

Approved

**MBOIA Minutes
July Membership Meeting
Thursday, July 16, 2020
Remote Access - Zoom**

Minutes

- A. Call to Order: President Benjamin R.K. Breadmore called the meeting to order at 11:34 a.m.
- B. Calling of the Roll of Officers: Tom Lister, Freeman Abbott, Mark Stambach, Ben Breadmore, Stew Brooks, Ben McDougal, Justin Brown, Kathryn Joiner, Barb Skelton, Mike Falvey, Jodine Adams, Bill Longely and Melissa White (MMA).

Absent: Brian Longstaff, Don Fiske, Jeff Wallace

Guest: Paul Demers, Bill Nash, ICC.

It was determined there was a quorum.

SEE JULY CLASS LIST FOR RECORD OF ATTENDEES

- C. Review and Acceptance of the Minutes from the December 12, 2019 Membership meeting.

Motion made by Stew Brooks, seconded by Freeman Abbott, all approved the December 12, 2019 membership minutes as presented.

- D. Communications and Bills:

- 1) Communications: Ben McDougal reported on the following communications:

Bills Paid:

Bills paid since the December 12, 2019 Membership meeting:

Sebasco Harbor Resort	Final 2020 Code Conf. deposit	\$2,500.00
Waterville Elks	10/31/2019 MUBEC training	\$2,451.79
Tom Lister	Reimbursement of Expenses – ICC Annual Business Meeting	\$1,271.62
MMA December Invoice	Monthly Administrative Services	\$487.82
MMG Insurance	Insurance Premium	\$450.00
Stew Brooks	Reimbursement breakfast expenses for 1/15/2020 Northern Chapter Plumbing Training	\$60.95

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Town of Thomaston	Refund – Overpayment July Membership meeting	\$10.00
MMA November Invoice	Monthly Administrative Services	\$472.71
AW Promotional Products	Board shirts	\$109.72
Green Ladle	December Membership meeting Catering	\$2,870.00
Unlimited Conferencing	Conference call	\$30.40
KW Architects	Refund – unable to attend the rescheduled IBC class	\$40.00
Town of Arundel	Refund – unable to attend the rescheduled IBC class	\$20.00
Town of New Gloucester	Refund – unable to attend the rescheduled IBC class	\$20.00
Stew Brooks	Reimbursement breakfast expenses for 2/19/2020 Northern Chapter Manufactured Homes Training	\$51.96
Jeff's Catering	2/24/2020 IBC workshop	\$1,761.27
Fireside Inn	2/25/2020 IBC workshop	\$3,986.74
ICC	Speaker fee 2/24 & 2/25	\$2,310.00
MMA January Invoice	Monthly Administrative Services	\$763.53
Maine Fire Chiefs Assoc.	Legislative Breakfast Co-sponsor Expenses	\$483.78
Maine Municipal Association	February Invoice	\$506.24
Town of Northport	Pre-paid Northern Chapter 6/3 Canceled training	\$20.00
Maine Municipal Association	March Invoice	\$204.28

Report of Officers and Treasurer's: Ben McDougal reported total assets as of November 30, 2019 were \$57,055.58, as of December 31, 2019 were \$47,633.17, as of January 31, 2020 were \$44,017.67, as of February 29, 2020 were \$45,964.46, as of March 31, 2020 were \$43,089.29, as of April 30, 2020 were \$45,928.49 and as of May 31, 2020 were \$43,798.20.

Motion made by Freeman Abbott, seconded by Stew Brooks, all approved the November 2019, December 2019, January 2020, February 2020, March 2020, April 2020 and May 2020 financial reports.

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E. Report of Committees:

- 1) By-Laws Committee- Barb Skelton had nothing new to report.
- 2) ESBOF – Brian Longstaff was absent.
 - Bill Nash reported there have been no new meetings
- 3) Website/Technology – Justin Brown reported on the following:
 - Received favorable information regarding the change of website hosts from MMA to the ICC. He will forward the information to the board for review.
- 4) NEBOEA – Paul Demers reported on the following:
 - Bill Nash reported there is a meeting scheduled on July 17th to determine whether they will offer free trainings via Zoom every Friday in October.
- 5) NERC – Paul Demers had nothing new to report.
- 6) Legislative Committee – Mark Stambach reported on the following:
 - Brief discussion on vacant properties.
- 7) Membership & Nomination Committee – Justin Brown had nothing new to report.
- 8) Marketing Committee – Paul Demers had nothing new to report.
- 9) Newsletter Committee – Tom Lister had nothing new to report.
- 10) Sprinkler Coalition Committee – Barb Skelton had nothing new to report.
- 11) Scholarship Committee – Kathy Joiner had nothing new to report.
- 12) MBOIA Member of the year Committee – Brian Longstaff was absent.
 - Melissa White reported they will be working on updating the forms.
- 13) Education Committee – Mark Stambach reported on the following:
 - Working on training topic for the September 24th Membership Meeting, requested that anyone with ideas for topics to email the committee.
 - Anticipating the next two Membership workshops to be held virtually

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- MUBEC training; Virtual options with ICC

14) Northern Chapter Division – Stew Brooks had nothing new to report.

F. New Business:

New Members:

Justin Brown reported on the tabled approval for membership from the previous board meeting on June 25, 2020, for Robert Geaghan. Justin has reached out to Robert twice for further information that was missing from Robert's membership application regarding employment and membership type. Justin will reach out to Robert again and report on any updates at the next scheduled meeting.

G. Other

Jodine Adams inquired if there were any updates regarding the MUBEC Energy Code. Ben R.K. Breadmore and Bill Nash, both updated the group, noting the State Fire Marshal's Office is working through the technical challenges of being able to hold virtual meetings via Zoom that will be open to the public. The previous goal to have the Mechanical Code complete by the July was not met. Further updates will be provided as they become available.

H. The Good and Welfare of the Association

I. Adjournment: Motion made by Stew Brooks, seconded by Mark Stambach, all approved to adjourn the meeting at 12:03 p.m.