

approved

**MBOIA Minutes  
December Membership Meeting  
Thursday, December 9, 2021  
Waterville Elks Club**

**Minutes**

1. Call to Order: President Mark Stambach called the meeting to order at 1:04 p.m.
2. Calling of the Roll of Officers:, Mark Stambach, Barb Skelton, Bill Longley, Jeff Wallace, Don Fiske, Freeman Abbott, Brian Longstaff, Werner Gilliam, Jodine Adams, Stew Brooks, Ben McDougal and Melissa White (MMA).

Absent: Kathryn Joiner, Tom Lister, Mike Falvey and Benjamin R.K. Breadmore

Guest: Paul Demers

It was determined there was a quorum of 7 to conduct business.

SEE SEPTEMBER LIST FOR RECORD OF ATTENDEES

3. Review and Acceptance of the Minutes from the September 28, 2021, Membership meeting.

Motion made by Tim Nelson, seconded by Ben McDougal, all approved the September 28, 2021, membership minutes as presented.

4. Communications and Bills:

- 1) Communications: Ben McDougal reported on the following communications:

**Bills Paid:** Bills paid since the September 28, 2021, Membership meeting:

Paul Demers	Reimbursement of ICC expenses	\$602.00
MMA	July Administrative Services	\$2.77
MMA	August Administrative Services	\$31.01
Stewart Brooks	Reimbursement for breakfast items 10/13/21 NC training	\$129.52
Mark Stambach	Reimbursement for ICC expenses, overnight at Sunday River for MFCA Conference and sympathy gift (Bill Nash)	\$589.28
Clarion Hotel - Portland	September Training & Membership meeting, facility & catering	\$2,672.29

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Waterville Elks	Deposit for 12/9 Training & Membership meeting	\$500.00
MMA	Administrative Services – September 2021	\$528.42
Jeff’s Catering	MUBEC Training facility & catering	\$697.82
Waterville Elks	Deposit for 2022 MUBEC training 10/27/2022	\$500.00
Integra Code Consultants (Rob Neale)	Speaker fee, MUBEC training 4 days	\$2,400.00
Jeff’s Catering	Deposit for 2022 MUBEC training	\$100.00
Waterville Elks	MUBEC Training facility & catering	\$1,995.25
Clarion Hotel - Portland	Clarion Hotel – Portland MUBEC Training	\$1,696.56
Stewart Brooks	Reimbursement breakfast items 11/17 NC training	\$159.82
Brian Longstaff	Reimbursement of raffle prizes	\$185.59
Benjamin R.K. Breadmore	Reimbursement of expenses – Board plaques	\$325.80
American Awards	Plaques MBOIA member of the year	\$167.16
Waterville Elks Club	Deposit, October 28, 2022 MUBEC training	\$500.00
Maine Municipal Association	October Administrative Services	\$182.49

Report of Officers and Treasurer’s: Ben McDougal reported total assets as of August 31, 2021, were \$52,651.82, and as of September 30, 2021, were \$54,595.02.

Motion made by Bill Longley, seconded by Stewart Brooks, all approved the August & September 2021 financial reports.

5. Report of Committees:

**By-Laws Committee** – Barb Skelton deferred the discussion to take place under new business.

**ESBOF Committee** – Brian Longstaff reported on the following:

There is a conference call scheduled next Friday to discuss whether they will host in person trainings next year.

**Education Committee** – Jeff Wallace reported on the following:

approved

The 2022 calendar has been finalized and will be published on the MBOIA website.

**Legislative Committee** – Werner Gilliam reported on the following:

Membership & Nomination Committee –Tom Lister was absent.

**NEBOEA Committee** – Paul Demers reported on the following:

The Conference was held the first week in October and went well.

**NERC Region** – Paul Demers reported on the following:

The region has been moving along, supported Ben Breadmores’ successful ICC campaign. He reminded everyone there is a bi-weekly codes meeting that anyone can attend.

**Northern Chapter Division** – Mike Falvey was absent. Stewart Brooks reported on the following:

There were about 40 in attendance for the November Shoreland zoning training.

**Website/Technology Committee** – Don Fiske had nothing new to report.

**Marketing Committee** – Ben McDougal reported on the following:

He will be working with Barb as the chair of the 50<sup>th</sup> Anniversary committee to purchase new items for the 2022 Code Conference give-a-ways.

**Scholarship Committee** – Kathy Joiner was absent.

**Sprinkler Coalition Committee** – Barb Skelton reported on the following:

There is a Legislative report due next year and the outcome of that report will affect whether this would be adopted.

**MBOIA Member of the year** – Brian Longstaff reported on the following:

Prior to lunch, Mark Stambach, MBOIA President and CEO in the Town of Lisbon was awarded as the 2021 MBOIA Member of the Year.

**50<sup>th</sup> Anniversary committee** – Barb Skelton reported that she is looking for suggestions for the logo. Barb will review the historical records at MMA.

6. Election of Officers:

President Mark Stambach has named Justin Brown as the ballot clerk.

Motion made by Stew Brooks, seconded by Frank Tracey, to hold the election via a show of hands, all approved.

Barb Skelton ran the election, reviewed the rules of order and read the current proposed slate and asked if there were any nominations from the floor for President.

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Motion made by Tim Nelson, seconded by Frank Tracey, to cease nominations for President.

Motion made by Stew Brooks, seconded by Bill Longley for the secretary to cast one ballot for Mark Stambach as President. The Secretary cast one ballot, all approved.

Barb Skelton asked if there were any nominations from the floor for Vice President.

Motion made by Brian Longstaff, seconded by Alan Plummer to cease nominations for Vice President.

Motion made by Stew Brooks, seconded by Don Fiske for the secretary to cast one ballot for Ben McDougal as Vice President. The Secretary cast one ballot, all approved.

Barb Skelton asked if there were any nominations from the floor for Treasurer.

Motion made by Stew Brooks, seconded by Bill Longley, to cease nominations for Treasurer.

Motion made by Stew Brooks, seconded by Bill Longley for the secretary to cast one ballot for Don Fiske as Treasurer. The Secretary cast one ballot, all approved.

Barb Skelton asked if there were any nominations from the floor for the four Director positions.

Motion made by Stewart Brooks, seconded by Alan Plummer to cease nominations for the Director positions.

Motion made by Stew Brooks, seconded by Allen Plummer for the secretary to cast one ballot for each of the director positions per the proposed slate. The Secretary cast one ballot, all approved.

Directors: Jodine Adams, Freeman Abbott, Michael Falvey, terms ending December 2024.  
Jonathan Rioux, term ending December 2022.  
Tom Lister, term ending December 2023.

### **By Laws –**

Barb Skelton provided members with the proposed By-Law change, re; Active membership type. The By-Law change was reviewed.

Motion made by Stew Brooks, seconded by Frank Tracey, to not read the By-Law change out loud all approved the By-Law change.

Motion to accept the amended by-laws, Werner Gilliam, seconded by Bill Longley, all approved.

### 7. Unfinished Business

None

### 8. New Business:

approved

New Members:

Travis Tardif	CEO	Lewiston	Active
David Schofield	CEO/LPI	Knox	Active
Scott Steven Dvorak	CEO	Gray	Active
Ryan Page	CEO	Vassalboro	Active

Motion made by Stewart Brooks, seconded by Bill Longley, all approved the new active members.

9. Other

H. The Good and Welfare of the Association

The raffle will take place after adjournment.

I. Adjournment: Motion made by Stew Brooks, seconded by Alan Plummer, all approved to adjourn the meeting at 1:28 p.m.