



Maine Building Officials & Inspectors Association

Local Government Center • 60 Community Drive, Augusta, Maine 04330-9486

MBOIA Meeting Agenda

February 15, 2024 – 1:00 pm - Remote Access Zoom

- A. Call to order: Greg Gilbert called the meeting to order at 1:04 p.m.
- B. Calling of the Roll of Officers: Ben McDougal, Barb Skelton (1:31), Greg Gilbert, Don Fiske, Mark Stambach, Ben Breadmore, Justin Brown, Jake Deslandes, Werner Gilliam, Ryan Smith, Jeff Wallace, Paul Demers, Stew Brooks, Michael Falvey, Bill Longley, Brian Longstaff, Chelsea Carll (MMA)

Excused Absence: Jon Rioux

It was determined there was a quorum of at least 7 Officers/Directors to conduct business.

- C. Review and acceptance of the minutes from the previous meeting – January 11, 2024

Motion made by Stew Brooks, seconded by Ben Breadmore, all approved of the previous board meeting minutes on January 11, 2024

- D. Communications and Bills –

Communications -

Financials: November 2023 - Don Fiske's reported that assets as of 11/30/23 were \$42,309.97.

Bills since 1/11/24:

Date	Amount	Details
1.6.24	\$100	Jeff's Catering Deposit for 10.30.24
1.11.24	\$202.62	Nov. MMA Services
1.16.24	\$550	Clarion Deposit for 3.7.24
1.25.24	\$450	MMG Insurance
1.25.24	\$250	Keeley's Deposit 9.12.24
1.25.24	\$250	Keeley's Deposit 10.29.24
2.5.24	\$152.35	Dec. MMA Services

APPROVED

Don also reported on the ebiz transaction charges that the board should anticipate incurring for 2024, with a projected estimate of \$1,836.00.

Motion to approve financials as of 11/30/23 and the ebiz estimate by Stew Brooks, seconded by Justin Brown. All approved.

E. Report of Committees

There was a point of clarification brought up by Greg Gilbert on how committee members are solicited and voted upon. Bill Longley spoke to the history of the committee members being added on a rolling basis at board meetings following the annual meeting. There was also a question how information on the membership form as to how the board follows up for those interested in joining a committee, and the group spoke to how to be proactive on this effort.

1. **By-Laws Committee** – Barb Skelton
No report
2. **ESBOF Committee** – Brian Longstaff
Brian Longstaff reported that ESBOF board of directors meeting today, and is working on confirming the agenda for their conference on April 8-9, and information will be out soon regarding registration and accommodations. He said the Region 6 will be meeting that Sunday afternoon prior. Bill Longley said he will be in attendance.
3. **Education Committee** – Jeff Wallace
Jeff Wallace shared that the schedule and presenters for the spring conference is 75% complete.

March 7 training speaker is not confirmed and the event is 3 week's out. Paul Demers has agreed to present on MUBEC updates. Paul has also offered to assist with soliciting speakers for the spring conference. Justin Brown also suggested that a roundtable would be a good idea to have as an alternative for a session.

Chelsea inquired about raising the rate for the training and moving forward.

Brian to make a motion to increase the quarterly training meeting rate of \$55 per event for members, and \$85 per event for nonmembers. Seconded by Jake Deslandes. All approved.

Paul Demers spoke to how another NH program he knows of offers their workshops as hybrid trainings to maximize turnout and having it at fire houses for no expense.

Don Fiske said that there was a separate budget discussion last week, brainstorming how the board can search for increasing registration rates, seeking other venues and reducing costs where possible to stabilize their budget. Greg Gilbert and Don spoke to ideas regarding marketing and sponsorships.

Brian Longstaff spoke about a future correspondence from McDougal to notify membership of the increase in rates.

Jake Deslandes inquired to the group about other contractors' associations that may be interested in training and how we can market to them. He spoke about Timber HC and partnering with them for future events.

Barb Skelton joined the meeting at 1:31 PM and inquired about the intention of increasing the rates for training. Barb and Don will be meeting soon to speak to membership dues.

4. **Legislative Committee** – Werner Gilliam

Werner Gilliam reported on the following bills: LD 2101 (An Act to Strengthen Shoreland Zoning Enforcement) which is in active status; LD 2059 (An Act Regarding Processing of Applications Under the Natural Resources Protection Act to Ensure Consistency with Shoreland Zoning Laws) that has passes; LD 2053 (An Act to Exempt Buildings Used to Cultivate Crops from the Maine Uniform Building and Energy Code); LD 1672 (An Act to Establish an Affordable Housing Permitting Process) which is not anticipated to pass; LD 1929 (An Act to Protect Consumers by Licensing Home Building Contractors) which is currently tabled; LD 1752 (Resolve, to Prepare Preapproved Building Types) which he indicated does not seem to need to be in compliance with MUBEC and this bill is expected to pass; LD 2030 (An Act to Exempt Certain Emergency Activities and Structure Elevation Increases in Flood Zones from Permit Requirements Under the Natural Resources Protection Act) which is expected to pass, and advises this may conflict local ordinances to buildings; LD 2168 (Resolve, Regarding Legislative Review of Portions of Chapter 355: Coastal Sand Dune Rules, a Major Substantive Rule of the Department of Environmental Protection) which is currently active; LD 1976 (An Act to Update the Growth Management Program Laws) which is currently tabled; LD 492 (An Act to Repurpose Vacant Shopping Mall and Retail Space to Mixed-use Housing and Retail) which has passed but is currently held by the governor; LD 1353 (An Act to Require the Technical Building Codes and Standards Board to Adopt the Canadian Standards Association Standard for Residential Mechanical Ventilation Systems as an Alternative Standard Under the Maine Uniform Building and Energy Code) which has passed; LD 1101 (An Act to Support Lower Home Energy Costs by Establishing a Home Energy Scoring System); LD 1706 (An Act to Clarify Statewide Laws Regarding Affordable Housing and Accessory Dwelling Units) which has passed; and LD 207 (Resolve, Directing the Commissioner of Public Safety to Establish a Stakeholder Group to Examine the Responsibilities, Fees and Duties of the Technical Building Codes and Standards Board). There was a group discussion on these bills.

Ben Breadmore reported on LD 2204 (An Act to Combat Racketeering in Scheduled Drugs by Certain Organizations); LD 2201 (An Act Regarding the Approval for the Placement of Portable Toilets); and reported on the governor's supplemental budget DD – Maine office of community affairs.

Mark Stambach reported on LD 853 a proposal for an amendment to the right to housing.

5. **NEBOEA Committee** – Paul Demers

Paul Demers reported that there was a meeting last Friday in Marlboro Mass that Paul and Don attended. They're making progress on finalizing their October training

events including registration fees for (\$400 for a 2.5 day program to give the board an idea for their decision-making).

6. **NERC Region** – Paul Demers
Paul reported that the biggest issue at present is the 2024 energy code appeal, and hearings will be conducted next Wed-Friday with 2 appeals pending. Speakers will be addressing the appeals, and reported that the ICC has structured the review process for the appeals. He says that the region is looking for fundraising ideas for their meetings (of which he says is remarkably well-attended in NE) as they do not have a membership base outside of annual dues. Group A hearings will start the first week of April for review.
7. **Northern Chapter Update** – Stewart Brooks/Michael Falvey
Stew Brooks reported on a meeting yesterday and says that Mike has a meeting this coming month and in June, and will relay to MMA to get posted.
8. **Website/Technology Committee** – Don Fiske
Don Fiske followed up regarding the promotion of training on social media and spoke to the admin responsibilities that are tied to this resource. Greg Gilbert spoke to the potential uses of using social media to promote the board’s larger events, and Ben Breadmore spoke to the benefits of using LinkedIn to connect to others.

The board decided to promote LinkedIn to the membership to stay connected and will circle back next month on next steps.

9. **Marketing Committee** – Ben McDougal
No report.
10. **Membership & Nominating Committee** – Bill Longley

Chelsea Carll reported on Bill Longley’s behalf has he left he meeting at 2:14 PM.

Active Member - Jordan McLaughlin – Deputy Code Enforcement Official – Town of Glenburn

Motion by Stew Brooks to approve the member as presented, seconded by Don Fiske . All approved.

11. **Scholarship Committee** – Bill Longley
Mark Stambach reported on Code Enforcement Safety Foundation and will be working on an application process moving forward since this was established last Fall.
12. **Sprinkler Coalition Committee** – Barb Skelton
No report.
13. **MBOIA Member of the year Committee** – Brian Longstaff
No report.
14. **Mentorship committee** – Jon Rioux
No report.

APPROVED

F. New Business

- 2024 Budget

Don Fiske reported that a formal review of the 2024 Budget will be at the next meeting.

F. Other

- MUBEC Training Refunds

Don made a motion, seconded by Ben Breadmore to approve refunds for the two MUBEC cases presented by the city of South Portland.

An friendly amendment to the motion was made by Don Fiske, seconded by Ben Breadmore to approve the write-off of the bills incurred to the South Portland for Jedidiah Taft and Scott Havu of the city of South Portland.

Mark reported on another refund request for Jessefa Murphy from Hermon.

Motion by Stew Brooks to approve the appeal the cancellation fees incurred to Jessica Murphy, seconded by Barb Skelton, all approved.

Greg Gilbert reported on a group looking to arrange a formal ICC chapter. He says the group is voting next week and invited the board members to consider joining. He also spoke to the annual report due to ICC, and Ben Breadmore spoke to specific information that is required for submission. There was a discussion about what to include.

Don Fiske reported on the progress towards making a decision on the rates for the Spring Code Conference. For members, it would be \$260 for the week and \$190 per day. For non members, it would be \$305 for the week, \$230 per day. They have proposed increasing the vendor fees across the board by \$125.

A motion was made by Ben Breadmore to approve the proposed increases for the code conference registration rates, seconded by Stew Brooks. All approved.

Justin Brown inquired to Paul regarding recertifications since January. Paul said that at the end of February, the automated system to re-up on certification will cease, and an email will go to the listserv soon to speak more about the process for recertification.

Mark Stambach reported on his presentation at the MFCA Legislative Breakfast, and the group spoke about the brevity of the presentations.

G. The Good and Welfare of the Association

Nothing to report.

I. Adjournment

Motion to adjourn by Stew Brooks, seconded by Ben Breadmore at 2:48 PM. All approved.