

approved

**MBOIA Board of Directors' Meeting Minutes**  
**April 20, 2023 – 1:00 p.m.**  
**Remote Access Zoom**

- A. **Call to Order:** Mark Stambach called the meeting to order at 1:05 p.m.
- B. **Calling of the Roll of Officers:** Don Fiske, Brian Longstaff, Jeff Wallace, Barb Skelton, Jon Rioux, Mark Stambach, William Longley, Ryan Smith, Greg Gilbert and Melissa White (MMA) Ben McDougal, Benjamin R. K. Breadmore, and Werner Gilliam

**Excused Absence:** Tom Lister, Jodine Adams, Mike Falvey, and Stew Brooks,

**Guest:** Bill Nash, ICC, Paul Demers, Office of the State Fire Marshal

It was determined there was a quorum of at least 7 Officers/Directors to conduct business.

- C. **Review and Acceptance of the Minutes:** Motion made by Brian Longstaff, seconded by Jeff Wallace, all approved the February 16, 2023 Board of Directors minutes.
- D. **Communications & Bills:**

**Financial Report:** Don Fiske reported total assets as of November 30, 2022 were \$51,705.79 and as of December 31, 2022 were \$52,098.11

Bills paid since the February 16, 2023, Board of Directors meeting:

MMA	\$132.73	December services
Stew Brooks	\$203.88	Northern chapter training reimbursement
Clarion Hotel	\$3,736.21	March membership meeting catering and facility
MMA	\$10.14	January Services
Town of Gray	\$45.00	Membership overpayment refund
MMA	\$26.28	January Services

Motion made by Ben R.K. Breadmore, seconded by William Longley, all approved the financials as presented.

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**E. Report of Committees:**

**By Laws Committee:** Barb Skelton reported on the following: Nothing to report

**ESBOF Committee:** Brian Longstaff reported on the following: Conference took place this past Monday and Tuesday and was well attended as the first conference after the COVID pandemic. He provided an overview of some of the sessions. There was a hybrid option to the training and was an overall success. Bill Nash was awarded the Presidents award. Dick Lambert was the facilitator for the event.

**Education Committee:** Jeff Wallace reported the following: He has provided Melissa with the information for the July membership meeting. The presenter may need to present virtually. The September session has also been lined up. Ryan will reach out to switch the September and July presenters. A possible December presenter may be from the Goliath Tech company.

**Legislative Committee:** Werner Gilliam reported on the following: There are a few bills being reviewed. LD 1752, LD 867, LD 1154, and LD 1593 were discussed. Bill Nash provided some updates on 867 and reported there was a hearing on April 20<sup>th</sup>. There is an upcoming hearing on LD 1593.

**Membership & Nominating Committee:** Tom Lister was absent

**NEBOEA Committee:** Paul Demers was absent. Ben McDougal reported there was a meeting held last week. They are still working on the October conference. Don Fiske added most of the presenters have been finalized and they are working on ICC days with Bill Nash. Some days will be virtual, and they are hoping to have registration available within the next month.

**NERC Region:** Paul Demers was absent. Ben R.K. Breadmore reported that elections were held this past week and Ben reported on the new and continuing officers. There was a discussion of dues for 2023, Ben R.K. Breadmore will reach out for the invoice.

**Northern Update:** Stew Brooks reported on the following: Ben R.K. Breadmore reported they are looking to hold the plumbing training on June 7<sup>th</sup>.

**Website/Technology Committee:** Don Fiske reported on the following: There was a discussion about updating the website. Barb has requested the Building Safety information for May be added to the website. This prompted a brief discussion about reaching out to Managers for the declaration of Building Safety month. Brian offered an idea to create some social media accounts for the Association. There was a brief discussion.

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**Marketing Committee:** Ben McDougal reported on the following: The company he orders from is currently out on vacation. He will reach out to them on May 1<sup>st</sup> for options. Mark asked the group to review any items they may have left.

**Scholarship Committee:** Bill Longley reported on the following: All scholarships should be sent to Melissa to send to the board to review. Barb sent a potential scholarship request.

**Sprinkler Coalition Committee:** Barb Skelton reported on the following: Had nothing new to report. Bill Nash reported the new State Fire Marshal is looking to “revamp” this committee.

**MBOIA Member of the Year Committee:** Brian Longstaff reported on the following: Had nothing new to report.

**Mentorship Committee:** Werner Gilliam reported on the following: Has no new updates. Is looking forward to discussing further at the Code Conference.

**50<sup>th</sup> Anniversary committee:** Barb Skelton reported on the following: Has nothing new to report. This committee can be removed from the agenda.

**New Business:**

**New Members:**

**Active members & Subscribing members:**

Ms Tammy Munson	Lead Code Enforcement Officer	Gray
Mr Mark Stults	Deputy Code Enforcement Officer	Waldoboro
Mr Nathan Smart	CEO/LPI	Oakland
Mr Frank Polak	Code Enforcement Officer	Bridgton

approved

Motion made by William Longley seconded by Ben McDougal, all approved the new active members.

**Other:**

- Review of candidates for ICC Board of Directors
  - Mark received requests for 5 potential candidates. Ben R.K. Breadmore provided some information for each candidate.
  - Stuart Tom, current VP to President
  - Dave Spencer, current Secretary to Vice President
  - Jim Sayers, Secretary
  - Michael Savage, Director, seeking re-election
  - Steve McDaniel, re-election 3-year at large seat

The Secretary seat will be contested but Mark has not received the other candidates letter.

- Final preparations for Spring Code Conference
  - Barb is unable to attend.
  - There are currently 6 vendors
  - Moderators are needed
  - Sunday evening hospitality suite meal

Motion made by Ben R. K Breadmore to approve spending up to \$500 on food, and \$250 on beverages seconded by Don Fiske, all approved.

Dollar amounts do not need to be expended if there is a sponsor for the suite.

- Website

Mark reported on a request to waive a cancellation fee due to a fire call.

Motion made by Bill Longely, seconded by Don Fiske, to waive the cancellation fee for the Auburn registrants from the September meeting, all approved.

There was discussion of the need to increase registration fees.

Motion made by Don Fiske to increase member registration fees to \$35 and \$65 for non-members, seconded by Jeff Wallace, all approved.

Barb reported that she will be reducing her involvement in the Association next year.

approved

Bill Longley brought up an issue regarding record management.

**F. The Good & Welfare of the Association –**

**G. Adjournment:** Motion made by William Longley, seconded by Don Fiske, all approved to adjourn the meeting at 3:11 p.m.