

**MBOIA Board of Directors' Meeting Minutes  
October 15, 2020  
Remote Access Zoom**

- A. **Call to Order:** President Benjamin R.K. Breadmore called the meeting to order at 9:36 a.m.
- B. **Calling of the Roll of Officers:** Benjamin R.K. Breadmore, Tom Lister, Barb Skelton, Freeman Abbott, Bill Longley, Don Fiske, Stewart Brooks, Brian Longstaff, Mark Stambach, Kathryn Joiner, Ben McDougal, Paul Demers, Jodine Adams, Jeff Wallace, Mike Falvey, Werner Gilliam, Justin Brown and Melissa White (MMA).

**Excused Absence:**

**Guest:** Bill Nash - ICC

It was determined there was a quorum of at least 7 Officers/Directors to conduct business.

- C. **Review and Acceptance of the Minutes:** Motion made by Stewart Brooks, seconded by Mark Stambach, all approved the June 25, 2020 Board of Directors minutes with no corrections.
- D. **Communications & Bills**

Financial Report: Ben McDougal reported total assets as of June 30, 2020 were \$42,899.34 and as of July 31, 2020 were \$42,157.52

Motion made by Stewart Brooks, seconded by Werner Gilliam, all approved the Treasurer's report.

Bills paid since the June 25, 2020 Board of Directors meeting:

MMA April Invoice	Monthly Administrative Services	\$0.73
MMA May Invoice	Monthly Administrative Services	\$46.81
MMA August Invoice	Monthly Administrative Services	\$216.87

E. **Report of Committees**

**By Laws Committee:** Barb Skelton had nothing to report.

**ESBOF Committee:** Brian Longstaff had nothing to report.

- 2021 Conference pending in person or virtual.

**Education Committee:** Mark Stambach reported the following:

- Upcoming trainings each Friday in November and December. First training on November 6 with Rob Neale. Next trainings are with Glenn Mathewson. Discussion of opening up the training to the New England Association. There was consensus to allow the New England Association Members to attend with the membership, free rate. Registration will be available to MBPIA/MFCA first if the capacity is 100. If the capacity is 500, registration can be opened to all three Associations at the same time.
- Barb Skelton reported she had been working Sally Dagget to see if Natalie Burns could present at an upcoming training. Barb asked if the meeting was going to be held in person or virtually. There was about holding a training on December 10<sup>th</sup> and again on December 11<sup>th</sup> (Glenn's training) it may affect attendance. Further discussion on whether just the Annual Meeting should be held, virtually on December 10<sup>th</sup>. There was consensus to forgo the training at the December meeting and to only hold the Annual Meeting virtually, due to the current circumstances and modifications that have been made to the meeting schedule. Barb will pursue the training with Natalie for a future training, possibly March.
- Future Trainings – Paul Demers offered some ideas for future trainings on Shore land zoning, land use topics for CEO and could overlap to the fire side.
- Paul Demers reported that the State licensing data base requires many updates. A letter to Municipal Clerks has been sent requesting updated employee status. Melissa will also assist to provide information for certification. Tom Lister reported at this time, people are having to update their own data and track trainings. Paul noted he is working on getting out step by step instructions and noted it will be important for people to monitor their own CEU's. Tom noted that everyone's status should be okay until 2025. There was a question regarding honorary certification and Paul said further information will come out soon, he still encouraged all to track the trainings they've taken, the expectation everyone will have a two year reprieve and get a notice when that is expiring and will follow up for proof of classes taken. Paul has an assistant, Shannon Quintal who will assist with updating the database.

**IAPMO Committee:** Paul Demers reported on the following:

- State still looking for a State Plumbing inspector. If anyone has interest, they are encouraged to apply to replace Dana Tuttle. Paul has been receiving questions regarding plumbing and is working with Brent Lawson to assist. There hasn't been updates from Peter Kelly, IAPMO representative. Bill Longley reported that Peter Holmes is by default, fielding any questions sent to Dana Tuttle. Bill Nash noted they are still willing to do the 2020 cancelled session at the 2021 Conference.

**Legislative Committee:** Mark Stambach had nothing to report.

- Bill Nash noted there are three open seats on the Plumbing board, there has been difficulty filling those seats.

**Membership & Nominating Committee:** Justin Brown reported on the following:

- There are new members every month.

**NEBOEA Committee:** Paul Demers reported on the following:

- Virtual trainings have been continuing. Glenn Mathewson has been presenting many trainings with about 100 in attendance. There was a recent training on the origins of code in which Glenn lost power, he will provide the recording or it will be available on demand. Matt Hunter with AWC is also has upcoming trainings scheduled. Gary Gauthier is offering an IMC fundamentals course and a plumbing course. Glenn will offer an IECC course on October 30<sup>th</sup>.
- Updates regarding the code IECC adoption, Paul noted it is being worked on, energy stretch code was discussed at a recent meeting and a tag group was established. The stretch code was determined legislatively and noted MBOIA had previously been in opposition because of the lack of uniformity with this being offered as the State model allowing codes other than the IECC to be adopted. The stretch code will be vetted in the next few months but no dates have been set.

**NERC Region:** Paul Demers reported on the following:

- There have been virtual regional meetings but not a lot of activity at this time.

**Northern Update:** Stew Brooks had nothing new to report as the Brewer Auditorium continues to remain closed.

**Website/Technology Committee:** Justin Brown reported on the following:

- The company that he contacted to host the website does not provide demos, however they asked for a list of questions that Justin has been compiling. Submit any questions to Justin.

**Marketing Committee:** Paul Demers had nothing to report.

**Scholarship Committee:** Kathy Joiner reported on the following:

- Kathy asked if the upcoming trainings could be open to Architects and other design professionals. There were questions regarding how attendance is tracked. Melissa White reported that the Zoom platform records attendance, with time stamps. Paul Demers reported on exam information. Tom Lister asked if Paul Demers' information could be added to the MBOIA website, Paul will send that information along.

**Sprinkler Coalition Committee:** Barb Skelton reported no new meetings have occurred, but correspondence has been set out to attempt to set up meetings soon.

She noted she reached out to the SFMO due of the ordinances updates changes made by the City of Portland FD (Barb noted the City amended this so that it is not effective on single and two-family dwellings until October of 2021 and she expects a new effort to abolish this to be put forth.

**MBOIA Member of the Year Committee:** Brian Longstaff reported there have been only a few received. Encourages all to submit.

Discussion of the MBOIA member of the year award name change. It was noted the Board should have been made aware of this change prior to the announcement. The intent was not to omit notifying the board of the committees' decision to change the name of the award to the Richard Lambert award and make the announcement, prior to the Board being notified. Ben Breadmore asked for the nominating committee to draft award guidelines document to be created. There is an upcoming anniversary year in 2022. Melissa asked for clarification of what the official name change will be which brought further discussion of the award and if the Presidential award should be changed to the Richard Lambert award and also have the MBOIA Member of the year award. The Richard Lambert and Founders awards (which may be only presented in 2022). Suggestion of staggering the awards between the Code Conference and the Annual Meeting.

Motion made by Ben McDougal to rename either the MBOIA Member of the Year award or the President award to the Richard Lambert award, seconded by Freeman Abbott, all approved.

The determination of which award will be renamed will be decided at a future meeting, prior to September 2021.

**New Business:**

**New Members:**

**Active members:**

Michael Lovejoy, Electrical Inspector/CEO, City of Portland

**Subscribing members:**

Erin E. O'Connor, Administrative Assistant to Code Enforcement, Town of Bridgeton

Motion made by Bill Longley, seconded by Freeman Abbott, all approved the new active and subscribing memberships.

Approved

Discussion of tabled membership

**Other:**

Bill Nash asked if anyone was experiencing issues with ICC access or subscriptions.

F. **The Good & Welfare of the Association** – No discussion.

G. **Adjournment:** Motion made by Stewart Brooks, seconded by Freeman Abbott, all approved to adjourn the meeting 11:16 am.