

Approved

**MBOIA Board of Directors' Meeting Minutes
January 13, 2022, 1:00 p.m.
Remote Access Zoom**

- A. **Call to Order:** Mark Stambach called the meeting to order at 1:03 p.m.
- B. **Calling of the Roll of Officers:** Freeman Abbott, Don Fiske, Stewart Brooks, Brian Longstaff, Mark Stambach, Ben McDougal, Tom Lister, Jeff Wallace, Werner Gilliam, Barb Skelton, Bill Longley, Mike Falvey, Jon Rioux, Paul Demers, and Melissa White (MMA).

Excused Absence: Kathryn Joiner, Jodine Adams, and Benjamin R.K. Breadmore

Guest: Bill Nash, International Code Council

It was determined there was a quorum of at least 7 Officers/Directors to conduct business.

- C. **Review and Acceptance of the Minutes:** Motion made by Stewart Brooks, seconded by Don Fiske, all approved the November 18, 2021, Board of Directors minutes.
- D. **Communications & Bills:**

Financial Report: Don Fiske reported total assets as of October 31, 2021 are \$53,299.55. Don reviewed the items by line on the December financial report.

Motion made by Stewart Brooks, seconded by Barb Skelton, all approved the Treasurer's report.

Bills paid since the November 18, 2021, Board of Directors meeting:

Town of Knox	Refund of workshop cancellation fee – medical reason	\$30.00
Town of Knox	Refund of membership overpayment	\$10.00
Sebasco Harbor Resort	Second deposit for 2022 Code Conference	\$2,500.00
Waterville Elks	Facility & Catering fee, December Annual membership meeting	\$2,434.34

E. **Report of Committees:**

By Laws Committee: Barb Skelton had nothing new to report

ESBOF Committee: Brian Longstaff reported on the following:

They are experiencing issues with getting a quorum at meetings, so they are reviewing the by-laws to determine if the quorum number should be decreased.

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Bill Nash reiterated the quorum issue and noted the group is working hard to coordinate the by-law review.

Education Committee: Jeff Wallace reported the following:

The brochure for the March membership meeting is almost finalized, the training will be related to structural engineering with Ken Sweeney.

Will be working with Mark on the process of securing trainers and will be working on the agenda for the May Code Conference.

Legislative Committee: Werner Gilliam reported on the following:

LD1809 - "An Act To Allow Exceptions to the Height Limitations under **the Shoreland Zoning Laws**"

MBOIA may not need to take a position on this, there has not been opposition. Brian Longstaff noted that what was posted was not exactly what was approved from the review committee.

Paul Demers led a brief discussion about the new plumbing code.

Membership & Nominating Committee: Tom Lister had nothing to report

NEBOEA Committee: Paul Demers reported on the following:

There is a meeting scheduled on January 14th in Massachusetts, he will join remotely. They are going to assign agenda items at this meeting for the conference. Paul is still seeking another committee member, Ben McDougal expressed interest.

NERC Region: Paul Demers reported on the following:

There is a meeting scheduled on January 14th. The group has made some recent by-law changes. Appointments for this committee need to be reviewed and updated. The code development group meetings are still taking place every Tuesday for anyone who is interested.

Northern Update: Stew Brooks reported on the following:

Mike Falvey reported that he is working on securing speakers and providing information to MMA eight weeks prior to the workshop date. He is looking for ideas for trainings.

Website/Technology Committee: Don Fiske had nothing new to report.

Marketing Committee: Ben McDougal reported on the following:

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Will be working with Barb on the 50th Anniversary logo and order items for the conference in February. Brian noted Justin Brown has a contact for pins and a logo. MMA has a graphic designer who could assist with the logo design. Paul still has connections with A & W promotions.

It was stated that it's time to purchase two new shirts for the board.

Scholarship Committee: Kathy Joiner was absent.

Melissa noted the scholarship applications will be sent out with the Conference registration forms.

Sprinkler Coalition Committee: Barb Skelton had nothing new to report.

MBOIA Member of the Year Committee: Brian Longstaff reported on the following:

Recommended that Board members keep track of helpful members and nominate members.

50th Anniversary Committee: Barb Skelton reported on the following:

Would like to hold a meeting to begin planning.

Ben McDougal, Freeman Abbot, and Bill Longley have agreed to assist with planning.

Barb would like to go through the document storage at MMA. Ben McDougal and Bill Longely agreed to assist to review documents.

New Business:

New Members:

Active members:

Matthew Drost	CEO	Monmouth	Active
Tim St. Peter	CEO	Presque Isle	Active
Peter Leathers	CEO	Greenville	Active

Subscribing members: None

Motion made by Stewart Brooks, seconded by Ben McDougal, all approved the new active memberships.

Other:

- Mentor Program
- Werner noted there is nothing new to report at this time.

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-Paul Demers reported he's working with some local colleges on an apprentice program

- Flammable gas detector discussion – Paul Demers
 - This was not something drafted by the State Fire Marshalls Office, was drafted by a Representative.
 - Provided an overview of the new law
- Energy Code update – Paul Demers
 - Has had interest to provide an update at local lumber yards
- MUBEC Board update – Paul Demers
 - It has been challenging to get a quorum for the MUBEC meetings and they are still waiting on new appointments to be approved

Paul reported on Maine Indoor Air quality upcoming trainings with Bill Turner and Dave Johnston.

There was discussion about a recent Moose Chatter email string.

2022 Code Conference

Fee discussion. The last in person rates were \$180 for members and \$225 for non – members.

Sponsor discussion – Ben McDougal is willing to continue working on this. Jon Rioux and Brian Longstaff will be assisting.

Motion made by Tom Lister, seconded by Don Fisk for the rate for the 2022 Code Conference to increase by \$15, all approved.

The member rate will be \$195 for the full conference and the non-member rate will be \$240.

Motion made by Bill Longley, seconded by Stewart Brooks to pay the NEBOA last year and the current year membership fee, up to \$600, all approved.

Discussion of MSFFF wanting to become ICC chapter members.

F. The Good & Welfare of the Association

G. **Adjournment:** Motion made by Stewart Brooks, seconded by Don Fiske, all approved to adjourn the meeting at 3:10 p.m.