

Approved

MBOIA Minutes
Board of Directors' Meeting & Conference Call Meeting
Thursday, November 15, 2018
Minutes

- A. **Call to Order:** President Tom Lister called the meeting to order at 9:14 a.m.
- B. **Calling of the Roll of Officers:** Tom Lister, Kathryn Joiner, Nick Adams, Barbara Skelton, Ben McDougal, Tom Maynard, Paul Demers, and Melissa White (MMA).

Conference Call In: Brian Longstaff, Mike Falvey, Stew Brooks, Ben Breadmore, Justin Brown, Guest Bill Nash (ICC)

Excused Absence: David Twomey, John Root, Mark Stambach

It was determined there was a quorum.

- C. **Review and Acceptance of the Minutes:** Motion made by Nick Adams, seconded by Tom Lister, all approved the October 11, 2018 Board of Directors minutes with no corrections.
- D. **Communications & Bills**

Financial Report:

August 2018 & September 2018 Financial Reports: Motion made by Nick Adams, seconded by Justin Brown, all approved the August & September Financials.

Bills Paid since the September Membership Meeting:

Black Bear Inn	MUBEC Workshop	\$1,482.99
Black Bear Inn	MUBEC -Speaker overnight room	\$94.00
Brian Longstaff	MUBEC - Photocopies	\$147.70
Country Catering	MUBEC – Workshop	\$2,095.20
Fireside Inn-Lafayette	MUBEC – Workshop	\$2,614.34
MMA Invoice – August Services		\$198.58
MMA Invoice – September Services		\$195.42
Westbrook-Sept. Membership Meeting Refund		\$10.00
Spring Meadows Banquet – Sept. Membership Mtg.		\$1,471.93

- E. **Report of Committees**

By Laws Committee: Dave Twomey was absent

ESBOF Committee: Paul Demers reported on the following:

Approved

- ESBOF has a new chair for their board and is working on their 2019 conference that will be held in Newport, RI. This is not an ICC Institute this year. Brian Longstaff reported on the agenda and sessions for the trainings.

Education Committee: Barbara Skelton reported the following:

- Brief discussion of the December Membership meeting topic.
- They are hoping to have a Tiny Homes presenter at the 2019 MMA Convention; Barbara will contact Topsham Planner Carol Eyerman to combine efforts.
- Discussion of Joint Conference session topics with MFCA in March of 2019 and for the 2019 Annual Code Conference. Tom and Barbara created a list of possible topics and presenters.

MUBEC Training – Critique and review of evaluations.

October 30 – Portland – Fireside Inn

October 31 – Orono – Black Bear Inn

November 1 – Waterville Elks Lodge

November 2 – Augusta – MMA

IAPMO Committee: Paul Demers reported on the following:

- Discussion of IAPMO holding free sessions at the 2019 Code Conference as well as two other sessions; one in February and one in March. The group discussed facility options.

Legislative Committee: Paul Demers reported on the following:

- Suggestion for each board member to reach out to the local election winners offering MBOIA support for their communities.
- Contact Janet Mills for May 2019 Safety Month proclamation

Membership: Justin Brown reported the following:

- Discussion of Moose Chatter and adding State/MUBEC officials. Motion made by Paul Demers to add certain non MBOIA members State Officials to Moose Chatter, seconded by Nick Adams, All approved to add the following members:

Sue Baker

Marc Veilleux

Peter Holmes

Brett Lawson

Dana Tuttle

Ray Stanford

Bob LeClair

Colin Clarke

Approved

NEBOEA Committee: Paul Demers had nothing new to report.

NERC Region: Paul Demers reported on the following:

- Motion made by Paul Demers to provide \$300.00 to NERC, seconded by Barbara Skelton, all approved.

Northern Update: Stewart Brooks nothing new to report.

Website/Technology Committee: Nothing new to report.

Marketing Committee: Tom Maynard reported on the following:

- Shirts need to be ordered in December

Scholarship Committee: Kathy Joiner had nothing new to report.

Sprinkler Coalition Committee: Barbara Skelton reported on the following:

- She is hoping to work with Joe Thomas in having another member of the coalition present.

CEO Committee: Brian Longstaff had nothing new to report.

F. New Business

New Members:

ACTIVE

Christopher Parks	CEO	Town of Carrabassett Valley
Michael Budischewsky	CEO	City of Portland

Motion to approve the two new active members, motion made by Nick Adams, seconded by Tom Lister, All approved the two new active members.

G. Other

- Discussion of December membership meeting raffle items. Justin Brown purchases the raffle items ahead of time and will need \$400.00 to do so. Motion made by Nick Adams, seconded by Barbara Skelton all approved a check request in the amount of \$400.00 for Justin Brown to purchase raffle items for the 2018 December membership meeting in Lewiston.
- Discussion of items that the board has for give a ways for the 2019 Conference.

Approved

- Paul Demers discussed possibly having a Southern Maine chapter of MBOIA. There currently is a group that meets on a monthly basis in the Southern area.

H. The Good & Welfare of the Association

- I. Adjournment: Motion made by Tom Lister, seconded by Nick Adams, all approved to adjourn the meeting at 11:46 a.m.