

**MBOIA Board of Directors' Meeting Minutes**  
**April 23, 2020**  
**Zoom Conference call**

- A. **Call to Order:** President Benjamin R.K. Breadmore called the meeting to order at 9:47 a.m.
- B. **Calling of the Roll of Officers:** Benjamin R.K. Breadmore, Tom Lister, Barb Skelton, Freeman Abbott, Mike Falvey, Bill Longley, Don Fiske, Stewart Brooks, Brian Longstaff, Mark Stambach, Werner Gilliam, Kathryn Joiner, Ben McDougal, and Melissa White (MMA).

**Excused Absence:** Paul Demers, Jodine Adams, Jeff Wallace, and Justin Brown

**Guest:** None

It was determined there was a quorum of at least 7 Officers.

- C. **Review and Acceptance of the Minutes:** Motion made by Stew Brooks, seconded by Barb Skelton, all approved the March 12, 2020 Board of Directors minutes with no corrections.
- D. **Communications & Bills**

**Financial Report:** Ben McDougal reported on the February 2020 financial report. As of February 29, 2020 total assets are \$45,964.46.

Motion made by Stew Brooks, seconded by Barb Skelton, all approved the February 2020 Financial report.

Bills Paid since March 12, 2020:

4/14/2020 – Unlimited Conferencing - \$77.34

E. **Report of Committees**

**By Laws Committee:** Barb Skelton reported on the following:

- Working on the final review

**ESBOF Committee:** Brian Longstaff reported on the following:

- Cancelled spring training
- Discussion of retaining the same officers due to the cancellation of the ABM/Election

**Education Committee:** Mark Stambach reported the following:

- 2020 Code Conference cancelled, Deposit returned
- Next scheduled meeting is July Membership Meeting
- Discussion of virtual training
- Bill Nash reported that the ICC would be willing to still provide the training day, even if it's via a webinar. Gary Gauthier is providing some free trainings. Bill, along with Paul Demers will contact Glenn Mathieson regarding trainings.

Approved

- Discussion of providing free webinar trainings for this year to MBOIA/members

**IAPMO Committee:** Paul Demers was absent.

**Legislative Committee:** Mark Stambach reported on the following:

- Tiny Homes legislation was not passed by MDOT

**Membership & Nominating Committee:** Justin Brown was absent.

**NEBOEA Committee:** Paul Demers was absent

- Bill Nash reported the New England Conference in October has not been cancelled

**NERC Region:** Paul Demers was absent

**Northern Update:** Stew Brooks/Mike Falvey reported on the following:

- May 20<sup>th</sup> Northern Chapter training is cancelled
- June 3<sup>rd</sup> Northern Chapter training will most likely be cancelled, still pending

**Website/Technology Committee:** Justin Brown was absent.

- Ben Breadmore will continue to work on the new website platform with ICC.

**Marketing Committee:** Paul Demers was absent

**Scholarship Committee:** Kathy Joiner had nothing new to report

**Sprinkler Coalition Committee:** Barb Skelton had nothing new to report

**MBOIA Member of the Year Committee:** Brian Longstaff reported on the following:

- Brian will update the previous year forms and work with Melissa to post the form to the MBOIA website and send a call for nominations email to membership.

**New Business:**

New Members:

**Active members:**

C.Toupie Rooney	CEO/LPI	Town of Northport
Andrew Welch	Assistant CEO/LPI	Town of Kennebunkport

Approved

**Subscribing members:** None

Motion made by Barb Skelton, seconded by Stew Brooks, to approve the new active members, all approved.

**Other:**

F. The Good & Welfare of the Association

- ICC ABM may be cancelled.
- The ICC Chapter report has been completed
- Discussion of Building Safety Month Proclamation
- Bill Nash reported that the ICC has sent letters to New England Governors in support of the following:
  - CEO/Construction is essential
  - Encouraging participation in the CGDB & CARE Act
- Zoom meeting purchase for future use for Board meetings & trainings
  - Other options/Comparison needed – WebEx or Teams.

Motion made by Ben Breadmore to support Bill Nash in updating the MBOIA & MBOIA Northern Chapter Building Safety Month proclamation, seconded by Stew Brooks, all approved.

G. Adjournment: Motion made by Stew Brooks, seconded by Freeman Abbott, all approved to adjourn the meeting at 10:47a.m.