

**MBOIA Minutes
Board of Directors' Meeting
Thursday, November 14, 2019
Minutes**

- A. **Call to Order:** President Tom Lister called the meeting to order at 9:09 a.m.
- B. **Calling of the Roll of Officers:** Tom Lister, Barb Skelton, Brian Longstaff, Freeman Abbott, Mike Falvey, Kathryn Joiner, Mark Stambach, Bill Longley, Justin Brown, Don Fiske and Melissa White (MMA).

Conference Call In: Tom Maynard, Ben McDougal

Excused Absence: Ben R.K Breadmore, Paul Demers, Jeff Wallace, Stewart Brooks

Guest:

It was determined there was a quorum.

- C. **Review and Acceptance of the Minutes:** Motion made by Freeman Abbott, seconded by Mike Falvey, 8 approved, 1 abstained, the October 10, 2019 Board of Directors minutes with no corrections.

D. **Communications & Bills**

Financial Report: Ben McDougal reported on the September 2019 financial report. As of September 30th, 2019 total assets were \$56,705.78.

Motion made by Don Fiske, seconded by Freeman Abbott, all approved the September Financial report.

Bills Paid since the June 27, 2019 Executive Board Meeting:

MMA May invoice – Monthly Administrative Services - \$1,128.64
Sebasco Harbor Resort – Deposit 2020 Code Conference - \$1,500.00
Athena Point Lookout Resort – 2019 Code Conference - \$21,409.31
Parsonage House – July membership meeting - \$1,591.10
MMA June invoice – Monthly Administrative Services - \$37.81
Ben McDougal – Reimbursement of expenses for ICC tour - \$1,000.00
Richard Lambert – Reimbursement of expenses for ICC tour - \$931.50
Albisons Printing – Membership cards - \$152.98
MMA July invoice – Monthly Administrative Services - \$89.73
MMA August invoice – Monthly Administrative Services - \$74.74
Spring Meadows Banquet – September Membership meeting - \$1,580.97
Fireside Inn – MUBEC training - \$2,783.82
Jeff's Catering – MUBEC training - \$966.88
MMA September invoice – Monthly Administrative Services - \$213.72

Approved

- By-law changes – Barb Skelton is working on these and will have the draft ready to send to membership at least 10 days prior to the meeting
- New website host discussion, will be \$600.00 per year. Justin Brown will reach out to Ben Breadmore for details.

2020 Training Calendar

- Discussion of the four MUBEC training day that wasn't held in 2019. The group will try to hold it in January if possible, a topic is needed.

Motion made by Barb Skelton to approve up to \$500.00 for MMA to host the one 2019 MUBEC training that didn't occur in 2019, in 2020, Tom Lister amended to include any catering costs, seconded by Freeman Abbott, all approved.

Motion made to move the September membership meeting from Spring Meadows in Gray to the Fireside Inn, in Portland. Motion made by Freeman Abbott, seconded by Bill Longley, all approved.

Motion made by Tom Lister, seconded by Barb Skelton to have the 2020 MMA contract corrected to reflect four MUBEC training days, all approved.

- Barb advised that she would like to do a session at the MMA Convention this year, possibly on tiny homes. Brief discussion of the Tiny homes issues. MBOIA will not get involved in the politics of the tiny homes.
- December Membership meeting, prize discussion. MMA will create a check request for Justin Brown. Each board member will bring any items that they have.

Motion made by Brian Longstaff, seconded by Bill Longley, all approved for Justin Brown to receive \$400.00 to purchase the prizes for the December membership meeting.

- The group discussed adding deceased members to the MBOIA website, on the homepage and then create an in memoriam page on the website in the member section with a brief description.

Motion made by Barb Skelton to donate \$100.00 for deceased MBOIA members, seconded by Tom Lister, all approved. Barb Skelton will need to be notified and will request the donation and send a card.

E. Report of Committees

By Laws Committee: Barb Skelton had nothing new to report. See information above.

ESBOF Committee: Brian Longstaff reported on the following:

- Recent conference call, going back to Newport RI in the spring for the training. There will be another meeting after Thanksgiving.

Education Committee: Mark Stambach reported the following:

- Spring Code Conference at Sebasco. There will be three sessions instead of four this year due to the sound carryover in the adjacent room. Mark asked for session topics. Barb offered a topic of Elevators. Discussion of Mandated reporting training but this will most likely be at a membership meeting. Discussion of rarely used codes and requirements, such as cemeteries.
- Discussion of shirts for new board members. Tom will email Paul to order.

IAPMO Committee: Paul Demers was absent.

Legislative Committee: Paul Demers was absent.

Membership: Justin Brown reported on the following:

There 130 paid members.

NEBOEA Committee: Paul Demers was absent.

NERC Region: Paul Demers was absent.

Northern Update: Mike Falvey reported on the following:

There is a training coming up on 11/20. ADA training will Jill Johanning. Mike will email Melissa his proposed schedule.

Website/Technology Committee: Justin Brown had nothing new to report.

Marketing Committee: Tom Maynard had nothing new to report.

Scholarship Committee: Kathy Joiner nothing new to report.

Sprinkler Coalition Committee: Barb Skelton reported on the following:

Barb is waiting for Joe Thomas to schedule a meeting.

CEO Committee: Brian Longstaff reported on the following:

- Discussion of revamping the criteria for CEO of the year and possibly not having the award presented every year. Would like to focus more on soliciting MBOIA membership nominations. Discussion of having a Rising star award a Lifetime Achievement award and a President's award. The group discussed having the CEO of the Year award come from Members and the board – not soliciting nominations from others. The award may be presented at the

Approved

Annual Meeting instead of the Code Conference. Discussion of calling it the MBOIA Member of the Year award.

Motion made by Brian Longstaff, seconded Barb Skelton, to change the CEO of the year award to the named the MBOIA Member of the year award to be awarded at the Annual Membership meeting, and will be voted on by the MBOIA Board of Directors prior to the Annual Membership meeting, all approved.

Motion made by Freeman Abbott, seconded by Bill Longley to present Paul Demers with the MBOIA 2019 Member of the Year award.

Melissa will order the plaques and Brian will contact the town and family. The award will be presented after the call to order and roll call. Board members will draft a list of his contributions. Tom will let Bill Nash know this is occurring.

New Business:

New Members:

Active members:

ADAM ACKOR – CEO – CITY OF ROCKLAND

WYATT PHILBROOK – ASSISTANT CEO – CITY OF ROCKLAND

AMANDA WOODARD – CEO – TOWN OF LINCOLN

KATHRYN NEWELL – CEO/BUILDING INSPECTOR – TOWN OF YORK

JARROD PINKHAM – CEO/LPI – TOWN OF CHELSEA

RYAN M. CAREY – CEO – TOWN OF HAMPDEN

JESSICA B. HANSCOMBE – LICENSING & HOUSING SAFETY MANAGER – CITY OF PORTLAND

RICHARD ANGOTTI – CEO – TOWN OF MILLINOCKET

Motion made by Freeman Abbott, seconded by Justin Brown, all approved the new active members.

F. The Good & Welfare of the Association

Barb reported on an email that she received regarding a solar farm and were asking her about wind and snow codes. The group discussed.

Bill Longley discussed a recent MUBEC board meeting in which a question was asked if the new energy code was in effect. Another topic was licensing of contractors. The group had a lengthy discussion and collectively agreed that a push for this is needed but doesn't want to lead this effort.

Approved

- G. Adjournment: Motion made by Freeman Abbott, seconded by Mark Stambach, all approved to adjourn the meeting at 11:37 a.m.