

Approved

**MBOIA Minutes
September Membership Meeting
Thursday, September 24, 2020
Remote Access - Zoom**

Minutes

- A. Call to Order: Vice President Mark Stambach called the meeting to order at 11:23 a.m.
- B. Calling of the Roll of Officers: Tom Lister, Mark Stambach, Stew Brooks, Ben McDougal, Barb Skelton, Mike Falvey, Jodine Adams, Bill Longley, Brian Longstaff, Jeff Wallace, Werner Gilliam and Melissa White (MMA).

Absent: Freeman Abbott, Ben R. K. Breadmore, Justin Brown, Kathryn Joiner and Don Fiske.

Guest: Bill Nash, ICC.

It was determined there was a quorum.

SEE SEPTEMBER CLASS LIST FOR RECORD OF ATTENDEES

- C. Review and Acceptance of the Minutes from the July 16, 2020 Membership meeting.

Motion made by Stew Brooks, seconded by Tom Lister, all approved the July 16, 2020 membership minutes as presented.

- D. Communications and Bills:

- 1) Communications: Ben McDougal reported on the following communications:

Bills Paid:

Bills paid since the July 16, 2020 Membership meeting:

MMA May Invoice	Monthly Administrative Services	\$46.81
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Report of Officers and Treasurer's: Ben McDougal reported total assets as of June 30, 2020 were \$42,899.34 and as of July 31, 2020 were \$42,157.52

Motion made by Stew Brooks, seconded by Tom Lister, all approved the June 2020 and July 2020 financial reports.

Approved

E. Report of Committees:

- 1) By-Laws Committee- Barb Skelton had no new updates, still working on formatting for the website.
- 2) ESBOF – Brian Longstaff reported on the following:
 - Recent conference call to secure locations for the in person 2021 Spring Conference, still pending a response.
 - Hesitant to offer Maine as an option for a location, as the timing also conflicts with the MBOIA Code Conference. Educational offers also at time overlap.
- 3) Website/Technology – Justin Brown was absent.
- 4) NEBOEA – Mark Stambach reported on the following on behalf of Paul Demers
 - Recent update post from Paul Demers regarding the upcoming virtual conference will be each Friday of the month. There will be full day and held day sessions. The details were sent to the Moose Chatter listserv. Maine attendees have full access, there are 225 slots available for each course and each slot is a separate registration, early registration is encouraged as the training is open to the entire New England area. Bill Nash noted they are working on locations for next year, hoping to hold it at UMASS Amherst.
- 5) NERC – Bill Nash reported on behalf of Paul Demers on the following:
 - Region VI - Following similar scheduling as the other New England groups, hoping to return to in person trainings. He invited all to attend weekly meetings Code development meetings, held virtually on Thursday starting at noon for one hour. The invite will be sent to the MOOSE Chatter listserv.
- 6) Legislative Committee – Mark Stambach reported on the following:

No new updates but will continue to seek information from Rich McCarthy on any upcoming bills. He also noted he is encouraging anyone who is interested in joining the committee to reach out. Tom Lister offered to assist.
- 7) Membership & Nomination Committee – Justin Brown was absent.
- 8) Marketing Committee – Paul Demers was absent.
- 9) Newsletter Committee – Tom Lister had nothing new to report.

Approved

- Scott Davis, CEO in Bath typically put together one newsletter for the Association each year in January.

10) Sprinkler Coalition Committee – Barb Skelton rejoined the meeting and reported on the following:

- Mark Veilleux [MUBEC Board Member] is trying to reactivate this coalition. Further information will be available soon.

11) Scholarship Committee – Kathy Joiner was absent.

12) MBOIA Member of the year Committee – Brian Longstaff reported on the following:

- Solicitation for nominations went out in September, the deadline for nominations is October 31st.
- There may be some special awards included this year, including recognizing retired CEO Richard Lambert.
- It was noted there was an announcement made at Richard lamberts retirement that the award name will change in honor of him. There was back and forth discussion and questions as to whether this has been officially decided. This will be added to the next board meeting for discussion. Melissa noted there is a cost associated with changing the name on the wall plaque at MMA.

13) Education Committee – Mark Stambach reported on the following:

Review of upcoming MUBEC virtual schedule:

Dates:

November 6	8:30 -12	Fire Apparatus Access and Fire Protection Water Supplies	MFCA sponsored
November 13	8:30 -10	Minimum Code for Budget Decks (90 minutes)	MBOIA sponsored
November 13	10:30 -12	Glazing (90 minutes)	MBOIA sponsored
November 20	8:30-12	Porch Roof Framing (3 hours)	MBOIA sponsored
December 4	8:30 - 12	High-piled Combustible Storage	MFCA sponsored
December 11	8:30 - 10	Alarms and Nature (90 minutes)	MBOIA sponsored
December 11	10:30 – 12	Health and Human (90 minutes)	MBOIA sponsored
December 18	8:30 – 10	Escape and Rescue (90 minutes)	MBOIA sponsored
December 18	10:30 – 12	Stairways (90 minutes)	MBOIA sponsored

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Glenn Mathewson, President, Building Code College will present the MBOIA sponsored trainings and Robert Neale, NFPA will present the MFCA sponsored trainings.

Discussion of costs involved for Glenn Mathewsons' trainings which will total, \$1600.00 using the ICC certificate(s) this will leave approximately a cost of \$400.00 per session in allowing the audience to expand from 100 to 225. The cost decreases with lower attendance amount. This would be an overall cost of \$1600.00. Mark would like to reach out to the State fire Marshal's Office to cover a portion of the balance.

Motion made by Stew Brooks for MBOIA to pay up to the full amount of \$1600.00 for the MUBEC trainings but less any amount paid by the State Fire Marshal's Office, seconded by Barb Skelton, all approved.

Mark and Barb are working on the training topic for the December membership meeting, Barb had reached out to the So. Portland City attorney on a course on less known regulations, such as cemetery regulations, possibly with Natalie Burns. Barb will follow up with them. Mark and Barb are also determining how to best run the Annual Meeting virtually.

14) Northern Chapter Division – Stew Brooks reported on the following:

Recent trainings cancelled due to COVID restrictions, there are no locations available.

Mike Falvey has been in contact with Knud Herminson, who recently presented a session on Basic Real Property Law for Assessors and is willing to do a virtual training for MBOIA, Mike will follow up and report back. The Northern Chapter October training will not take place in person as scheduled, working towards holding it virtually.

F. New Business:

New Members:

Active:

Michael Pindell	Code Enforcement Officer	Town of Brunswick
Bailey Beers	Code Enforcement Officer	Town of Rangeley
Polly Sullivan	Code Enforcement Officer	City of Eastport

Membership committee has put forth the recommendation to accept the memberships, seconded by Mark Stambach, all approved.

G. Other

H. The Good and Welfare of the Association

Bill Nash reported on the following:

- ICC will host a Learn Live training event in November, this will provide trainings that were missed due to the cancellation of the October Annual Business Meeting. There will be free and paid trainings. Further details will be available soon.

Approved

- ICC Premium access - PowerPoint will be sent to attendees from the training today
- Code Development – Meeting link will be sent to MOOSE Chatter. Brief discussion of CDP access portal, contact Bill for further information.
- FEMA BRIC grant funding program. Bill reported there is 500 Million available, similar to the CARE Act funding. The State EMA Director and State Fire Marshal Offices' have the ability to apply and should be contacted if there is interest in applying for funds. Application period opens at the end of September 2020 to January 2021. The ICC will assist anyone interested in the applying.

Brian Longstaff asked when registration will be available for the MUBEC trainings. Mark noted within the next week and encouraged everyone to register early for the trainings.

- I. Adjournment: Motion made by Stew Brooks, seconded by Tom Lister, all approved to adjourn the meeting at 12:08 p.m.