

approved

**MBOIA Board of Directors' Meeting Minutes  
February 16, 2023 – 1:00 p.m.  
Remote Access Zoom**

- A. **Call to Order:** Mark Stambach called the meeting to order at 1:04p.m.
- B. **Calling of the Roll of Officers:** Don Fiske, Brian Longstaff, Jeff Wallace, Barb Skelton, Jon Rioux, Tom Lister, Mark Stambach, William Longley, Ryan Smith, Jodine Adams, Mike Falvey, Stew Brooks, Greg Gilbert and Melissa White (MMA). Benjamin R. K. Breadmore joined briefly but had to leave for an emergency.

**Excused Absence:** Ben McDougal, Benjamin R. K. Breadmore, and Werner Gilliam

**Guest:** Paul Demers, Office of the State Fire Marshal

It was determined there was a quorum of at least 7 Officers/Directors to conduct business.

- C. **Review and Acceptance of the Minutes:** Motion made by Stew Brooks, seconded by William Longley, all approved the January 12, 2023 Board of Directors minutes.
- D. **Communications & Bills:**

**Financial Report:** Don Fiske reported total assets as of October 31<sup>st</sup>, 2022 are \$55,439.77.

Bills paid since the January 12, 2023, Board of Directors meeting:

Brian Longstaff	\$149.09	Reimbursement for items at the December membership mtg
MMA	\$380.09	November services (postage, supplies, etc)
MMG Insurance Co	\$450.00	Liability insurance 2023
Mark Stambach	\$661.00	Reimbursement of expenses for ICC ABM and gift
The Green Ladle	\$2,427.50	Facility & Catering for the December membership mtg

Motion made by Stew Brooks, seconded by William Longely, all approved the financials as presented.

- E. **Report of Committees:**

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**By Laws Committee:** Barb Skelton reported on the following: Nothing new to report

**ESBOF Committee:** Brian Longstaff reported on the following: The Eastern States training announcement has been sent out and the email has the agenda information and links to register. Registration also included links to join remotely and includes parking for the full event.

**Education Committee:** Jeff Wallace reported the following: Ryan Smith has been working with Jeff to confirm presenters for the next two membership meetings. Jeff has 11 of the 12 sessions completed for the Code Conference. He is working to place the sessions. Melissa is preparing save the date cards to send out to members and vendors.

**Legislative Committee:** Werner Gilliam reported on the following: Was absent  
The MFCA/MBOIA co-sponsored Legislative Breakfast took place this morning at the Senator Inn, in Augusta. There was discussion of an LD that was brought up in the meeting regarding PFAS in fire fighting foam and gear.

**Membership & Nominating Committee:** Tom Lister reported on the following: See new business for the new members up for approval.

**NEBOEA Committee:** Paul Demers reported on the following: There has been guidance on how they will use ICC training days for their conference this year. The group will be meeting in March.

**NERC Region:** Paul Demers reported on the following: Leadership had reviewed the by-laws and noted that elections should take place at the first meeting. They are back tracking to hold the elections at the next meeting. Paul encouraged all to participate. They are planning a summer picnic event. The main function of this region is to develop code and discuss code updates and concerns. The committee is currently reviewing some code items that needed to be reviewed and/or corrected/updated.

**Northern Update:** Stew Brooks reported on the following: The Northern Chapter held a fuel fired training in Brewer with over 50 in attendance.

**Website/Technology Committee:** Don Fiske reported on the following: Nothing new to report

**Marketing Committee:** Ben McDougal reported on the following: Was absent. Mark asked all board members to take a count of their MBOIA inventory to send it to Mark, he will compile a list of the items and send it along to Ben.

**Scholarship Committee:** Bill Longley reported on the following: Nothing new to report

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**Sprinkler Coalition Committee:** Barb Skelton reported on the following: Nothing new to report

**MBOIA Member of the Year Committee:** Brian Longstaff reported on the following: Nothing new to report

**Mentorship Committee:** Werner Gilliam reported on the following: Was absent

**New Business:**

**New Members:**

**Active members & Subscribing members:**

Mr Chris Beyer	Code Enforcement Officer	Town of Island Falls
Mr Jamie Bohanon	Code Enforcement Officer	Town of Baileyville
Mr Duane Cote	Code Enforcement Officer	City of Portland
Ms Jennifer L Dick	Code Compliance Officer	City of Auburn
Mr Wayne C Jones	Fire Inspector	Town of Raymond
Mr John Robertson	Building & Plumbing Inspector	City of Bangor
Mr Stephen Wilson	Code Enforcement Officer	City of Belfast
Benjamin Scipione	Code Enforcement Officer	Town of North Yarmouth

Motion made by Stew Brooks seconded by Mike Falvey, all approved the new active and subscribing members.

**Other:**

Barb provided a report on the co-sponsored Legislative event that took place today at the Senator Inn, in Augusta. Brian and Tom both assisted Barb with talking points. She will share the talking points with the group. There was a great turnout at the event.

Paul provided an update regarding credits for training being put on by Brent Lawson and Mike Day. There were a number of certifications that were expiring in 2022. Paul advised that they are receiving up to six notifications prior to their certification actually expiring. If someone fails to renew, they will have to retake the exams again. There was discussion about certification. The regulatory and licensing page of the Maine.gov website provides an option to print your certificate.

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Mark briefly discussed LD214, Recovery houses legislation regarding sprinkler systems and moving code to the PFR office.

**F. The Good & Welfare of the Association –**

**G. Adjournment:** Motion made by Mark Stambach, seconded by Don Fiske, all approved to adjourn the meeting at 2:04 p.m.