

Approved

**MBOIA Minutes**  
**December Annual Membership Meeting**  
**Thursday, December 10, 2020**  
**Remote Access - Zoom**

**Minutes**

1. Call to Order: President Ben R.K. Breadmore called the meeting to order at 10:05 a.m.
2. Calling of the Roll of Officers: Tom Lister, Mark Stambach, Stew Brooks, Ben McDougal, Barb Skelton, Mike Falvey, Jodine Adams, Bill Longley, Brian Longstaff, Freeman Abbott, Ben Breadmore, Werner Gilliam, Don Fiske, Justin Brown, Kathryn Joiner and Melissa White (MMA).

Absent: Jeff Wallace.

Guest: Bill Nash, Steven McDaniel (ICC)

It was determined there was a quorum of 7 to conduct business.

SEE DECEMBER LIST FOR RECORD OF ATTENDEES

3. Review and Acceptance of the Minutes from the September 24, 2020 Membership meeting.

Motion made by Stew Brooks, seconded by Freeman Abbott, all approved the September 24, 2020 membership minutes as presented.

4. Communications and Bills:

- 1) Communications: Ben McDougal reported on the following communications:

**Bills Paid:**

Bills paid since the September 24, 2020 Membership meeting:

MMA August Invoice	Admin Services	\$216.87
MMA September Invoice	Admin Services	\$15.16
MMA October Invoice	Admin Services	\$84.47
Integra Code Consultants	MUBEC webinar speaker fee	\$850.00
Glen Mathewson	MUBEC webinar speaker fee	\$2,400.00

Approved

Report of Officers and Treasurer's: Ben McDougal reported total assets as of August 31, 2020 were \$41,475.82 and as of September 30, 2020 were \$48,156.33.

Motion made by Stew Brooks, seconded by Freeman Abbott, all approved the August 2020 and September 2020 financial reports.

5. Report of Committees:

By-Laws Committee – Barb Skelton had nothing to report

ESBOF Committee – Brian Longstaff reported on the following:

No communications over the last few months. Bill Nash noted they are in a holding pattern due to COVID. There will not be a joint meeting in January.

Education Committee – Mark Stambach reported on the following:

There have been six virtual trainings over the last few months, in collaboration with the Maine Fire Chiefs Association.

The 2021 Spring Code Conference will be held virtually, hopefully offering the same number of courses, just spread out over the course of a few weeks, without any concurrent offerings. The committee is seeking instructors and topics.

Newsletter – Scott Davis was absent

Legislative Committee – Mark Stambach had no updates.

Bill Nash noted there is desire to move the MUBEC rulemaking forward. Ben R.K Breadmore noted the MUBEC board is working towards putting forward the Energy code for rulemaking. There is a tag group working on the stretch code for the communities wanting to adopt it and they are hoping to work on the Mechanical code and training which goes into effect in July.

Membership & Nomination Committee – Justin Brown joined late and was absent at this time.

NEBOEA Committee – Paul Demers was absent

Mark Stambach reported Vermont is having a virtual instruction course, registration for Maine will open after December 18<sup>th</sup>. Bill Nash noted the training will be presented by Steve Thomas and on January 14<sup>th</sup> and will open to others if there are not more than 50 Vermont participants.

NERC Region – Paul Demers was absent

Bill Nash reported they will hold their next meeting virtually. They are still having the Thursday meetings.

Northern Chapter Division – Stewart Brooks reported on the following:

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There has been no activity due to COVID.

Website/Technology Committee - Justin Brown joined late and was absent at this time

Ben R.K Breadmore reported they are still working towards the changeover. Will renew website services with MMA in 2021.

Marketing Committee – Paul Demers was absent

Scholarship Committee – Kathy Joiner joined late and was absent at this time

Sprinkler Coalition Committee – Barb Skelton reported on the following:

Met on November 19<sup>th</sup> to discuss ordinances and processes. They are looking to compile a list, hopefully after the first of the year. There should be a meeting in the beginning of the year or spring.

Ben R. K Breadmore noted the State is working on a training program with new codes.

MBOIA Member of the year – Brian Longstaff reported on the following:

There were three nominations received. Freeman Abbott nominated Scott Davis, CEO in the City of Bath, who was chosen for the award. Freeman provided a brief description of the reasons for nominating Scott. Brian provided some background information on Scott, with a lengthy list of accolades.

A video was shown of the presentation. Link to view <https://youtu.be/DsltoKkSCCU>

## 6. Election of Officers

President R. K Breadmore named Stew Brooks as the ballot clerk and reviewed the proposed slate of officers.

Motion made by Don Fiske, seconded by Ben McDougal to cast votes electronically, all approved.

Secretary –

There were no nominations from the floor.

Motion made by Don Fiske, seconded by Stew Brooks to cease nominations.

Nominations ceased

The Secretary cast one ballot for Barb Skelton

All approved

Treasurer –

There were no nominations from the floor.

Motion made by Stew Brooks, seconded by Bill Longley to cease nominations.

Nominations ceased

The Secretary cast one ballot for Ben McDougal

All approved

Approved

Directors –

There were no nominations from the floor.

Motion made to move to approve the entire proposed slate of Directors made by Stew Brooks, seconded by Freeman Abbott.

Motion made by Stew Brooks, seconded by Freeman Abbott to cease nominations.

The Secretary cast one ballot for all three proposed Director Positions, Justin Brown, Kathryn Joiner and Brian Longstaff.

All approved.

Steve McDaniel performed the swearing in of the Officers.

7. Unfinished Business

Melissa White reported the 2021 MMA Administrative Services agreement is not ready for review.

8. New Business:

New Members:

Active:

David Salvatore	CEO/LPI/BI	Town of Lebanon
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Motion made by Freeman Abbott, seconded by Stew Brooks, all approved the new active member.

9. Other

H. The Good and Welfare of the Association

Steven McDaniel reported the ICC will move forward with a virtual Spring Code development hearing and are working on the details. They have not determined if the fall meeting will be in person at this time. There has been discussion of moving the Energy code to a standard. There have been a few recent actions, assembly has been eliminated from the code development process and it was voted to require more detailed cost impact statements for code changes. The Organization has re-incorporated in the state of Delaware, this added flexibility to be able to act in the event of an emergency.

Bill Nash reminded all to seek ICC membership, which is paid by the State. Members can provide representation and vote with active input in codes.

Ben R. K. Breadmore wished all Happy Holidays and encouraged all members

I. Adjournment: Motion made by Stew Brooks, seconded by Ben McDougal, all approved to adjourn the meeting at 10:54 a.m.