

approved

**MBOIA Board of Directors' Meeting Minutes
November 12, 2020
Remote Access Zoom**

- A. **Call to Order:** President Benjamin R.K. Breadmore called the meeting to order at 9:38 a.m.
- B. **Calling of the Roll of Officers:** Benjamin R.K. Breadmore, Tom Lister, Barb Skelton, Freeman Abbott, Bill Longley, Don Fiske, Stewart Brooks, Brian Longstaff, Mark Stambach, Kathryn Joiner, Ben McDougal, Paul Demers, Jeff Wallace, Mike Falvey, and Melissa White (MMA).

Excused Absence: Justin Brown, Jodine Adams, Werner Gilliam

Guest: Bill Nash - ICC

It was determined there was a quorum of at least 7 Officers/Directors to conduct business.

- C. **Review and Acceptance of the Minutes:** Motion made by Mike Falvey, seconded by Don Fiske, all approved the October 15, 2020 Board of Directors minutes with no corrections.
- D. **Communications & Bills**

Financial Report: Ben McDougal reported total assets as of August 31, 2020 are \$41,475.82 and as of September 30, 2020 are \$48,156.33.

Motion made by Stewart Brooks, seconded by Barb Skelton, all approved the Treasurer's report.

Bills paid since the October 15, 2020 Board of Directors meeting: None

E. **Report of Committees**

By Laws Committee: Barb Skelton had nothing to report.

ESBOF Committee: Brian Longstaff had nothing to report.

Education Committee: Mark Stambach reported the following:

- Webinar updates – Glenn's session has had registration issues. Paul updated that Glenn is working on the issue since he has been handling registration for this virtual webinar. He will allow an increase in attendance
- Rob Neale session, 91 registered about 70 attended
- There will be no training in December
- March will most likely be virtual. Freeman Abbot can provide a contact for a presenter on electrical code
- Code Conference contract for 2021, went over contract changes.

- Confirm location
- Overnight rooms
- Vendors

Discussion virtual vendors or sponsorships

In person concerns, money, travel, restrictions

Virtual options, charge a small fee per session for attendees and vendor sponsorships, 90 minute trainings, spread out over a week or two.

On demand, after the event option for those who already registered.

Change of time from May to early March

Credit requirements (Plumbing & legal issues are most in need)

Motion made by Tom Lister, seconded by Freeman Abbott, to hold the 2021 Code Conference virtually, all approved.

IAPMO Committee: Paul Demers reported on the following:

He has attempted to reach out however there has been no activity or responses. Gary Gauthier will ICC will assist with plumbing trainings.

Legislative Committee: Mark Stambach had nothing to report.

Membership & Nominating Committee: Justin Brown was absent.

NEBOEA Committee: Paul Demers reported on the following:

Glenn Mathiewson trainings, over 1000 registered, 850 actual attendees, for approximately 10 programs with Maine representing the largest amount of attendees.

NERC Region: Paul Demers reported on the following:

Working on code development via Zoom meetings, every Thursday.

Bill Nash provided links to access the meetings and proposals.

Northern Update: Stew Brooks had nothing new to report as the Brewer Auditorium continues to remain closed.

Website/Technology Committee: Justin Brown was absent

Ben R.K Breadmore noted Justin is still working on the new website

Marketing Committee: Paul Demers had nothing to report.

Brian Longstaff noted he had a box of the ipad covers.

Discussion of ordering MBOIA masks.

There will not be a raffle at the December membership meeting.

Scholarship Committee: Kathy Joiner reported on the following:

There has been no new activity

Sprinkler Coalition Committee: Barb Skelton reported on the following:

There is a meeting scheduled on November 19th.

MBOIA Member of the Year Committee: Brian Longstaff reported on the following:

There were three nominations received.

He is still reviewing the criteria and there has been confusion regarding the nomination being made for the specific year and not the members overall service to membership and the organization.

The committee has reviewed the nominations received

Ben R. K Breadmore recommended this should still be awarded at the virtual meeting and for the closest board member to assist with presenting the award in person if possible, taking photos to show at the December 10th meeting.

The committee will determine whether to present the award this year and to whom.

New Business:

New Members:

Active members:

David Guerrette, CEO, Town of Madawaska

James Roberts, CEO, Town of Dayton

Subscribing members:

Danielle M. Dow, Code Assistant, Health and Assessing, Town of Dover-Foxcroft

Jay Otis, Owner/Inspector S & J Property Services, LLC

Motion made by William Longley, seconded by Tom Lister all approved the new active and subscribing memberships.

There was discussion whether Danielle would qualify as an active member and she will if she administers code. Paul Demers and Ben McDougal will reach to her and confirm. Her membership type will be adjusted accordingly.

Other:

Unapproved

Review of Committee listed on Board list, Agendas &. Admin Guide

Discussion of difference between the committees. IAPMO committee should be removed completely. Motion made by Barb Skelton to align the committees in the Board list document and in the MBOIA Administrative Guide, seconded by Stewart Brooks, all approved.

F. The Good & Welfare of the Association

Barb reminded everyone that 2022 is a big year for the Association, discussion regarding conference.

G. Adjournment: Motion made by Stew Brooks, seconded by William Longley, all approved to adjourn the meeting 11:27am.