

**MBOIA Minutes**  
**Board of Directors' Meeting**  
**Thursday, June 27, 2019**  
**Minutes**

- A. **Call to Order:** President Tom Lister called the meeting to order at 9:07 a.m.
- B. **Calling of the Roll of Officers:** Tom Lister, Barbara Skelton, Brian Longstaff, David Twomey, Mark Stambach, Freeman Abbott, Jeff Wallace, Mike Falvey, Nick Adams, Tom Maynard, Paul Demers and Melissa White (MMA).

**Conference Call In:** Ben McDougal

**Excused Absence:** Ben Breadmore, Stewart Brooks, Kathryn Joiner, Justin Brown

**Guest:** Bill Nash

It was determined there was a quorum.

- C. **Review and Acceptance of the Minutes:** Motion made by Barbara Skelton, seconded by Brian Longstaff, all approved the April 25, 2019, Board of Directors minutes with no corrections.
- D. **Communications & Bills**

Financial Report: Ben McDougal reported on the March, April & May 2019 financial reports. As of March 31<sup>st</sup> total assets were \$46,803.92, as of April 30<sup>th</sup> total assets were \$57,381.39, as of May 31<sup>st</sup> total assets were \$78,203.82.

Motion made by Mike Falvey, seconded by Barbara Skelton, all approved the March, April & May Financial reports.

Bills Paid since the April 25, 2019 Executive Board Meeting:

MFCA – March Membership Meeting at Sunday River - \$928.24  
Steve Footer – Entertainment (Codes Dogs at Annual Conference) - \$100.00  
Stewart Brooks – Reimbursement breakfast MBOIA NC training - \$51.96  
Unlimited Conferencing – Conference calling 4/11 to 4/11/19 - \$3.64  
Mark Stambach – Reimbursement, Networking room food at Code Conference - \$306.39  
Town of Richmond – Refund, Pre-paid Code Conference Cancellation - \$170.00  
American Awards – CEO of Year plaques - \$161.89  
AW Promotional Products – Code Conference give-a-ways, board shirts - \$2,417.87  
Fresh Air Ventilation Systems – Speaker fee, Kurt Johnson, Code Conference - \$250.00  
MFCA – MBOIA's portion of co-sponsoring Legislative Breakfast - \$405.21  
Tom Lister – Reimbursement, Networking room food at Code Conference - \$52.87  
ColorGraphics – Code Conference vendor & Sponsorship posters - \$171.97  
MMA April Invoice – Monthly Administrative Services - \$112.51  
Stewart Brooks – Reimbursement of Expenses, food, MBOIA NC training 6/5/19 - \$745.01

Approved

## E. Report of Committees

**By Laws Committee:** Dave Twomey reported on the following:

- MSR 2351 will be corrected, but doesn't need to be voted, the reference number changed.

**ESBOF Committee:** Brian Longstaff reported on the following:

- Brian advised Ed Cusato is the new President and they will begin planning for their next Conference and training schedule.

**Education Committee:** Mark Stambach reported the following:

- 2019 Code Conference Critique. The group reviewed the evaluations.
- Mark will confirm with the Maine Housing Authority for the September Training
- DECD Training discussion of topics for the three/four day trainings. The fourth day of training may not take place. There was brief discussion of the DECD payment portion.
- The group discussed some of the new codes that were recently adopted to determine if training topics needed to cover these new codes.

Motion made by Freeman Abbot, to hold the 2020 Code Conference at Sebasco, seconded by Nick Adams, all approved.

**ICC Update: Bill Nash reported on the following:**

- Discussion of ICC memberships that the State of Maine previously paid for (MUBEC cities/towns) and is being worked on to determine if the State of Maine will continue to cover these memberships and premium access from ICC to Municipalities.
- Discussion of combining efforts on new codes with ICC and the Office of the State Fire Marshal.
- Discussion of ICC training days and what is allowed off the list as Chapter benefit days/trainings.
- ICC representatives will be coming to Maine for a meeting in August and will invite about 30 MBOIA members and Maine Legislative representatives to a Town Hall event. They will arrive on Sunday, August 4<sup>th</sup> & the meeting will be on Monday, August 5<sup>th</sup>. ICC will cover the costs, however if MBOIA is interested in co-sponsoring, the ICC would be able to open this up to more people. The group discussed a co-sponsorship amount of \$2,500.00. There will be 2 events, one on Sunday and one on Monday that will be open to MBOIA and Northern Chapter members as well as MFCA members.
- ICC Annual Business Meeting discussing support for a by-law amendment regarding the Board of Directors and to eliminate sections and must have representation from the regions. Bill will send the information to Tom to review.

Motion made by Brian Longstaff, seconded by Mark Stambach to co-sponsor the ICC tour in August 2019, not to exceed \$2,500.00, all approved.

Approved

**IAPMO Committee:** Paul Demers had nothing new to report.

**Legislative Committee:** Paul Demers reported on the following:

- LD 1509 "An Act To Amend the Laws Governing the Maine Uniform Building and Energy Code To Ensure It Is Consistent with Current Standards and Applies to Small Municipalities" passed, on September 17th, will be the official enactment date.
- LD 1543 "An Act To Amend the Maine Uniform Building and Energy Code" This will need to be reviewed. Paul discussed the standards and other information.
- LD 855 "An Act To Strengthen the Maine Uniform Building and Energy Code" passed with amendments, still awaiting a signature.
- Tom Lister reported on LD 353 "An Act To Classify Recovery Residences as One-family Dwellings for the Purposes of the Fire Code" that effects the "fire side". The group briefly discussed. This does not supersede MUBEC.
- Brianne Hasty, DECD program manager until July 1, 2019, sent out an email regarding the above LD's that the group was discussing – Paul read the email to the group.
- Brief discussion of LD 562 "An Act To Improve Shoreland Zoning Rules And Enforcement To Support Municipalities".

**Membership:** Justin Brown was absent:

**NEBOEA Committee:** Paul Demers reported on the following:

- There will be a meeting in October.

**NERC Region:** Paul Demers had nothing new to report.

**Northern Update:** Mike Falvey reported on the following:

- The presenter for the September training had to decline, so they are looking for another topic, presenter.
- The Northern Chapter recently held a training on June 5<sup>th</sup> in Brewer with Brent Lawson.

**Website/Technology Committee:** Justin Brown was absent:

**Marketing Committee:** Tom Maynard had to leave the meeting:

Approved

**Scholarship Committee:** Kathy Joiner was absent:

**Sprinkler Coalition Committee:** Barbara Skelton had nothing new to report:

**CEO Committee:** Brian Longstaff reported on the following:

- Discussion of changing the application and criteria
- Discussion of having a President award and or a Lifetime Achievement award. These could be presented at the Annual Code Conference or at the December Membership meeting and do not have to be given out every year.

New Business:

a. New Members

Michael McCray – Owner – Advanced Inspections

Motion to approve made by the Membership committee, seconded by Nick Adams, all approved.

b. 2020 Code Conference site proposals

- This was discussed under Education

F. The Good & Welfare of the Association

G. Adjournment: Motion made by Mike Falvey, seconded by Barbara Skelton, all approved to adjourn the meeting at 11:34 a.m.