

**MBOIA Board of Directors' Meeting Minutes  
January 23, 2020  
MMA Building - Augusta**

- A. **Call to Order:** President Benjamin R.K. Breadmore called the meeting to order at 9:07a.m.
- B. **Calling of the Roll of Officers:** Benjamin R.K. Breadmore, Tom Lister, Barb Skelton, Freeman Abbott, Mike Falvey, Kathryn Joiner, Bill Longley, Justin Brown, Don Fiske, Jeff Wallace, Stewart Brooks, Ben McDougal, Werner Gilliam and Melissa White (MMA).

**Conference Call In:** Justin Brown, Mark Stambach

**Excused Absence:** Brian Longstaff, Tom Maynard

**Guest:** Bill Nash, Paul Demers

It was determined there was a quorum.

- C. **Review and Acceptance of the Minutes:** Motion made by Barb Skelton, seconded by Bill Longley, all approved the November 14, 2019 Board of Directors minutes with no corrections.
- D. **Communications & Bills**

Financial Report: Ben McDougal reported on the November 2019 financial report. As of November 30, 2019 total assets were \$57,055.58

Motion made by Stewart Brooks, seconded by Mike Falvey, all approved the November 2019 Financial report.

Bills Paid since the November 14 Executive Board Meeting:

Unlimited Conferencing	Conference calling	\$77.20
Jeff's Catering	Deposit for 10/28/2020 workshop	\$100.00
Justin Brown	Raffle gifts purchase for Dec. Mtg.	\$400.00
Stewart Brooks	Reimbursement of Expenses for breakfast – Northern Chapter workshop	\$60.95
Waterville Elks	Deposit 2020 MUBEC Training	\$300.00
American Awards	Awards purchase	\$161.89
MMA October Invoice	Monthly Administrative Services	\$2,699.33
Unlimited Conferencing	Conference calling	\$33.01
Sebasco Harbor Resort	Final deposit for 2020 Code Conf.	\$2,500.00
Waterville Elks	10/31/19 MUBEC workshop	\$2,451.79

Tom Lister	Reimbursement of Travel expenses	\$1,271.62
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#### E. Report of Committees

**By Laws Committee:** Barb Skelton reported on the following:

- Working on final format and will send along to be posted on the website.

**ESBOF Committee:** Brian Longstaff was absent

- President R.K Breadmore reported that ESBOF is working on getting there materials out so that attendees can register to their upcoming events.

**Education Committee:** Mark Stambach reported the following:

- March 26, membership meeting topic is being worked on.
- July training – Mandated reporting. Barb will work on securing a presenter
- September – State Law training
- December – TBD
- Brief discussion of Code Conference

**IAPMO Committee:** Paul Demers reported on the following:

- It was reported that Dana Tuttle is retiring.

**Legislative Committee:** Mark Stambach had nothing new to report.

**Membership & Nominating Committee:** Justin Brown reported on the following:

- Barb Skelton asked if the group is open to having Student memberships to generate interest in the profession.
- There are 333 members, 54 unpaid.

**NEBOEA Committee:** Paul Demers reported on the following:

- Discussion of upcoming training
- Joint meeting in January
- Paul is the current President of the Association
- Eastern States in April in Newport, RI

**NERC Region:** Paul Demers reported on the following:

- Meeting to discuss ICC board openings

**Northern Update:** Stew Brooks/Mike Falvey reported on the following:

- There was a recent plumbing training that had over 30 attendees
- Mike advised the group of the upcoming training schedule

**Website/Technology Committee:** Justin Brown reported on the following:

- President Breadmore reported that the ICC has offered to host their website for \$500.00. He will have further details at the next meeting.

**Marketing Committee:** Tom Maynard was absent

**Scholarship Committee:** Kathy Joiner reported on the following:

- Upcoming Code Conference, time to begin soliciting scholarships.

**Sprinkler Coalition Committee:** Barb Skelton reported on the following:

- Discussion of open position, Bill Longley volunteered

**CEO/MBOIA Member of the Year Committee:** Brian Longstaff was absent

**New Business:**

New Members:

**Active members:**

Tim Clark	CEO	Town of Harpswell
Andrea Walton	CEO	City of Calais
Luke Vigue	Asst. CEO/Lister/Appraiser	Town of York
Patrick Lessard	Deputy CEO	Town of Bar Harbor
Donald Baker	CEO/LPI/Health Officer	Town of Orrington, Hancock & Penobscot
Guy Lehovillier	CEO	Town of Hiram

Motion made by Freeman Abbott, seconded by Stew Brooks, all approved the new active members.

**Other:**

Confirm committee chairs & members

Paul Demers updated the group on the following:

- TAG committee meeting discussion
- IMC introduction/Mechanical Code
- IECC Discussion

Tom Lister noted that consistency is needed regarding the code adoptions and what information is published and available; the 2015 energy code was adopted and not well known. The group discussed, it was questioned who enforces the energy code. It was discussed whether the ICC could assist with code clarification and issues.

Bill Nash and Paul Demers relayed information regarding the presenter, Rob Neale, on the upcoming trainings, the IBC training scheduled on February 6 & 7 in Portland & Brewer. One day of the training will be covered by the carryover from the fire side, the SFMO will cover the second day. Paul has reached out to Glenn Mathison who presents a class on IRC, full day that is full circle from beginning to end.

Bill Nash reported on ICC memberships – any new jurisdictions (governmental members) can be added for free. This is separate from premium access. Assistant State Fire Marshall will continue to assist with premium access subscriptions. The group discussed access issues, possible discounted rate on second subscriptions.

ICC Region 6 discussion of board changes and active meetings regarding the 2024 Code development cycle. There is no hearing this year, there will be a leadership week in Atlantic City. Bill encouraged everyone to review the other membership opportunities available.

MBOIA is a co-sponsor of the upcoming MFCA Legislative Breakfast, February 13, 2020 at the Senator Inn, In Augusta, ME. It was encouraged that MBOIA Board members attend.

Paul Demers let the group know that the MFCA Executive Director Jeff Cammack passed away in December 2019.

Motion made by Stew Brooks to approve Tom Maynard's resignation with Jodine Adams replacing him as director for the remaining term, seconded by Mike Falvey, All approved Tom Maynard's resignation with Jodine Adams replacing him as director for the remaining term.

Discussion of group shirts and replacing shirts every few years. New board members will receive the Long sleeve and polo shirts.

#### F.The Good & Welfare of the Association

President Breadmore reported that he was in attendance at the ICC ABM and is a member of the emerging leaders and has received backing from their council for a seat on the ICC Board.

Motion made by Stew Brooks, seconded by Bard Skelton, to support Ben R.K. Breadmore as a candidate to run for a seat on the ICC Board, all approved.

Unapproved

- G. Adjournment: Motion made by Stew Brooks, seconded by Mike Falvey, all approved to adjourn the meeting at 10:50a.m.