

Approved

**MBOIA Minutes
September Membership Meeting
Thursday, September 21, 2023
Clarion Inn - Portland**

Minutes

1. Call to Order: President Mark Stambach called the meeting to order at 1 p.m.

Calling of the Roll of Officers: Mark Stambach Bill Longley, Mike Falvey, Ben McDougal, Barb Skelton, Greg Gilbert, Ryan Smith, Brian Longstaff, Jon Rioux, Don Fiske, Jeff Wallace, and Melissa White (MMA).

Absent: Stew Brooks, Jodine Adams, Tom Lister, Benjamin R.K. Breadmore, and Werner Gilliam

Guest: Paul Demers, Office of the State Fire Marshal

It was determined there was a quorum of 7 to conduct business.

SEE SEPTEMBER LIST FOR RECORD OF ATTENDEES

2. Review and Acceptance of the Minutes from the July 13, 2023 Membership meeting.

Motion made by Bill Longley, seconded by Barb Skelton, all approved the July 13, 2023 Membership minutes as presented.

3. Communications and Bills:

- 1) Communications: Don Fiske reported on the following communications:

Bills Paid: Bills paid since the July 13, 2023 Membership meeting:

Maine Municipal Association	May Expenses	\$1393.00
Parsonage House	Catering July 13 th meeting	\$1701.00
Permit Tech	Donation	\$250.00
Maine Municipal Association	June Expenses	\$91.14
Integra Code Consultants	Speaker fee R. Neale Code Conference	\$1,000.00
Maine Municipal Association	July Expenses	\$318.97

Report of Officers and Treasurer's: Don Fiske reported total assets as of May 31, 2023 were \$64,893.80, and as of June 30, 2023 were \$38,975.91

Motion made by Ben McDougal, seconded by Brian Longstaff, all approved the financial reports.

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4. Report of Committees:

By-Laws Committee – Barb Skelton had nothing new to report.

ESBOF Committee – Brian Longstaff reported there was a meeting in September in which they are planning for their upcoming training. They will offer residential inspector academy for ICC credits.

Education Committee – Jeff Wallace is working on the agendas for the upcoming MUBEC trainings and is working on reaching out to facilities for the 2024 Code Conference. The committee is working on the agenda for the December Annual meeting. President Stambach reported on the session topics and credit information.

Legislative Committee – Werner Gilliam was absent

Membership & Nomination Committee – Tom Lister was absent

NEBOEA Committee – Paul Demers was absent. Ben McDougal reported the Conference is scheduled for October 2, 3 & 4 in Amhurst, Mass. This training is scheduled for the same time each year. Greg Gilbert advised late registrants will pay an additional \$40 fee.

NERC Region – Paul Demers was absent. Greg Gilbert reported that leadership has been re-elected. The code development committee has been pushing back some additional items that were possibly going to be in the code. ICC is putting together an appeals committee for the hearing to review this.

Northern Chapter Division – Mike Falvey reported there are no trainings scheduled at this time. There is concern regarding LD2003. Mark noted that there was a legal session at the Code Conference that covered this. Mark agreed to review this topic for an upcoming session.

Website/Technology Committee – Don Fiske reported MMA has requested MBOIA to include a link on their website to a lung cancer group. This was a request that was received outside of MMA. Don will send the link to Mark who will send it along to the board. Barb reported that she is opposed to including this at this time.

Marketing Committee – Ben McDougal reported that he wants to order hats for the 2024 Code Conference. There was discussion of purchasing half baseball hats and half bucket hats.

Scholarship Committee – Bill Longley had no new updates.

Sprinkler Coalition Committee – Barb Skelton had nothing new to report.

MBOIA Member of the year – Brian Longstaff reported he is working on updating the nomination form for this year.

Mentorship committee – Werner Gilliam was absent

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5. Unfinished Business

None

6. New Business:

New Members:

ACTIVE	Mr Jim Brown	Building/Plumbing Inspector	Bangor
ACTIVE	Mr Garrett Lower	Code Enforcement Officer	Clinton
ACTIVE	Ms Jenifer McCabe	Code Enforcement Officer	South Berwick
ACTIVE	Ms Margaret McIntire	Alternate CEO & Planning Asst	Harpswell
ACTIVE	Chief Shawn Mitchell	CEO/LPI	Brownville
ACTIVE	Mr Randy Thurston	Code Enforcement Officer	Naples
SUBSCRIBING	Ms Kathleen Eddy	Administrative Assistant to Code Enforcement	Naples
SUBSCRIBING	Mr J R McGowan, CPC	Principal	Portland

Motion made by Jeff Wallace, seconded by Mike Falvey, all approved the new active and subscribing members.

Mark reported he was approached by Greg Gilbert regarding the habitat for humanity project. In the past MBOIA has covered half of his hotel costs.

Motion made by Don Fiske, seconded by Jeff Wallace to support half of Greg Gilbert's hotel room for his habitat for humanity volunteer work, all approved.

Mark reported on the MBOIA session at the upcoming MMA Convention.

7. Other

H. The Good and Welfare of the Association

I. Adjournment: Motion made by Don Fiske, seconded by Bill Longley, all approved to adjourn the meeting at 12:58p.m.