



Maine Building Officials & Inspectors Association

Local Government Center • 60 Community Drive, Augusta, Maine 04330-9486

MBOIA Meeting Agenda

February 20, 2025 – 1:00 pm - Remote Access Zoom

A. Call to order: Ben McDougal called the meeting to order at 1:03 p.m.

B. Calling of the Roll of Officers: Ben McDougal, Greg Gilbert, Justin Brown, Don Fiske, Mark Stambach, Aaron Whitaker, Bill Longley, Brian Longstaff, Christopher Bilodeau, Myles Block, Jake Deslandes, Werner Gilliam, Jon Rioux, Paul Demers and Chelsea Carll (MMA).

Guest: Bill Nash

Excused Absences: Stew Brooks

It was determined there was a quorum of at least 7 Officers/Directors to conduct business.

C. Review and acceptance of the minutes from the previous meeting – January 9, 2025

Motion made by Brian Longstaff, seconded by Justin Brown, all approved of the previous board meeting minutes on January 9, 2025.

D. Communications and Bills – Financials: November and December 2024

Communications: Ben McDougal reported on the LD 445, and a hearing on it will take place next Thursday, February 27, in Augusta at 1 PM to express their opposition. Myles Block mentioned that Ben Breadmore will be in attendance as well. Bill Nash reported that it will be livestreamed.

Financials: Don Fiske reported that total assets as of November 30, 2024 were \$50,395.08 and December 31, 2024 were \$48,387.93.

Motion by Jake Deslandes, seconded by Werner Gilliam, to approve the financial reports as presented for November and December 2024. All approved.

E. Report of Committees

1. **By-Laws Committee** – Justin Brown
No report.

2. **ESBOF Committee** – Brian Longstaff
Brian Longstaff reported that the 2025 ESBOF conference registration is open, and has been circulated to the listserv. There is a two-day and one-day conference rate, and spoke to the class schedule including ICC standard updates, Legal Aspects,

PermitTech classes, When Disaster Strikes evaluator course, among others. Brian spoke about the venue and encouraged board members to join. He shared that Greg Gilbert will be nominated to the board of directors as part of the annual meeting at the conference. Bill Nash spoke to IRC training updates.

3. **Education Committee** – Mark Stambach

Mark Stambach reported that the education committee has met a couple of times to plan for the code conference. He shared the drafted agenda and potential speakers with the group. Mark will compose the agenda with confirmed speakers and times.

Chelsea reviewed the attendee packet and vendor packet needs. She will provide the menu to the committee to determine the attendee pricing and provided the exhibitor booth pricing from last year.

Motion by Brian Longstaff to keep the booth pricing and sponsorship programs the same as 2024, seconded by Bill Longley. All approved. Motion carried.

COST / PAYMENT INFORMATION				
Exhibit Booth Reservation:	@ \$525.00 each booth X	(# of booths)	= \$	(total)
<input type="checkbox"/> Platinum Sponsorship:	@ \$600.00	(1/2 page ad)	= \$	(total)
<input type="checkbox"/> Gold Sponsorship:	@ \$500.00	(1/4 page ad)	= \$	(total)
<input type="checkbox"/> Silver Sponsorship:	@ \$400.00	(Business card ad)	= \$	(total)
<input type="checkbox"/> Bronze Sponsorship:	@ \$300.00	(Business card ad)	= \$	(total)
<small>*Sponsors for the Platinum, Gold or Silver will be recognized in the Conference Program, Signage, and MBOIA will run an ad for three months on their website. Sponsors for the Bronze will be recognized with their Logo on Signage at the Conference, and MBOIA will run an ad for one month on their website. Sponsorship monies will go towards the following: Breaks, Program Booklet, and Networking.*</small>				
<input type="checkbox"/> Additional Company Reps.:	@ \$120.00/per person, both days X	(# of people)	= \$	(total)
<input type="checkbox"/> Additional Meet & Greet Drink Ticket(s):	@ \$8.00 each X	(# of tickets)	= \$	(total)

Mark asked if the group had a confirmed session for an additional IECC workshop in June. The group will discuss whether they want to do this in partnership with MMA or externally as a virtual training. He also spoke about working on the program for the July membership meeting. Ben McDougal suggested the IECC training take place in July.

Greg Gilbert spoke about working with IECC on an IBC training.

The education committee will meet next week to confirm the conference agenda, July, September and December brochures.

4. **Legislative Committee** – Werner Gilliam

Werner Gilliam reported on LD445 as well as LD 427, An Act to Prohibit Mandatory Parking Space Minimums in State and Municipal Building Codes. There was a lengthy discussion.

Greg Gilbert and Jon Rioux left the meeting at 2 PM.

5. **NEBOEA Committee** – Paul Demers

Ben McDougal reported on the latest meeting last Friday, and reported that he went, along with Don, Paul, and others from the board. He spoke about activities at the meeting regarding code development proposals and energy code changes. There was a discussion.

6. **NERC Region** – Paul Demers

APPROVED

7. **Northern Chapter Update** – Stewart Brooks
Myles Block reported on the Northern Chapter training yesterday, and that the speaker had to cancel the morning of the presentation.
Chelsea requested that the brochure for the April 16th training is due this week.
8. **Website/Technology Committee** – Don Fiske
Don will work with MMA to keep the website up to date.
9. **Marketing Committee** – Ben McDougal
Ben reported on the need to order the button downs and polo shirts for the board.
Justin Brown shared that the pins have been ordered and arrived. There was further discussion about ideas for swag giveaways including flashlights, inspector tools, water bottles, cooler bags, bottle openers, etc. The group looked on the 4imprint website for ideas.
10. **Membership & Nominating Committee** – Bill Longley
Chelsea presented the members who have applied. They will vote on them under new business.

Active:

Adam Weidemann	CEO/Plan Reviewer	City of Portland
Sherri Thornton	LHO/Alternate CEO	Town of Burnham
Anne Kwoka	CEO	Town of Greenwood
Andrew Fish	CEO/LPI	Town of Veazie
Tammy Desjardin	Deputy CEO	Town of Bar Harbor
Sarah Moore	CEO/LPI	Town of Hallowell

Subscribing:

David Shaw	Third Party Inspector	
Camden Dionne	Self Employed, Lakewood Home Energy Auditor/Tester	

11. **Scholarship Committee** – Bill Longley
Mark encouraged the group to circulate the scholarship form for those who wish to apply for funding to attend the Code conference.
12. **Sprinkler Coalition Committee** – Bill Longley
No report.
13. **MBOIA Code Officer of the year Committee** – Myles Block

APPROVED

No report.

14. Mentorship committee – Jon Rioux

No report.

F. New Business

New Members:

Motion made by Bill Longley, seconded by Don Fiske, all approved the active and subscribing memberships as presented under the membership report. All approved.

Motion approved.

- Process and policy for honorary memberships
Justin Brown brought up a case where Freeman Abbott inquired about how he can become an honorary member. Chelsea reviewed the process for honorary memberships per the membership form and by laws.
- Cancellation Policy Proposal
Chelsea reviewed proposed additions to the cancellation policy.

Motion by Bill Longley to approve the cancellation policy additions, seconded by Mark Stambach. All approved. Motion carried.

G. Other

Chelsea reported that the SFMO has not taken advantage of the membership offering to 10 of their officers.

The group spoke about co-sponsoring the code conference with MFCA. They will be communicating with the organization to confirm.

The group spoke about extending an invitation to ICC members to attend the code conference.

H. The Good and Welfare of the Association

Ben reported on an annual report.

No report.

I. Adjournment

Motion to adjourn by Paul Demers, seconded by Bill Longley, at 2:50 PM. All approved.