet then they will work with Joan Kiszely. They would want her to get a meeting room at Sunday River on March 29<sup>th</sup>, and do a separate brochure for advertising.

Legislative Breakfast – **Missy needs to send** email blast to MBOIA Membership.

There was a brief discussion on the scholarship and what the scholarship covers.

**I. Adjournment:** Motion made by Nick Adams, seconded by Mark Stambach, all approved to adjourn the meeting at 12:15 p.m.