

Approved

**MBOIA Minutes**  
**Board of Directors' Meeting & Conference Call Meeting**  
**Thursday, October 11, 2018**  
**Minutes**

- A. **Call to Order:** President Tom Lister called the meeting to order at 9:05 a.m.
- B. **Calling of the Roll of Officers:** Tom Lister, David Twomey, Kathryn Joiner, Brian Longstaff, Mark Stambach, Justin Brown, and Joan Kiszely (MMA).

**Conference Call In:** John Root, Mike Falvey, Ben Breadmore, Nick Adams

**Excused Absence:** Barbara Skelton, Ben McDougal, Stew Brooks, Tom Maynard, Paul Demers

Guest: Eric Conrad

It was determined there was a quorum.

- C. **Review and Acceptance of the Minutes:** Motion made by Justin Brown, seconded by David Twomey, all approved the September 27, 2018 Board of Directors minutes with corrections.
- D. **Communications & Bills**  
**2019 Administrative Services:** Eric Conrad, Director of Communications & Educational Services indicated that the MMA Executive Board of MMA approved a 3% increase. This is reflective of our actual staff costs such as salaried & benefits.  
Motion made by David Twomey, seconded by Mark Stambach, all approved the 2019 Administrative Service Agreement.

**What should we charge for MBOIA Items:**

**Hats**

Large Folios	\$10.00
Small Folios	\$5.00
Bags	\$5.00
Pins	\$1.00
Hats	\$15.00
Other	

MBOIA will provide Mike Falvey a few items to sell at Northern Workshops, and give them an item for free.

There was a brief discussion that Justin Brown will contact Tom Maynard to work on a flyer to put on their website and use to advertiser at membership meetings.

E. **Report of Committees**

Education Committee: Mark Stambach reported the following:

MUBEC Training - Board Coverage

October 30 – Portland – Fireside Inn – Brian Longstaff & Missy White –

October 31 – Orono – Black Bear Inn – Tom Lister & Joan Kiszely

November 1 – Waterville Elks Lodge – Tom Lister & Joan Kiszely

November 2 – Augusta – MMA – Brian Longstaff & Missy White & Joan Kiszely

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**Membership:** There was a brief discussion on unpaid members. Justin Brown will do a blast email to try and get the non-members to become members.

Training Contract: ICC – Tom Lister indicated he signed the ICC Contract.

DECD Contract – Cost Sharing: Tom Lister indicated they added \$8,000 for the four day training. MBOIA should get a check for \$8,000 after the 4 day workshops. Tom Lister noted he signed this contract.

Mike Falvey gave an update on the Advanced Structure & Composite Center at UMO. Russell Edgar invited everyone to do the tour of his lab. He indicated he has invited Eastern Maine Community College who will bring 25 students and a half dozen instructors. They are looking at 40 or more attendees to attend.

F. New Business  
New Members: None

G. Other

Joan Kiszely reported on the following:

- MFCA Professional Development Conference: Joan Kiszely indicated that if MBOIA would like a session at the MFCA Conference they need to contact Chief John Duross ASAP.
- Legislative Breakfast: February 14, 2019

H. The Good & Welfare of the Association

I. Adjournment: Motion made by Brian Longstaff, seconded by Justin Brown, all approved to adjourn the meeting at 10:36 a.m.