

**MBOIA Board of Directors' Meeting Minutes
January 12, 2023 – 1:00 p.m.
Remote Access Zoom**

- A. **Call to Order:** Mark Stambach called the meeting to order at 1:05 p.m.
- B. **Calling of the Roll of Officers:** Don Fiske, Brian Longstaff, Ben McDougal, Jeff Wallace, Barb Skelton, Jon Rioux, Tom Lister, Mark Stambach, William Longley, Benjamin R.K. Breadmore, Ryan Smith and Melissa White (MMA).

Excused Absence: Werner Gilliam, Jodine Adams, Mike Falvey, Stew Brooks, and Greg Gilbert

Guest:

It was determined there was a quorum of at least 7 Officers/Directors to conduct business.

- C. **Review and Acceptance of the Minutes:** Motion made by Ben McDougal, seconded by Bill Longley, all approved the November 17, 2022 Board of Directors minutes.
- D. **Communications & Bills:**

Financial Report: Don Fiske was absent at the beginning of the meeting. Melissa White reported total assets as of August 31, 2022 are \$46,342.46 and as of September 30, 2022 are \$50,609.40.

Bills paid since the November 17, 2022, Board of Directors meeting:

Jeff's Catering	\$100.00	Deposit for 2023 MUBEC training
Waterville Elks	\$600.00	Two deposits for the two 2023 MUBEC trainings
Maine Municipal Association	\$963.82	October 2022 Administrative Services
American Awards	\$169.80	MBOIA member of the year plaques
Clarion Hotel	\$2,456.88	Oct. 2022 MUBEC training
Fogg Art Restoration	\$545.73	Framing original charter, Legislative sentiment and ICC Anniversary certificate
Ben McDougal	\$100.00	Reimbursement of expenses raffle purchases for Annual meeting

Motion made by Brian Longstaff, seconded by Ben R.K. Breadmore, all approved the financials as presented.

E. Report of Committees:

By Laws Committee: Barb Skelton reported on the following: Had no new updates.

ESBOF Committee: Brian Longstaff reported on the following: They are continuing to plan for the Spring Conference. In December, they toured the facility and are signing the contracts this week. The save the date blast was sent to the MBOIA listserv.

Education Committee: Jeff Wallace reported the following: Is currently working on getting a presenter and topic for the March meeting. He asked for the group's assistance for this training. He is working on the agenda for the conference and has reached out to Wayne Barrows, Mark Hunter and a vendor from the conference last year.

Legislative Committee: Werner Gilliam reported on the following: Werner was absent but sent an email regarding the LD list.

- **LD 54** *An Act to Require Compliance with Natural or Agricultural Resource Protection*
- **LD 40** *An Act to Amend the Cannabis Laws.* (Sponsored by Sen. Hickman of Kennebec Cty.) This concept draft bill amends the cannabis laws.
- **LD 35** *An Act to Establish Adult Protective Services Training Requirements for Professionals Mandated to Report Suspected Abuse, Neglect or Exploitation to Enhance Protection of Incapacitated and Dependent Adults.*
- **LD 27** *An Act to Align Maine's Lead Abatement Law with Federal Definitions and to Clarify Lead Abatement Licensing and Certification Requirements.*
- **LD 9** *An Act To Establish Processing Time Limits for Permit by Rule Applications Under the Site Location of Development Laws*
- **LD 2** *An Act to Address Maine's Housing Crisis.* (Sponsored by Rep. Talbot Ross of Portland).

There was discussion of LD 35.

Motion made by Ben R.K Breadmore to write a letter of concern and rule change request regarding the subsurface wastewater rule, seconded by William Longley, all approved.

Membership & Nominating Committee: Tom Lister reported on the following: See new business for the new members up for approval.

NEBOEA Committee: Paul Demers reported on the following: Ben R.K. Breadmore reported they are reviewing the training for the upcoming conference.

NERC Region: Paul Demers reported on the following: Ben R.K. Breadmore reported Region 6 will meet Friday to work on the Annual meeting and work on Code development.

Northern Update: Stew Brooks reported on the following: Stew was absent. Ben R.K. Breadmore reported they have a training on fuel fired equipment installation on February 16th. They are working on the June plumbing training. There are a lot of new code officers in the Northern area.

Website/Technology Committee: Don Fiske reported on the following: Was absent. Don came into the meeting and advised there was nothing new to report.

Marketing Committee: Ben McDougal reported on the following: Would like ideas for “swag” for the conference. New board members will need shirts ordered. They agreed to wear their 50th Anniversary shirts at the 2023 Conference. The winter hats were a big hit and the mugs. Baseball caps and coffee mugs were also suggested. Email Ben with what you have for items.

Scholarship Committee: Bill Longley reported on the following:

Sprinkler Coalition Committee: Barb Skelton reported on the following: Had no new updates. Paul Demers reported that State Fire Marshal Joe Thomas has retired.

MBOIA Member of the Year Committee: Brian Longstaff reported on the following: There is nothing new to report. Encouraged all to keep an eye on fellow officers and CEO’s and make sure to send in a nomination when available in the fall.

Mentorship Committee: Werner Gilliam reported on the following:

New Business:

New Members:

Active members & Subscribing members:

Mr Jake Deslandes	Asst Code Enforcement Officer	Town of Cape Elizabeth
Mr Shane Kindlimann	Assistant Code Enforcement Officer	City of Bath

Mat Theriault	CEO/LPI	Town of Mexico
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Motion made by Ben R. K. Breadmore seconded by Ben McDougal, all approved the new active members.

Other:

Brian Longstaff provided an update on the progress of the MMA training Advisory council. Paul reported that he has been working with MMA’s Peter Osbourne and the community colleges to offer a certificate program for code enforcement officers.

Paul reported that certification expiry notices have been sent out.

There was discussion of the Bricks grant.

Cancellation policy

MMA has adopted new cancellation policies. There was a discussion.

Motion made by Barb Skelton to adopt the MMA cancellation policy, seconded by Bill Longley, all approved.

There was also discussion of having/adding a registration deadline to brochures. Melissa offered to draft something to include on the brochures.

F. The Good & Welfare of the Association –

G. Adjournment: Motion made by Bill Longley, seconded by Don Fiske, all approved to adjourn the meeting at 2:27 p.m.