



Maine Building Officials & Inspectors Association

Local Government Center • 60 Community Drive, Augusta, Maine 04330-9486

MBOIA Meeting Agenda
January 9, 2025 – 1:00 pm - Remote Access Zoom

A. Call to order: Ben McDougal called the meeting to order at 1:00 p.m.

B. Calling of the Roll of Officers: Ben McDougal, Greg Gilbert, Justin Brown, Don Fiske, Mark Stambach, Aaron Whitaker, Bill Longley, Brian Longstaff, Christopher Bilodeau, Myles Block, Stew Brooks, and Chelsea Carll (MMA).

Guest: Ben Breadmore

Excused Absences: Paul Demers, Jake Deslandes, Werner Gilliam, Jon Rioux

It was determined there was a quorum of at least 7 Officers/Directors to conduct business.

C. Review and acceptance of the minutes from the previous meeting – November 14, 2024

Motion made by Brian Longstaff, seconded by Bill Longley, all approved of the previous board meeting minutes on November 14, 2024.

D. Communications and Bills – Financials: October 2024

Communications: Ben McDougal welcomed the newest board members who were elected at the annual meeting in December. He also reported upon Jeff Wallace's recent resignation from the board, and he intends to appoint Mark Stambach as education committee chair in his absence.

Financials: Don Fiske reported that total assets as of October 31, 2024 were \$61,268.52.

Reimburse Brian Longstaff for raffle prizes, and deposits have been completed for upcoming venue reservations in 2025. Chelsea Carll inquired as to the raffle monies to deposit, and it is incoming in the mail,

Motion by Bill Longley, seconded by Stew Brooks, to approve the financial reports as presented for October 2024. All approved.

E. Report of Committees

1. **By-Laws Committee** – Justin Brown

Ben Breadmore thanked Justin Brown for his work on the by laws revisions that were voted upon at the annual meeting. Chelsea confirmed that the latest version is on the website.

2. **ESBOF Committee** –Brian Longstaff

Brian Longstaff reported on their upcoming conference, taking place April 7 & 8 in Mystic, CT. He spoke to the program details and will circulate to the board once finalized. He reported that the Save the Date message went out recently.

3. **Education Committee** – Mark Stambach

Mark Stambach will assume the chair position, as Jeff Wallace has recently stepped down from the board, and was the former chair. Mark reported that he reached out to the National Sprinkler Association to return for 2025, and they shared that they no longer are offering it for free and are asking for a fee and accommodation. Mark is also speaking with a rep from NFPA about a program on lithium batteries, electric storage systems or other topics, and will be speaking with him following this meeting to confirm. Gary Gauthier is available to return, as well as Rob Neale for two half-day programs. Sue Baker could send a vendor potentially, and Matt Hunter has moved out of state. Mark has reached out to Leah Rachin for a legal report. Mark is networking with a few more speakers including someone from IAPMO and will also consult a planning committee for a three-hour session on land use. He shared that Charlie D'Angelo is not available.

Bill Longley suggested working on a program related to RADON. Ben Breadmore has a Northern Maine Chapter speaker as a potential. He also suggested Jessica Sorenson. Ben McDougal reported that Ray Stanford is willing to do a presentation on battery storage, and recommended Brian McCollough from SMCC or CMCC for blower door/mechanical programming. Brian Longstaff inquired about a speaker from SFMO for commercial fire codes.

There was also a discussion about B1 training to look into for the October training, and Chris will be in touch with Bill Nash for more information.

Chelsea Carll reviewed the overall timelines for MMA to coordinate registration details for workshops and the Code Conference.

The group spoke about the attendee fees and vendor fees. Chelsea Carll reported on the anticipated fees at Sugarloaf, and how they have gone down slightly for the food and beverage minimum, the room fee has remained the same, and hotel room block rates have gone up slightly. Don Fiske reported that there was some comments about adding beverage varieties (iced tea, lemonade) to each lunch package. Chelsea will add it to their menu for their lunches.

Mark Stambach inquired to the group about an instructor to confirm for the March meeting. Ben McDougal suggested Ray Stanford at Revision. Brian will work with Mark on reaching out and search for a speaker. Mark also suggested facilitating an IRC update if the group is interested.

The group will proceed with Mark Stambach to 2015 – 2021 IRC Update for the March meeting.

Chelsea Carll inquired whether MFCA will co-sponsor the conference, and about MFCA hosting their board meeting at the conference. There was a discussion.

4. **Legislative Committee** – Werner Gilliam

APPROVED

Werner was not in attendance, and Mark reported that he is working on a report.

5. **NEBOEA Committee** – Paul Demers
Don Fiske and Ben McDougal are going to a NEBOEA tomorrow.
6. **NERC Region** – Paul Demers
Ben Breadmore reported that Region 6 will be meeting on Sunday and are seeking a spot for their following meeting this summer.
7. **Northern Chapter Update** – Stewart Brooks
Chelsea Carll reported on counts for the 1/22 and 2/19. Ben Breadmore spoke about offering the 1/22 legal training again this year at some point.
8. **Website/Technology Committee** – Don Fiske
No report.
9. **Marketing Committee** – Ben McDougal
Stew Brooks spoke about a potential vendor for the conference. Ben McDougal reported that the group is due to order shirts for the board. Ben Breadmore will order shirts online. The group spoke about ideas for MBOIA branded giveaways including pins and water bottles. Justin Brown will look into ordering pins, as he has a potential vendor already.
There was a question about MBOIA getting a credit card, and Chelsea Carll commented that she has an MMA card to assist with orders as needed.
10. **Membership & Nominating Committee** – Bill Longley
11. **Scholarship Committee** – Bill Longley
No report.
12. **Sprinkler Coalition Committee** – Bill Longley
No report.
13. **MBOIA Code Officer of the year Committee** – Brian Longstaff
The group congratulated Bill Longley again for his well-deserved recognition in December.
14. **Mentorship committee** – Jon Rioux
No report.

F. New Business

New Members:

Bill Longley presented the following active and subscribing applications submitted for approval.

Active:

Don "Ed" Avery	CEO, Plumbing Inspector	Town of Rome
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APPROVED

John Gessner	CEO	Town of Clinton
Robert Lightbody	LPI	Town of Embden

There was a question whether Lightbody was to have a subscribing or active membership, and it was determined to give him active membership.

Motion made by Stew Brooks, seconded by Bill Longley, all approved the active memberships as presented.

Greg Gilbert reported that there are group changes for Group B effective tomorrow.

He also reported that ICC is going to open the Code of Honor Scholarship soon.

Mark inquired how many scholarships will be awarded for the 2025 Code Conference. The group agreed to have 2 applications available. Chelsea will send out a Save the Date (without detail regarding the co-sponsorship) to potential vendors and attendees.

Mark reported that the MFCA Legislative Breakfast will take place February 13, 2025.

Don Fiske inquired about required membership information, and the group confirmed that name, title, email are necessary.

Chelsea Carll ran through the committee lists to update for 2025. All committees were updated for 2025.

G. Other

H. The Good and Welfare of the Association

I. Adjournment

Motion to adjourn by Stew Brooks, seconded by Bill Longley, at 2:33 PM. All approved.