

Approved

MBOIA Board of Directors' Meeting Minutes
March 12, 2020
MMA Building – Augusta

- A. **Call to Order:** President Benjamin R.K. Breadmore called the meeting to order a.m.
- B. **Calling of the Roll of Officers:** Benjamin R.K. Breadmore, Tom Lister, Barb Skelton, Freeman Abbott, Mike Falvey, Bill Longley, Don Fiske, Stewart Brooks, Brian Longstaff, Jodine Adams and Melissa White (MMA).

Conference Call In: Mark Stambach, Werner Gilliam, Jeff Wallace, Kathryn Joiner, Ben McDougal

Excused Absence: Justin Brown

Guest: Paul Demers (Conference call).

It was determined there was a quorum.

- C. **Review and Acceptance of the Minutes:** Motion made by Stew Brooks, seconded by Don Fiske, all approved the January 23, 2020 Board of Directors minutes with no corrections.
- D. **Communications & Bills**

President Breadmore reported on the following:

- MUBEC meeting past Friday - Continuing to work on Mechanical Code – Discussions regarding acceptable from 2015 code.
- Next meeting March 27th.
- MFCA PD Conference is still going on at this time at the end of March, there is a possibility of this being cancelled/postponed due to the Coronavirus.

Financial Report: Ben McDougal reported on the December 2019 & January 2020 financial report. As of December 31, 2019 total assets were \$47,633.17 and as of January 31, 2020 are \$44,017.67.

Motion made by Stew Brooks, seconded by Bill Longley, all approved the December 2019 & January 2020 Financial report.

Bills Paid since January 1, 2020:

MMA December Invoice	Monthly Administrative Services	\$487.82
MMG Insurance	Insurance Premium	\$450.00
Stew Brooks	Reimbursement breakfast expenses for 1/15/2020 Northern Chapter Plumbing Training	\$60.95
Town of Thomaston	Refund – Overpayment July	\$10.00

	Membership meeting	
MMA November Invoice	Monthly Administrative Services	\$472.71
AW Promotional Products	Board shirts	\$109.72
Green Ladle	December Membership meeting Catering	\$2,870.00
Unlimited Conferencing	Conference call	\$30.40
KW Architects	Refund – unable to attend the rescheduled IBC class	\$40.00
Town of Arundel	Refund – unable to attend the rescheduled IBC class	\$20.00
Town of New Gloucester	Refund – unable to attend the rescheduled IBC class	\$20.00
Stew Brooks	Reimbursement breakfast expenses for 2/19/2020 Northern Chapter Manufactured Homes Training	\$51.96
Jeff's Catering	2/24/2020 IBC workshop	\$1,761.27
Fireside Inn	2/25/2020 IBC workshop	\$3,986.74
ICC	Speaker fee 2/24 & 2/25	\$2,310.00
MMA January Invoice	Monthly Administrative Services	\$763.53

E. Report of Committees

By Laws Committee: Barb Skelton reported on the following:

- Barb working on the updated version of the By-Laws

ESBOF Committee: Brian Longstaff reported on the following:

- Registration is available for their conference on April 20th and 21st in Newport, RI.
- There are discussions regarding possible cancellations due to the Coronavirus.

Education Committee: Mark Stambach reported the following:

- Working on Code Conference sessions. ICC course on residential Code with Glenn Mathieson, with a total of three separate classes. Mark discussed the costs involved. Steve Carr, full day IECC 2015 training with updates.
- Wayne Barrows will present a ½ day course. He may add in Fire related training.
- Paul Demers reported on other possible training sessions, discussion of training topic offered from the MUBEC board and costs involved. Indoor air quality training a possibility in July.
- At this time, the speaker costs are at the budgeted amount.
- Discussions of space at Sebasco with having only 2 large training spaces and one small and only holding three concurrent sessions instead of four.

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- Discussion of Fire related training sessions. Fire stopping, Sprinklers and other possible topics discussed.

Motion made by Brian Longstaff, seconded by Stew Brooks, to increase the speaker fee budget to \$3,000.00, all approved.

IAPMO Committee: Paul Demers reported on the following:

- Has been receiving feedback regarding a recent email that was sent on the Moose Chatter listserv. Discussions regarding IAPMO to offer more trainings.
- Discussion of recognizing Dana Tuttle for his years of service at Sebasco.
Motion made by Stew Brooks, seconded by Mike Falvey to present Dana Tuttle with a plaque for his years of service to MBOIA, all approved.

Legislative Committee: Mark Stambach reported on the following:

- Tiny Homes is being proposed to DOT.
- Mark is seeking assistance on the committee, at this time Jodine Adams has volunteered and Tom Lister is currently a member.
- Gas detectors was tabled. Propane was added to the dig safe law and passed.

Membership & Nominating Committee: Justin Brown was absent.

- Discussion of Northern Chapter membership self-reporting

NEBOEA Committee: Paul Demers reported on the following:

- Working on the October program.
- Working on fundraising ideas
- Offering a State specific day

- Discussion of Ben running for the ICC board and costs involved

Motion made by Freeman Abbot, seconded by Stew Brooks to approve up to \$2000.00 for appropriate expenses Ben R.K. Breadmore to run for the ICC Board of Directors, all approved.

Paul reminded the group that the ICC does offer scholarships and encouraged the board to attend the event and apply for the scholarship.

Discussion of the position opening at the State Fire Marshall's Office.

NERC Region: Paul Demers reported on the following:

Northern Update: Stew Brooks/Mike Falvey reported on the following:

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- Successful recent trainings
- Reported on the future trainings that are scheduled throughout the year
- Training at EMCC was very successful and they received many questions
- Discussion of having media at the college events

Website/Technology Committee: Justin Brown is absent.

- President Breadmore is still working on the website host change.

Marketing Committee: Paul Demers reported on the following:

- Working on totals for items for MBOIA give a way items
- Barb began pulling together the shirts total and will update and provide something to Paul. Barb will work with Mark to track the items and report the amount to Paul.

Scholarship Committee: Kathy Joiner reported on the following:

- Will be working on updating the forms with MMA

Sprinkler Coalition Committee: Barb Skelton nothing new to report

MBOIA Member of the Year Committee: Brian Longstaff nothing new to report.

New Business:

New Members:

Active members:

Kris McNeill	CEO	City of Gardiner
Lorna Thompson	Assessor/Assistant CEO	Town of Greenbush
Zachary Stoler	Fire Inspector/Assistant CEO	Town of Yarmouth
Alix Horr	Building permit & Safety Specialist	City of Sanford
Clarissa Porter	CEO/LPI	16 Towns in Southern Aroostook County
Kris Beaudoin	CEO	City of Auburn
John Wiesemann	CEO/LPI	Town of Fryburg
George Froehlich	Assistant CEO/LPI	Town of Gray
Michael Corey	Fire Inspector/Electrical	City of Westbrook
Crystal Nichols	CEO in Training	Town of Thorndike

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Subscribing members:

Kathleen Demers	Student	CMCC
Robert Slavino	Deputy Fire Chief	OOB – FD
Frederick LaMontagne	Fire Chief	OOB - FD

Motion made by Ben R.K. Breadmore, seconded by Stew Brooks, all approved the new active and subscribing members, with Michael Corey and Crystal Nichols approved as active members contingent upon confirmation of appointment, all approved.

Other:

F. The Good & Welfare of the Association

Discussion of the Coronavirus.

G. Adjournment: Motion made by Stew Brooks, seconded by Barb Skelton, all approved to adjourn the meeting at 11:50 a.m.