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Maine Building Officials & Inspectors Association

Local Government Center • 60 Community Drive, Augusta, Maine 04330-9486

MBOIA Meeting Agenda

April 18, 2024 – 1:00 pm - Remote Access Zoom

A. Call to order: Ben McDougal called the meeting to order at 1:05 p.m.

B. Calling of the Roll of Officers: Ben McDougal, Greg Gilbert, Ben Breadmore, Justin Brown, Jake Deslandes, Bill Longley, Brian Longstaff, Jon Rioux, Ryan Smith, Stew Brooks, Mark Stambach, Chelsea Carll (MMA)

Excused Absences: Don Fiske, Werner Gilliam, Paul Demers, Barb Skelton, Michael Falvey, Jeff Wallace

It was determined there was a quorum of at least 7 Officers/Directors to conduct business.

C. Review and acceptance of the minutes from the previous meeting – February 15, 2024

Motion made by Stew Brooks, seconded by Jake Deslandes, all approved of the previous board meeting minutes on February 15, 2024.

D. Communications and Bills – Financials: December 2023 and January 2024

Financials: December 2023 – Chelsea Carll reported on Don Fiske’s behalf that total assets as of 12/31/23 were \$37,971.81.

January 2024 - Chelsea Carll reported on Don Fiske’s behalf that total assets as of 1/31/24 were \$34,953.60.

Don Fiske submitted his report via email on 4.11.24:

To at least attach to the BOD meeting scheduled for April 18th, listed below are the check requests that have been signed off on since the March meeting:

MBOIA - CR - GORHAM REFUND - Inv. 459328 dated 03.08.24 \$30

MBOIA - CR - MMA Svcs - Inv. MBOIA2 dated 04.05.24 \$62.19

MBOIA - CR - A & W Promotional Products - Inv. 13270 dated 04.04.24 \$130.82

MBOIA - CR - B. MCDOUGAL - Inv. 6bNPzZjft9 dated 04.01.24 \$250

MBOIA - CR - GLENBURN REFUND - Inv. 45922 dated 03.07.24 \$27.50

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MBOIA - CR - MMA Jan Services - Inv. MBOIA1 dated 03.13.24 \$14.83

MBOIA - CR - JAKE DESLANDES - Inv. 240307 dated 03.07.24 \$46.01

MBOIA - CR - PORTLAND REFUND - Inv. 458880 dated 03.12.24 \$30

Stew Brooks let the group know that the bill for the Northern Chapter refreshments will be submitted to Chelsea Carll at MMA for reimbursement.

Motion by Stew Brooks, seconded by Greg Gilbert, all approved the December 2023 and January 2024 financials.

E. Report of Committees

1. **By-Laws Committee** – Barb Skelton

No report.

2. **ESBOF Committee** – Brian Longstaff

Brian Longstaff reported that they just concluded their training conference last week, with around 74 in attendance, and among those, 4-5 represented Maine. 17 attended the building official's academy. They have a debrief meeting coming up and will follow up with a more thorough report at the next MBOIA meeting.

3. **Education Committee** – Jeff Wallace

Ryan Smith reported on behalf of Jeff Wallace. The conference is all set for registration to open. Ryan reported that they had a lead for the July membership meeting presenter, but it fell through, so they are still looking for a presenter. There was a discussion on ideas for potential speakers and topics, including IBC Chapter 11 and topics on electrical. Ben McDougal reported that Mike Day from the Fire Marshal's Office has offered to provide training as needed.

Ben McDougal inquired about the vendor registrations to date, and Chelsea Carll reported that we have 6 registered thus far, with the goal of filling up to 20 booths. Ben encourages the board to solicit vendors, and Chelsea Carll will send the vendor packet to all the board members to distribute.

Ben McDougal asked the group whether they would like to replace the continental breakfast with the full breakfast for the conference on Monday morning. The group agreed.

Mark brought up that there is usually a dinner on Sunday evening in the Presidential Suite, and the group would like to do it again this year. McDougal also offered that the group do afternoon golf on Sunday as well.

Mark left the meeting at 4:18 PM.

Chelsea Carll will follow up with the board for assignments of moderators for each of the sessions.

Ben Breadmore will be looking into the credit allocation for each course.

4. **Legislative Committee** – Werner Gilliam

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Gilliam submitted his report via email on 4.12.24:

See below the most recent legislative updates that I have been following. If there are others that have come to anyone's attention, please let me know.

ME	LD853	RESOLUTION, Proposing an Amendment to the Constitution of Maine to Establish a Right to Housing <i>Changes: History Steps</i>	2024-04-03 / Intro Unfinished Business
ME	LD1929	An Act to Protect Consumers by Licensing Home Building Contractors <i>Changes: History Steps</i>	2024-04-05 / Intro Reported Out: OTP-AM/OTP-AM/ONTP
ME	LD2204	An Act to Combat Racketeering in Scheduled Drugs by Certain Organizations <i>Changes: Committee Activity, History Steps</i>	2024-04-03 / Intro Reported Out: OTP-AM/ONTP
ME	LD2101	An Act to Strengthen Shoreland Zoning Enforcement <i>Changes: Status (Passed), History Steps</i>	2024-04-01 / Pass PASSED TO BE ENACTED, in concurrence.

5. **NEBOEA Committee** – Paul Demers
Ben McDougal reported that they are continuing to plan their October conference (10/7-9) and he anticipates it will be a great slate of training. He encourages all to attend.
6. **NERC Region** – Paul Demers
Ben Breadmore reported that there was a meeting a couple of weeks ago held virtually, and plan to meet sometime in July. Those who attended the latest meeting from Florida discussed the upcoming candidates for the ICC board of directors. Ben McDougal added that NERC is a worthwhile organization and does a lot of good work for code hearings and reviews.
7. **Northern Chapter Update** – Stewart Brooks/Michael Falvey
Stew Brooks reported that they had 44 people in attendance for the Northern Chapter training on April 10. He reported that there was a lot of lively discussion around the mobile home training. He thanked Mike for his facilitation of the training.
8. **Website/Technology Committee** – Don Fiske
Jake Deslandes offered to work with Don about the development of a LinkedIn account for the page. Justin Brown reported on a conduct violation on the list serv, and acknowledged that the group did a good job approaching the situation. Ben McDougal will follow up with Chelsea on reinstating the person in question.
9. **Marketing Committee** – Ben McDougal
Ben McDougal reported that shirts are in.
10. **Membership & Nominating Committee** – Bill Longley

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11. **Scholarship Committee** – Bill Longley

Bill Longley reported that there was one request for a scholarship for Greg Gilbert.

Bill Longley moved to grant Greg Gilbert full scholarship for the MBOIA Code Conference, seconded by Ben Breadmore, to award Greg Gilbert a full scholarship for the conference. All approved.

12. **Sprinkler Coalition Committee** – Barb Skelton

No report.

13. **MBOIA Member of the year Committee** – Brian Longstaff

No report. He received a recent ESBOF

14. **Mentorship committee** – Jon Rioux

Jon Rioux reported that he has about 6-7 interested mentees, and a couple who are interested in being mentors. He is working on opportunities for them to connect at the conference.

F. New Business

- New Members

Active:

Antonio Juan Bustos – Plan Review Manager from the City of Portland

Rick Haas – Code Enforcement Officer from Town of New Gloucester – his form was missing but Chelsea Carll reported that he is paid in full.

Subscribing:

David Mills – Self Employed, TPI Cert #1N52048 – moved to a subscribing membership due to criteria of application.

Lindsay Gagne – Town Manager from Town of Layman – owes partial pmt

Bill Nash – Senior Regional Manager from ICC

Bill Longley brought up that the group should consider increasing their membership rate. Ben McDougal would like to consider it as a bylaw change to vote upon at the December meeting.

The group deemed David Mills application as a subscribing member – not active. They agreed to accept Rick Hass's application without preview.

Motion by Stew Brooks, approve the member applications as presented, seconded by Ben Breadmore. All approved.

G. Other

- 2024 Budget

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Ben McDougal reported that Don Fiske circulated a proposed budget to a select number from the board. Ben went through the budget line-by-line with the board and will circulate to the board for review and send the final version to Chelsea.

- Greg Gilbert encourages the board to join ICC in Building Membership or PMG Membership. He encourages the board to check out the ICC website to learn more about how to get involved. He also spoke about MBOIA submitting a proclamation for 2024 Building Safety Month.

H. The Good and Welfare of the Association

I. Adjournment

Motion to adjourn by Stew Brooks, seconded by Ben Breadmore at 2:05 PM. All approved.