

approved

**MBOIA Minutes
December Membership Meeting
Thursday, December 8, 2022
The Green Ladle - Lewiston**

Minutes

1. Call to Order: President Mark Stambach called the meeting to order at 12:45 p.m.

Calling of the Roll of Officers: Mark Stambach, Bill Longley, Mike Falvey, Stew Brooks, Ben McDougal, Barb Skelton, Jodine Adams, Don Fiske, Brian Longstaff, Tom Lister, Jon Rioux, Werner Gilliam, Jeff Wallace and Melissa White (MMA).

Absent: Freeman Abbott and Benjamin R.K. Breadmore

Guest: Paul Demers – Office of the State Fire Marshal and Bill Nash – International Code Council

It was determined there was a quorum of 7 to conduct business.

SEE SEPTEMBER LIST FOR RECORD OF ATTENDEES

2. Review and Acceptance of the Minutes from the September 22, 2022, Membership meeting.

Motion made by Mike Falvey, seconded by Jeff Wallace, all approved the September 22, 2022, membership minutes as presented.

3. Communications and Bills:

- 1) Communications: Don Fiske reported on the following communications:

Bills Paid: Bills paid since the September 22, 2022, Membership meeting:

Paul Demers	\$428.94	Reimbursement of overnight accommodations for the NEBOEA event
Maine Municipal Association	\$250.80	August 2022 Administrative Services
Jeff's Catering	\$669.63	10/26 MUBEC training facility & catering fees
Sugarloaf	\$1000.00	Deposit for 2023 Code Conference
Waterville Elks	\$3,534.05	10/27 & 10/28 MUBEC training facility & catering fees
Maine Municipal Association	\$201.39	September 2022 Administrative Services

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Jeff's Catering	\$100.00	Deposit for 2023 MUBEC training
Waterville Elks	\$600.00	Two deposits for the two 2023 MUBEC trainings
Maine Municipal Association	\$963.82	October 2022 Administrative Services

Report of Officers and Treasurer's: Don Fiske reported total assets as of July 31, 2022 were \$42,127.52, as of August 31, 2022 were \$46,342.46 and as of September 30, 2022 were \$50,609.40.

Motion made by Bill Longley, seconded by Stew Brooks, all approved the July, August and September financial reports.

4. Report of Committees:

By-Laws Committee – Barb Skelton reported on the following: Had nothing to report

ESBOF Committee – Brian Longstaff reported on the following: There is a full slate of officers, they are meeting Friday to discuss the location of the facility for the Spring meeting. Working on the agenda for the April meeting in Portsmouth, New Hampshire. Bill Nash noted that day one may be a full day of training and the second day may be two different topics.

Education Committee – Jeff Wallace reported on the following: The committee is working to schedule the agenda for the Spring conference.

Legislative Committee – Werner Gilliam reported on the following: Reminded the group about LD 2003 and discussed the few pieces that will make some Municipalities update ordinances.

Membership & Nomination Committee – Tom Lister reported on the following: There is a full proposed slate of officers to be presented.

NEBOEA Committee – Paul Demers reported on the following: The first meeting to prepare for the next session is scheduled in January. There were almost 300 in attendance at the last conference. Please forward any training ideas to Paul, Ben McDougal or Don Fiske.

NERC Region – Paul Demers reported on the following: Region 6 represents all of New England and New York. They have worked on developing the 2024 codes. Maine has been very well represented. The group is currently working on the energy code update. There is an option for public comment.

Northern Chapter Division –Mike Falvey reported on the following: There is a Passivehouse training next Wednesday at the new auditorium. They are working to schedule training for 2023.

Website/Technology Committee – Don Fiske reported on the following: Nothing to report.

Marketing Committee – Ben McDougal reported on the following: Nothing to report.

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Scholarship Committee – Bill Longley reported on the following: Nothing to report

Sprinkler Coalition Committee – Barb Skelton reported on the following: Nothing to report

MBOIA Member of the year – Brian Longstaff reported on the following:

The 2022 MBOIA member of the year award presentation took place after the training, awarding Tom Lister from the Town of Topsham as the 2022 MBOIA member of the year!

Mentorship committee – Werner Gilliam reported on the following: This is a new committee and they are currently working on a survey to send out to members to get the current needs.

5. Unfinished Business

None

6. New Business:

New Members:

Jason Daley	Asst Code Enforcement Officer	City of Saco
Mr Bryce Farnham	Code Enforcement Officer	Town of Blue Hill

Motion made by Paul Demers, seconded by Don Fiske, all approved the new active members.

7. Other

Annual Elections

President Mark Stambach asked Barb Skelton to run the election.

Mark Stambach named Stew Brooks as the ballot clerk

Motion made by Stew Brooks, seconded by Bill Longley, to vote via a show of hands for the Annual elections versus using a ballot, all approved.

The ballot clerk read the proposed slate of officers. There were no nominations from the floor. Tim Nelson moved to cease nominations, Paul Demers, seconded the motion, all approved.

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Motion made by Tim Nelson, seconded by Nick Richard, for the Secretary to cast one ballot for the proposed slate of officers, all approved.

Paul Demers provided an update on the MUBEC tag committee, as they are almost complete with working on the 2021 code. Tom Lister will chair the IRC tag committee. He encouraged all to participate, reach out to him with interest. There was a discussion. Paul informed the group that they are working on securing a grant to re-write exams, providing digital codes/commentary and/or include soft cover code books for each office. They are also looking to provide code software to all communities under the 3-year grant. It may be a year or so before this is approved. There are ICC memberships available. Paul is trying to host a webinar in December on how to use the program.

There was an update provided on the Mechanical Code.

H. The Good and Welfare of the Association

I. Adjournment: Motion made by Mike Falvey, seconded by Frank Tracey, all approved to adjourn the meeting at 1:30p.m.