

MBOIA Board of Directors' Meeting Minutes June 15, 2023 – 1:00 p.m.

Remote Access Zoom

- A. Call to order: Mark Stambach called the meeting to order at 1:03 p.m.
- B. Calling of the Roll of Officers: Mark Stambach, Jodine Adams, Ben R.K. Breadmore, Mike Falvey, Don Fiske, Greg Gilbert, Tom Lister, Bill Longley, Ben McDougal, Jon Rioux, Ryan Smith, Melissa White (MMA) & Nancy Martin (MMA)

Excused Absence: Brian Longstaff, Gilliam Werner, Stewart Brooks, Barb Skelton and Jeff Wallace

Guest: Paul Demers, SFMO joined the meeting at 1:30 p.m.

It was determined there was a quorum of at least 7 Officers/Directors to conduct business.

- C. **Review and acceptance of the Minutes:** Motion made by Ben McDougal, seconded by Jodine Adams, all approved the April 20, 2023 Board of Directors minutes.
- D. **Communications and Bills:**

Financial Report: Don Fiske was late to the meeting, Melissa White reported total assets as of February 28, 2023, were \$40,089.64, March 31, 2023 were \$41,411.80, and April 30, 2023, were \$45,746.35.

Bills paid since the April 20, 2023, Board of Directors meeting:

A&W Promotional Products	\$136.10	50 th Logo Shirts
MFCA	\$506.09	Sponsored MFCA Leg. Breakfast
MMA	\$161.83	March Services
Town of Vassalboro	\$52.00	Overpayment
Town of Millinocket	\$25.00	Overpayment
SFC Engineering Partnership	\$80.00	Overpayment – Spring Code Conf.
A&W Promotional Products	1,026.50	100 Red/100 Gray LED Flashlights
Sugarloaf USA	\$25,500.19	2023 Spring Code Conf / Facilities / Catering
Colorgraphics	\$64.36	Sponsor Sign / Foam Poster Board Code Conf.
MBOIA	\$390.00	Two Scholarships B. Farnham & B. Scipione
MMA	\$1.42	April Services
Ben McDougal	\$220.65	Reimbursement / Hospitality Suite Items

Motion made by Jodine Adams, seconded by Bill Longley, all approved the financials as presented.

E. Report of Committees

By-Laws Committee: Barb Skelton was absent.

ESBOF Committee: Brian Longstaff was absent. Greg Gilbert reported that public comments two for the IECC code changes as opened. There are a number of changes that were approved in public comment one. They still meet each Tuesday between 1:00 – 2:00 p.m. Final changes are due by the end of June. The solar ready doesn't meet the boards criteria.

Education Committee: Jeff Wallace was absent. Ryan Smith reported on the upcoming training sessions.

- Post report - Spring Code Conference
- July meeting
- September meeting
- MUBEC trainings

Ben R.K. Breadmore noted a basic safety and security training may be needed for newer and inexperience Code Officials. Ryan reported that there will be some safety issues regarding dangerous buildings may touch on this topic. Bill reported a recent conversation regarding his Municipalities safety policy. Don would be able to present on this topic as a past law enforcement officer. Greg has spoken to Paul Demers about some options and will follow up with him.

Legislative Committee: Werner Gilliam was absent. Mark reported on LD2003 noting it will be extended until January 2024 for council forms of government and June 30 for selectmen forms of government.

NEBOEA Committee: Paul Demers was absent. Ben R.K. Breadmore reported on the October training in Amherst MA. He will be presenting at an employee retention session. He encouraged all to attend.

NERC Region: Paul Demers was absent. Ben R. K. Breadmore reported the regional meeting is on July 28th to discuss region challenges, training, code proposals are among a few topics.

Northern Chapter Update: Stewart Brooks was absent. Michael Falvey reported on the following:

- June 7th plumbing training with Brent Lawson and Paul Demers. There were 50 participants. They are planning on hosting another training in Brewer in September. Ben mentioned the Northern Chapter would like to sponsor the ICC golf tournament.
- There were some issues at the training with the certificates having the wrong session title, MMA fixed the error and emailed the certificates.

Motion made to sponsor a golf hole for \$250.00 for the ICC golf tournament, by Mike Falvey, Seconded by Bill Longley, all approved.

Website/Technology Committee: Don Fiske had nothing to report.

Marketing Committee: Ben McDougal reported on the following: The shirts for the new directors are in but a few are the wrong size, so he will re-order the correct size. Next year, the committee will purchase more swap items than they had in 2023.

Membership & Nominating Committee: Tom Lister reported on the following: See report under new business.

Scholarship Committee: Bill Longley reported on the following: There were two scholarships provided for the Code Conference. Bill had to leave early for an inspection.

Sprinkler Coalition Committee: Barb Skelton was absent.

MBOIA Member of the year Committee: Brian Longstaff was absent.

Mentorship committee: Werner Gilliam was absent. Mark noted that he would like to get something formalized for this initiative.

New Business:

New Members: ACTIVE

Ms Jana Wood	CEO & LPI	Town of Kenduskeag
Daniel Davis	CEO/LPI	Town of Porter
Mr Daniel Feeney	Assistant Code Enforcement Officer	Town of Boothbay
Mr Taylor Burdin	CEO & Zoning Administrator	Town of Brunswick
Mr Rodney Furbush, Jr	Code Enforcement Officer	Town of Lebanon
Mr Frank E Therio	Code Enforcement Officer	Town of Lincolnville
Mr Michael Wardman	Assistant Code Enforcement Officer	City of Rockland

Subscribing:

Chief Russell Osgood	Fire Chief	Town of Ogunquit
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Motion made by Ben R.K. Breadmore, seconded by Mike Falvey, all approved the active new members as presented.

Other:

- Event locations for the 2024 Code Conference – options:
-Sugarloaf

-Sunday River

Discussion of location of vendors at Sugarloaf, move vendors to the Maple room. Instructors need to be reminded of the hard breaks so that attendees are not in the King Pine room during sessions still going on. The food is expensive for guests. Suggestion of getting a sponsor and allowing them to post a sign in the suite.

Positive remarks were that the facility was new, classrooms were up to date, location was central for most people, food was good. The hospitality suite was well equipped.

Paul suggested to co-sponsor with the MFCA conference to offer a Phase 1 and Phase 2 training between both the MFCA and MBOIA Conferences.

- Event fees (Membership meetings, MUBEC trainings, Code Conference)
 - Discussion of the need to increase fees to cover costs.
 - Suggestion of breaking even on training courses and increasing the cost of membership.
 - There is a lot of competition with online trainings.

Melissa will review the workshop financials for workshops over the last year to provide an average of costs.

Greg Gilbert is working with a habitat for humanity group in Illinois and they are hosting a day of giving. He encouraged all to participate and if MBOIA would offer a donation.

Motion made by Ben McDougal to donate \$150.00 to the habitat for humanity, seconded by Don Fiske, all approved.

Ben R.K. Breadmore reported on an ICC opportunity for ICC members over 25. It's a revamped program that will allow someone to go to the ICC Annual Business meeting and shadow. He will post this to the MBOIA listserv. Contact Ben if interested.

Motion made by Don Fiske to purchase flowers and a card for Stew Brooks, seconded by Greg Gilbert, All approved.

H. The Good and Welfare of the Association:

- I. Adjournment:** Motion made by Don Fiske, seconded by Ben McDougal, all approved to adjourn the meeting at 2:06 p.m.