

Approved

**MBOIA Minutes
Board of Directors' Meeting & Conference Call Meeting
Thursday, January 24, 2019
Minutes**

- A. **Call to Order:** Vice President Ben Breadmore called the meeting to order at 9:00 a.m.
- B. **Calling of the Roll of Officers:** Kathryn Joiner, Nick Adams, Barbara Skelton, Ben McDougal, Tom Maynard, Paul Demers, Brian Longstaff, Mike Falvey, Justin Brown, David Twomey, Mark Stambach, Freeman Abbott, and Melissa White (MMA).

Conference Call In: Paul Demers

Excused Absence: Tom Lister, Stewart Brooks

Guest: Bill Nash - ICC

It was determined there was a quorum.

- C. **Review and Acceptance of the Minutes:** Motion made by Brian Longstaff, seconded by David Twomey, all approved the November 15, 2018, 2018 Board of Directors minutes with no corrections.
- D. **Communications & Bills**

Financial Report:

October 2018 & November 2018 Financial Reports: Motion made by Nick Adams, seconded by Freeman Abbott, all approved the October & November Financials.

Bills Paid since the December Membership Meeting:

MMG Insurance Company	Liability Insurance	\$450.00
Paul Demers	ICC Expenses	\$165.42
Waterville Elks	MUBEC	\$1,809.26

E. Report of Committees

By Laws Committee: Dave Twomey reported on the following:

- Discussion of New member approvals. Per the by-laws, the new members should be approved by the membership committee. Moving forward MMA will send new member applications for approval to the membership committee on a monthly basis.

ESBOF Committee: Brian Longstaff reported on the following:

- Spring Conference is scheduled for April 7, 8 & 9th in Newport, RI.
- Bill Nash reported information regarding training on the 2012 to 2015 codes as well as 2015 to 2018 for some New England states (not Maine).
- Gil Arsenault has retired and needs to be replaced with a recommendation from the MBOIA Board.

Education Committee: Mark Stambach reported the following:

- March Membership/Training – March 28, 2019 at Sunday River. Rich McCarthy will provide a fire inspection 101 training.
- July training. Mark will approach Ray Stanford to possibly do a session on electrical inspections.
- September training – Possibly a session on energy codes.
- Discussion of Health Officers, certificates and training
- AIA Partnership: Jill Johanning. The group will not do the ICC (Kim Palburg) Jill session at the Code Conference. Discussion of having that session in November along with the MUBEC trainings as well as an energy training.
- **2019 Code Conference**
 - Training Topics -
 - IAPMO, ICC/A117.1 -
 - Potential speakers from the following: Vericon, American Wood Council, MASE (subsurface), Maine DEP, Pier installations, Maine indoor air quality, Matthews Brothers window tour, UMaine testing lab tour or course or both, UL, Army Corp of Engineers, ICC benefits, NFPA
 - Money for Speakers – There is \$2000.00 in the budget
 - Code Dogs will present again
 - Better sound system for lunch area
 - Vendors – Vendor time at breakfast or morning break on day 1.

IAPMO Committee: Ben Breadmore reported on the following:

- Dana Tuttle and the Northern chapter of MBOIA have set up training on February 20th.
- IAPMO has confirmed a full day's worth of training at Point Lookout for the Code Conference

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Legislative Committee: Paul Demers reported on the following:

- Discussion regarding LR/LD's. The Legislators are seeking guidance regarding certain proposals. Please refer to the email sent by Paul Demers and the informational document brought in by Bill Nash.
- Can we/should we take positions Code back to State Wide
- Maintain current enforcement levels or expand
- Discussion of fees – South vs. North
- Update to 2018 IECC (not 2015 per Steve Carr) Discussion of all Maine Towns & Cities adopting MUBEC code. Population under 4000 can choose not to enforce – option. Lengthy discussion regarding codes issues that may arise adopting new energy codes, as well as educating citizens on the importance of the code.
- Reduce Adoption cycle?
- Legislative Breakfast – February 14, 2019 at 7:00 am at the Senator Inn. The group may have a white paper to add to the informational packet that is provided to the legislators.
- Discussion of Plumbers board and the MBOIA recommendation to add Nick Adams as a member of that board.

Membership: Justin Brown had nothing new to report – See information under the By-Laws committee.

NEBOEA Committee: David Twomey reported on the following:

- First meeting was January 11, 2019 and Paul Demers was elected as chair.

NERC Region: Bill Nash reported on the following:

- Joe Summers is the chair. Bill McKinney was elected vice chair.
- A northeast tour is being planned in August.

Northern Update: Mike Falvey reported on the following:

- 2019 Training calendar has been completed and posted.

Website/Technology Committee: Justin Brown nothing new to report:

Marketing Committee: Tom Maynard reported on the following:

- An email will be sent asking each board member what they have for inventory of MBOIA items. Barb presented an idea to purchase knit caps.

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Scholarship Committee: Kathy Joiner reported on the following:

- The group agreed that they will provide scholarships again this year. The scholarship forms will be sent along with the attendee brochure.

Sprinkler Coalition Committee: Barbara Skelton reported on the following:

- State Fire Marshal Joe Thomas is working on scheduling another meeting. John Root needs to be replaced on the committee.

CEO Committee: Brian Longstaff reported on the following:

- Call for nominations for CEO of the year award was sent out on 1/4/19.

Other Business:

- There was a glitch in the ICC software systems that has now been fixed.
- Brief discussion of ICC State Memberships and Premium Access.
- Steve McDaniels who is on the ICC board of Directors will be coming to Maine – Tom Lister would need to do a chapter meeting request, Bill Nash will reach out to Tom. The best time would be during the Code Conference to have Steve visit Maine.
- Bill Nash will bring another ICC rep Gary with him who mainly handles plumbing codes.

F. The Good & Welfare of the Association

- The manufactured housing board is looking at modular homes being constructed on a steel frame and has put together a committee – Mark Stambach will attend their next meeting.
- Nick Adams led a brief discussion regarding CMP service time issues for new service. There is a request for the board to take a stand and send a letter to CMP. Nick will draft a letter and present it to the board.
- Discussion of ICC premium access members to have voting privileges.

G. Adjournment: Motion made by Brian Longstaff, seconded by Mike Falvey, all approved to adjourn the meeting at 11:42 a.m.