

**MBOIA Minutes  
July Membership Meeting  
Thursday, July 13, 2023  
Maine Municipal Association - Augusta**

**Minutes**

1. Call to Order: Vice President Ben McDougal called the meeting to order at 12:40 p.m.

Calling of the Roll of Officers: Bill Longley, Mike Falvey, Ben McDougal, Barb Skelton, Greg Gilbert, Ryan Smith, Brian Longstaff, Jon Rioux, Stew Brooks and Melissa White (MMA).

Absent: Jodine Adams, Don Fiske, Tom Lister, Jeff Wallace, Benjamin R.K. Breadmore, Werner Gilliam

Guest: Paul Demers, Office of the State Fire Marshal

It was determined there was a quorum of 7 to conduct business.

SEE JULY LIST FOR RECORD OF ATTENDEES

2. Review and Acceptance of the Minutes from the March 9, 2023 Membership meeting.

Motion made by Stew Brooks, seconded by Mike Falvey, all approved the March 9, 2023 Membership minutes as presented.

3. Communications and Bills:

- 1) Communications: Ben McDougal reported on the following communications:

**Bills Paid:** Bills paid since the March 9, Membership meeting:

Clarion Hotel	\$3,736.21	March membership meeting catering and facility
MMA	\$10.14	January Services
Town of Gray	\$45.00	Membership overpayment refund
MMA	\$26.28	January Services
A&W Promotional Products	\$136.10	50 <sup>th</sup> Logo Shirts
MFCA	\$506.09	Sponsored MFCA Leg. Breakfast
MMA	\$161.83	March Services
Town of Vassalboro	\$52.00	Overpayment
Town of Millinocket	\$25.00	Overpayment
SFC Engineering Partnership	\$80.00	Overpayment – Spring Code Conf.

Approved 9/21/23

A&W Promotional Products	1,026.50	100 Red/100 Gray LED Flashlights
Sugarloaf USA	\$25,500.19	2023 Spring Code Conf / Facilities / Catering
Colorgraphics	\$64.36	Sponsor Sign / Foam Poster Board Code Conf.
MBOIA	\$390.00	Two Scholarships B. Farnham & B. Scipione
MMA	\$1.42	April Services
Ben McDougal	\$220.65	Reimbursement / Hospitality Suite Items
City of Portland	\$170.00	Refund Code Conference pre-paid cancellation
Parsonage House	\$1,701.00	Catering 7/13/23 training & Membership meeting
Stew Brooks	\$779.34	Reimbursement from Northern chapter 6/5/23 training
MMA	\$1,393.00	May 2023 Services

Report of Officers and Treasurer's: Ben McDougal reported total assets as of January 31, 2023 were \$42,982.51, as of February 28, 2023 were \$40,089.64, and as of March 31, 2023 was \$41,411.80 and as of April 30, 2023 were \$45,746.35

Motion made by Bill Longley, seconded by Stew Brooks, all approved the financial reports.

Correspondence was received from Andre Jean who is running for an ICC Director position and asking for MBOIA's support.

Motion made by Brian Longstaff, seconded by Greg Gilbert to write a letter of support for Andre Jean, all approved.

Stew Brooks thanked the MBOIA for the flower arrangement.

4. Report of Committees:

**By-Laws Committee** – Barb Skelton no new updates.

**ESBOF Committee** – Brian Longstaff reported they are working to get their scholarship program up and running.

**Education Committee** – Jeff Wallace was absent.

**Legislative Committee** – Werner Gilliam was absent.

**Membership & Nomination Committee** – Tom Lister was absent.

Approved 9/21/23

**NEBOEA Committee** – Paul Demers reported on the following: Ben reported the Annual Conference is October 2, 3 and 4<sup>th</sup> in Amhurst, MA. Greg reported Region 6 Code Development submissions were made, he provided an overview. Public comment will open in early August.

**NERC Region** – Paul Demers reported on the following:

**Northern Chapter Division** –Mike Falvey. Stew Brooks advised the June 5 training went well and they are working on the next offering.

**Website/Technology Committee** – Don Fiske was absent.

**Marketing Committee** – Ben McDougal no new updates.

**Scholarship Committee** – Bill Longley nothing new to report.

**Sprinkler Coalition Committee** – Barb Skelton no new updates.

**MBOIA Member of the year** – Brian Longstaff no new updates. They will begin working on the updated form soon.

**Mentorship committee** – Werner Gilliam was absent. The committee hasn't met yet.

5. Unfinished Business

None

6. New Business:

New Members:

Rodney Furbush	CEO	Lebanon
Paul Talley	Inspector/Owner	Alinea Inspection Services

Motion made by Brian Longstaff, seconded by Mike Falvey, all approved the new active and subscribing members.

7. Other

- Paul Demers reported the committee is still working on the 2021 Energy Code & Mechanical Code.
- The ICC ABM is scheduled October 8<sup>th</sup> to 11<sup>th</sup>.
- ICC has changed their shadow program. They are working on a leadership program where scholarships will be provided to attend the ICC conference, all are welcome to apply.

Approved 9/21/23

- He is looking for feedback from the four recent classes with Glenn Mathieson. He is working on coupon codes to provide access to people to be able to view the trainings in their office.
- There will be an IEBC class directed at the residential side via webinar on August 11th and in September. The State Fire Marshals Office is working on re-writing the certification exam and a guidance document. Paul provided some updates regarding the bricks grant.
- Paul, Brent Lawson, Mike Day and MMA are working on a 12-week college course curriculum for CEO training and the workforce development training and the Alford program. ICC will allow them to use the B1 exam. They may add a 3-week lab (hands on training) portion in addition to the 12-week course and provide an additional 3 credit hours. If this works well, they will be looking to use the B2 exam.
- Paul made mention of CEO and LPI safety. There was a discussion of Health Inspections and regulations relating to LPI's, including DHHS.
- The LHO program has been well received.
- Barb mentioned the Mandated Reporting requirement for CEO's.

H. The Good and Welfare of the Association

I. Adjournment: Motion made by Brian Longstaff, seconded by Mike Falvey, all approved to adjourn the meeting at 1:20 p.m.